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| **Rationale of Checklist** | | | |
| This checklist will be completed by the CPSC sub-committee for every new or recommissioned service specification sent to CPSC for comment/consultation. The response summary is completed after consultation and agreement by the sub-committee.  The Checklist contains CPSC sub-committee’s comments/recommendations for any requested changes to the proposed/draft service specification in order to achieve / improve further the green rating. It will be sent to the service commissioner for consideration of amendments ideally prior to go-live of the service.  CPSC’s purpose is to work positively with commissioners to ensure high quality outcomes from the service, which are both professionally and commercially viable for contractor participation. | | | |
| **Response summary feedback from CPSC** | | | |
| **Alcohol Screening, Lloyds PDTS (Hampshire)** | | | |
| CPSC has rated this service specification as Green based on the comments made below. Our recommended actions to further improve the service are:   1. No backfill payment for attendance of the initial training required prior to providing the service and annual training events 2. Clarification of monitoring arrangements and termination clauses 3. Consultation on any proposed audit or review of service would be good to ensure proportionate in time taken to complete/volume/complexity to service. | | | |
| **Time-line & Next Steps for CPSC** | | | |
| CPSC will publish this service participation rating to contractors.  Publication of this recommendation will be via individual email and posting on our website.  Commissioners are asked to please respond promptly with feedback / proposed changes so that they can be included within CPSC’s recommendation to its contractors. | | | |
| **Commissioners response to CPSC feedback** | | | |
| Please enter response here, returning promptly to [richard.buxton@cpsc.org.uk](mailto:richard.buxton@cpsc.org.uk) | | | |
| **Point Covered** | | | **Action or Notes** |
|  | | **CPSC Consultation** | |
| CPSC Consulted? | | | No, however the service spec was provided when requested by CPSC |
| CPSC Consulted with sufficient time to comment? | | | No |
|  | | **Remuneration** | |
| Does remuneration include/cover set up costs, backfill, consumables etc..? | | | No set up, backfill or consumables costs involved  Off-site training provided as on-line option provided for initial training event  Annual training event and contractor meetings – no backfill provided  No requirement for DBS of staff involved |
| Does the payment structure use a system that is suitable for all contractors and are the payment terms acceptable? | | | Yes, PharmOutcomes  Automated claims sent monthly |
| Where equipment is required who provides/calibrates/services this? If contractor, does remuneration sufficiently cover the cost of this? | | | No equipment required  Use of PharmOutcomes to enter information |
| Is remuneration fair? | | | Yes  (inclusive of VAT) per alcohol screening  (inclusive of VAT) per alcohol intervention |
|  | **Is/does the Service.....** | | |
| Sustainable? | | | Yes |
| Clinically sound and in line with appropriate National or local guidance? | | | Yes  Improve access to and choice of alcohol screening and intervention support services, quicker access to early assessment, providing earlier interventions, reducing alcohol related illnesses and deaths, provided additional support through referral to specialist services when appropriate and minimise the impact on the wider community |
| Enhance patient care? | | | Yes |
| Have suitable monitoring arrangements and termination clauses? | | | Not specified |
| Enhance relationships with other HCPs? | | | Yes  Collaboration with primary care and specialist alcohol service providers |
| Deliverable? | | | Yes |
| Attractive enough for contractors to consider it worthwhile? | | | Yes |
| Have performance criteria that supports a quality service? | | | Service to be available during all opening hours from a designated consultation area in the pharmacy  Pharmacy will maintain appropriate records using PharmOutcomes  Pharmacy procedures in place for handling complaints and reporting these to the Contract Manager  Co-operation with any review of the client experience.  Participation in any audit of the service and delivers any resulting actions within the agreed timescales.  Audit may involve use of Mystery Shoppers |
|  | **Service Delivery** | | |
| Are the performance measures reasonable and achievable? | | | Annual target of 78 patients screened to be achieved after which no further payment unless extension agreed by Contract Manager |
| Is the administration proportional to size or service and remuneration? | | | Yes |
| Are any reporting systems suitable to all contractors? | | | PharmOutcomes requires internet access  Use essential to enter information |
| Is the training required for the service reasonable? Consider accessibility to CPPE for non-pharmacist/technician staff. | | | Completion of CPPE learning packs & online assessment ‘Alcohol misuse: Support and advice from the pharmacy team – distant learning pack’ and ‘Dealing with difficult conversations’  Pharmacist and a representative must attend an initial training session, either remotely via a suite of training slides & eLearning or face to face and any training updates  The declaration training and reading and signing of the SOP needs to be confirmed on PharmOutcomes  A representative from the pharmacy requested to attend an annual training event and attendance to a minimum of one contractor meeting per year to update knowledge of the pharmacist |
| Does record keeping or sharing of information requirements meet current IG regulations. | | | Yes  All records are kept securely on PharmOutcomes |
|  | **Miscellaneous Information** | | |
| Any other information specific to this service. | | |  |
| Suggested RAG Rating | | |  |