

Community Pharmacy Tracker – January 2021

If you are part of a pharmacy group or multiple, please liaise with your company managers/head office

Subject	Requirement	Deadline	Action and links	Tick when completed
Personal Protective Equipment Claiming	Regulatory and contractor support	1 st Jan – 12 th Feb	PPE purchased for use as a result of COVID-19 infection control guidance, between 27 th February 2020 and 31 st December 2020 can be claimed for. Claims need to be made on MYS by 12 th Feb. More information can be found here	
Pandemic Delivery Service	Advanced Service	21 st Dec – 18 th Jan	The delivery service has been re-instated for shielding patients living in Tier 4 areas. Claim using MYS.	
Personal Protective Equipment Ordering	Regulatory and contractor support	Now	The Government's PPE portal is available to obtain all personal protective equipment (PPE); supplies are provided free of charge. Details on accessing and ordering can be found here	
PQS 20-21 Part 1 Live	Pharmacy Income	29 th January 2021	Available to complete now Full details of part 1 can be found on the PSNC website Payment will be made the month after the claim submitted Supporting information: <ul style="list-style-type: none"> • Evidence Checklist • FAQ 	
PQS 20-21 Part 2	Pharmacy Income	26 th February 2021	Declaration window is open from 1/2/21 – 26/2/21. Employees have until 30 th June 2021 to complete required learning they have declared as having met. CPSC Summary and supporting documents are here	
Discharge Medicines Service (DMS)	Essential Service	15 th February 2021	The DMS will replace TCAM in February. More details as they are published will be published here There is a readiness checklist available DMS checklist There is a set up fee of £400 (details to claim to be published Jan 2021).	
CPCS GP referrals – pathway engagement activity payment	Advanced Service	1 st November 2020 – 31 st March 2021	Complete the engagement activity listed in Annex F of the NHS CPCS service specification and claim a £300 activity payment. Claims available until 31 March 2021 through the MYS portal. A draft service specification and Pharmacy Toolkit are available on the BSA website here	
Pharmacy Regulation	Contractual	January 2021	Familiarise yourself with the recent changes to the pharmacy regulations here .	
Healthy Living Pharmacy	Contractual	1 st January 2021	Changes to the Terms of Service. Make sure you have your HLP Leader and Health Champion in place. Further details are available on the PSNC website .	
NHS Service Finder	Signposting	Ongoing	Sign up to the NHS Service Finder. NHS Service Finder lists non-public phone numbers for NHS services including GP surgeries. At busy periods it may be beneficial to use. Sign up here https://finder.directoryofservices.nhs.uk/	

Regular Tasks

The following tasks need to be completed on a daily / monthly basis:

Subject	Requirement	Deadline	Action and links	Tick when completed
Check Shared Mailbox	Pharmacy Business	Daily	Note: All shared mailboxes should have now been updated to new format. NHSE&I regularly send important communications to your NHS Shared Mailbox. Please ensure sufficient staff have access your Mailbox and that it is checked at least once daily.	
Pharmacy Profile Update	Contractual	Quarterly	Ensure your Directory of Services (DoS) and NHS website pharmacy profiles are up to date and verify each quarter.	
Local Services	Pharmacy income	By the 5 th of each month	Please claim all your locally commissioned services.	
PPE	Staff Safety	Ongoing	See the updated PHE guidance on the use of PPE by pharmacy staff here	
COVID 19	Contractor Support	Ongoing	Ensure you keep up to date with the national & local guidance: <ul style="list-style-type: none"> • PSNC – for the latest news round-up • GOV.UK – for advice for healthcare professionals • PHE – for posters and resources • LPC – for next steps, links to national information and links to local information (including testing) • Look out for the most up to date information and guidance via your Pharmacy NHS Mailbox. 	
Virtual Outcomes	Workforce training	Ongoing	A new module will be released every month. Access here .	
LPC Mailing List	Pharmacy Mailing List	Ongoing	Encourage locums to join the LPC mailing list to ensure they are up to date with changes. Visit LPC website for sign up.	

If you require support from CPSC please contact us:

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