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| **Rationale of Checklist** | | | |  |
| This checklist will be completed by the CPSC sub-committee for every new or recommissioned service specification sent to CPSC for comment/consultation. The response summary is completed after consultation and agreement by the sub-committee.  The Checklist contains the CPSC sub-committee’s comments/recommendations for any requested changes to the proposed/draft service specification in order to achieve / improve further the green rating. It will be sent to the service commissioner for consideration of amendments ideally prior to go-live of the service.  CPSC’s purpose is to work positively with commissioners to ensure high quality outcomes from the service, which are both professionally and commercially viable for contractor participation. | | | |  |
| **Service and Commissioner** | | | |  |
| South Eastern Hants CCG  Fareham & Gosport CCG  Palliative care stock holding Service | | | |  |
| **Response summary feedback from CPSC** | | | |  |
|  | | | |  |
| CPSC has rated this service specification as Amber based on the comments made below. Our recommended actions to further improve the service are:   1. Details of framework for recording audit unspecified | | | |  |
| **Time-line & Next Steps for CPSC** | | | |  |
| CPSC will publish this service participation rating to contractors in **10 days’ time.**  Publication of this recommendation will be via individual email and posting on our website.  Commissioners are asked to please respond promptly with feedback / proposed changes so that they can be included within CPSC’s recommendation to its contractors. | | | |  |
| **Commissioners response to CPSC feedback** | | | |  |
| Please enter response here, returning promptly to [alison.freemantle@cpsc.org.uk](mailto:alison.freemantle@cpsc.org.uk)  Regarding your recommendations: - | | | |  |
| **Point Covered** | | | **Action or Notes** |  |
|  | | **CPSC Consultation** | |  |
| CPSC Consulted? | | | No |  |
| CPSC Consulted with sufficient time to comment? | | | Service specification not received until May 2021 |  |
|  | | **Remuneration** | |  |
| Does remuneration include/cover set up costs, backfill, consumables etc..? | | | Annual payment now split into two parts with half being paid at start of contract to allow for purchase of some stock. |  |
| Does the payment structure use a system that is suitable for all contractors and are the payment terms acceptable? | | | Annual payment automatically paid to the pharmacies – no need to invoice to claim payment.  Expired/ Removed stock can be claimed via email quarterly. |  |
| Where equipment is required who provides/calibrates/services this? If contractor, does remuneration sufficiently cover the cost of this? | | | No additional equipment required providing enough space to store in CD cupboard.  Additional CD cupboard may be required. No additional funding for this if needed. |  |
| Is remuneration fair? | | | Average |  |
|  | **Is/does the Service.....** | | |  |
| Sustainable? | | | Yes |  |
| Start/ end date | | | April 2021 till March 2022. |  |
| Clinically sound and in line with appropriate National or local guidance? | | | Yes |  |
| Enhance patient care? | | | Yes, providing easy access to urgent medicines for customers at a very difficult time for them. |  |
| Have suitable monitoring arrangements and termination clauses? | | | Annual stock holding audit carried out by CCG, details not specified  Termination 3 months |  |
| Enhance relationships with other HCPs? | | | Yes, for those pharmacies involved.  The palliative care drugs list and pharmacies involved will be circulated to all primary care prescribers, including the out of hours services, District Nurses, Palliative Care Nurses, Community Pharmacies, Hospital Pharmacists and Palliative Care Consultants. |  |
| Deliverable? | | | Yes |  |
| Attractive enough for contractors to consider it worthwhile? | | | Yes |  |
| Have performance criteria that supports a quality service? | | | A stock holding audit will be carried out during the year. |  |
|  | **Service Delivery** | | |  |
| Are the performance measures reasonable and achievable? | | | Yes |  |
| Is the administration proportional to size or service and remuneration? | | | Yes |  |
| Are any reporting systems suitable to all contractors? | | | Claiming for expired or removed stock – a MS word version of the form can now be emailed rather than having to send paper copy. |  |
| Is the training required for the service reasonable? Consider accessibility to CPPE for non-pharmacist/technician staff. | | | No additional training requirements |  |
| Does record keeping or sharing of information requirements meet current IG regulations. | | | N/A  No record keeping or patient data requirements for the service. |  |
|  | **Miscellaneous Information** | | |  |
| Any other information specific to this service. | | | Annual payment is now automatic to pharmacy (no invoicing required) in 2 parts at the start and end of year.  Now includes clause for medicines removed from drug list to be claimed for if not used within 3 months of removal. |  |
| Suggested RAG Rating | | |  |  |