



Chairman:

Ashley Littlewood-Miller

Boots

190-196 High Street

Poole

BH15 1SW

Tel: 073 4203 1639

e-mail: ashley.littlewood-miller@boots.com

Chief Officer:

Deborah Crockford, MRPharmS

Sentinel House, Harvest Crescent

Fleet

Hampshire GU51 2UZ

Tel: 01252 413778

Fax: 08716 613991

e-mail: deborah.crockford@cpsc.org.uk

MINUTES OF LPC MEETING

24th January 2019

Holiday Inn, Winchester SO21 1HZ

Present:

LPC Members (listed in alphabetical order):

Andrew Selvaratnam	LPC Member (CCA, Rowlands)
Arun Sharma	LPC Member (Independent)
Ashley Littlewood-Miller	LPC Member (CCA, Boots)
Davinder Virdee	LPC Member (Independent)
Kate Toms	LPC Member (CCA, Lloyds)
Michael McWhirter	LPC Member (AIMp, Day Lewis)
Peter Woodward	LPC Member (CCA Boots)
Roshni Simmonds	LPC Member (CCA, Rowlands)
Sri Potta	LPC Member (CCA, Boots)
Deborah Crockford	LPC Chief Officer
Richard Buxton	LPC Professional Services Development Manager
Skye White	LPC Office Manager

19/01/01	<p>Chairs Welcome & Requests for AOB</p> <p>A Littlewood-Miller (Chair) welcomed everyone to the meeting. A warm welcome to Simon Dukes, Chief Executive, PSNC. All committee members introduced themselves.</p> <p>Item for AOB –</p> <ul style="list-style-type: none"> • 10-year plan • Pharmacy Support Charity • Update from R Simmonds 	
19/01/02	<p>Declarations of Interest</p> <p>There were none.</p>	
19/01/03	<p>Apologies for absence & nominations of proxy votes</p> <p>Arun Sharma LPC Member (Independent) – Morning Only Gary Warner LPC Member (Independent)</p>	

	<p>Mark Ireland LPC Member (CCA, Boots) – Proxy A Littlewood-Miller Stephanie Mackinnon LPC Member (CCA, Lloyds) – Proxy Kate Toms Tim Baker LPC Member (Independent) – Proxy – A Selvaratnam</p>	
19/01/04	<p>Minutes of the previous meeting on 22nd November 2018</p> <p>These were accepted and signed by A Littlewood-Miller.</p>	
19/01/05	<p>Matters arising from the Minutes and Action Update</p> <p><u>DOI Review</u> M Ireland to update his electronically and email it to S White.</p> <p><u>Analysis of questionnaire</u> R Simmonds to share the results of the CPSC Contractor Survey with the university students that are going out to interview community pharmacy. The results will be shared at the May 2019 committee meeting.</p> <p><u>Final Pre-registration Places</u> All students from Portsmouth University have a place, there were more places in community pharmacy than students applying this year.</p> <p>All other matters were covered in the agenda.</p>	<p>MI</p> <p>RS</p>
19/01/06	<p>Pharmaceutical Services Negotiating Committee (PSNC) Update</p> <p>Simon Dukes, Chief Executive from PSNC presented to the committee what he had been doing in his first 200 days in the position and future plans.</p> <ul style="list-style-type: none"> • Simon brings his previous experience as a negotiator to his new position. • Building a better relationship with the Government. • He has been visiting LPCs, getting a sense of the business and the challenges on the ground. • Community Pharmacy has big challenges in the future. • Government says there is no more money for this sector. • Community Pharmacy will be pushed hard to make efficiencies. • Supply Issues – flagged to the media and parliamentarians. • There is an app being launched for contractors to provide PSNC with drug shortage data more quickly. • Brexit – PSNC attend a monthly Brexit forum. Wholesalers, dispensing doctors, NHS and other stakeholders attend to discuss preparations in case of a no-deal Brexit. • PSNC will be supporting LPCs to maximise the effectiveness of their engagement with Primary Care Networks. 	
19/01/07	<p>Subcommittee Meetings</p> <p>All committee members broke into their sub-committee groups for a 30-minute discussion.</p>	

<p>19/01/08</p>	<p>LPC Reports</p> <p><u>PSNC Update</u> No report in the absence of Gary Warner.</p> <p><u>Market Entry</u> A number of community pharmacies are reducing their opening hours. Appeals currently in Liphook and Basingstoke against refusal of applications.</p> <p><u>Service Development</u></p> <p>Rob Brownsmith is the new contact at Portsmouth CCG, consulting on recommissioning services for Portsmouth that are due for renewal over next 12 to 18 months.</p> <p>Hampshire County Council Open Framework is still available on Intend.</p> <p>TCAM – R Buxton is going to distribute further communications following on from the HHFT launch event on 22nd January.</p> <p>TCAM Portsmouth – process has started, but potential earliest launch is Oct 2019 due to IT infrastructure development required.</p> <p>CAHMS Service (MyCiP) – training must be attended to offer the service. Available to a limited number of contractors.</p> <p>Flu Free Wessex – Data still accumulating. Community Pharmacy has delivered more vaccinations than in the previous season.</p> <p>IOW CCG Meeting – R Buxton attended. Funding has been awarded to support a pharmacist in each of the Island GP Practices. Availability of pharmacist workforce will be a concern.</p> <p><u>Governance</u> Nothing to report</p> <p><u>Finance / Remuneration</u> P Woodward presented his report to the committee. The current bank balance is £212,259.01, approximately 6 months of anticipated expenditure, which is in line with PSNC recommendations. A recent reduction in the levy has brought the retained income to the required level.</p> <p>P Woodward is currently preparing the 2019/2020 budget.</p> <p>Remuneration – Nothing to report.</p>	<p>RB</p> <p>PW</p>
-----------------	--	---------------------

19/01/09	<p>Chief Officer Report</p> <p>D Crockford updated the committee on her activities during the previous two months by both written and verbal reports.</p> <p>Lowlights</p> <ul style="list-style-type: none"> • Diabetes Focus Pharmacy Framework, deadline is the end of March 2019. D Crockford has expressed concern that this is a tight deadline in the face of current pressures on Community Pharmacy. Contractors will be able to attend a support event, with associated remuneration – we await confirmation of dates and locations from NHSE Wessex. • Level of absence from the committee for the January 2019 meeting. • CO is still unable to access email on the LPC mobile. <p>Highlights</p> <ul style="list-style-type: none"> • Attended an event for Senior Pharmacy leaders in Hampshire and the Isle of Wight which is building a supportive network across the profession in this area. • Positive and productive meeting with Richard Samuel, STP lead for Hampshire and the Isle of Wight. • TCAM launch event for Hampshire Hospitals Foundation Trust – positive relationship building between secondary care and community pharmacy. 88 community pharmacies were visited in advance and there were 60 attendees on the evening. 	
19/01/10	<p>Professional Services Update</p> <p>No report.</p>	
19/01/11	<p>Raising the profile of the LPC – Committee Telephone Calls</p> <p>All committee members called 4-6 community pharmacies each, from within Hampshire and Isle of Wight. The committee spoke to 13% of contractors on our patch. The feedback was positive, with contractors booking onto Academy events while on the telephone and providing updated contact details, where necessary, to ensure they are receiving all correspondence.</p> <p>The committee will continue this activity at future committee meetings.</p>	
19/01/12	<p>CPSC Academy Update</p> <p>All Academy venues have been booked for the 2019/2020 series.</p> <p>Revalidation – Peer Review</p> <p>Thursday 2nd May 2019– Apollo Basingstoke Wednesday 8th May 2019 – Balmer Lawn Hotel, New Forest Tuesday 14th May 2019 – Holiday Inn Portsmouth Thursday 23rd May 2019 – Holiday Inn Eastleigh Thursday 30th May 2019 – Lakeside Park Hotel, Ryde</p>	

	<p>Creating Capacity and Capability for Service Delivery Tuesday 10th Sep 2019 – Apollo Basingstoke Thursday 12th Sep 2019 – Holiday Inn Portsmouth Tuesday 17th September 2019 – Holiday Inn Eastleigh Thursday 19th September 2019 – Lakeside Park Hotel, Ryde Wednesday 25th September 2019 - Balmer Lawn Hotel, New Forest</p> <p>Supporting Self Care Wednesday 6th November 2019 – Apollo Basingstoke Tuesday 12th November 2019 - Lakeside Park Hotel, Ryde Thursday 14th November 2019 – Holiday Inn Eastleigh Wednesday 20th November 2019 – Holiday Inn Portsmouth Thursday 28th November 2019 – Balmer Lawn Hotel, New Forest</p> <p>Building Effective Relationships (transformation and integration) Tuesday 4th February 2020 – Holiday Inn Portsmouth Thursday 6th February 2020 – Apollo Basingstoke Tuesday 11th February 2020 – Balmer Lawn Hotel, New Forest Tuesday 18th February 2020 – Holiday Inn Eastleigh Wednesday 19th February 2020 – Lakeside Park Hotel, Ryde</p> <p><u>CPSC Presentation</u> At each event a short PowerPoint presentation by a CPSC Committee member will be given.</p> <p>Our aim is to raise awareness of our website and training offers, highlight important issues and encourage everyone to communicate with us. This is a good opportunity to realise our ambition of establishing two-way communication with contractors.</p> <p>All comments, questions etc. should be reported back to D Crockford so that she can collate them for our next LPC meeting and provide any responses required by contractors.</p> <p>The CPSC Committee members have committed to attend, support and present at the following Academy event locations: -</p> <p>Eastleigh: T Baker, A Sharma, A Selvaratnam Portsmouth: R Simmons, P Woodward, K Toms IOW: G Warner, P Woodward Basingstoke: M Ireland, S Potta, D Virdee, S Mackinnon Brockenhurst: A Littlewood-Miller, M McWhirter</p>	ALL
19/01/13	<p>AOB</p> <p><u>10 Year Plan</u> Referenced by Simon Dukes. It is a very long read, PSNC have an excellent summary available on their website.</p>	

	<p><u>Pharmacy Charity</u> M McWhirter distributed paperwork about Pharmacist Support who are an independent charity supporting pharmacists.</p> <p>The committee agreed to promote the charity on the CPSC website.</p> <p><u>Update from Roshni Simmonds</u> R Simmonds will be going on maternity leave. At this stage she plans to return to the CPSC committee at the end of 2019, early 2020. Her last meeting before starting maternity leave will be on the 21st March 2019.</p>	
19/01/14	<p>Meeting Close</p> <p>The meeting closed at 4:15pm.</p>	
	<p>Future LPC Meeting dates and venues for 2019:</p> <ul style="list-style-type: none"> • 21st March 2019 - Chilworth Manor, SO16 7PT • 23rd May 2019 - Holiday Inn Eastleigh, SO50 9PG • 10th July 2019 CPSC Awards Chilworth Manor SO16 7PT • 18th July 2019 The Langston – Hayling Island • 26th September 2019 Holiday Inn Winchester, SO21 1HZ • 21st November 2019 - Chilworth Manor, SO16 7PT 	