

	Stephanie Mackinnon LPC Member (CCA, Lloyds) – Proxy Kate Toms	
19/05/04	<p>Minutes of the previous meeting on 23rd March 2019</p> <p>These were accepted and signed by A Littlewood-Miller</p>	
19/05/05	<p>Matters arising from the Minutes and Action Update</p> <p><u>Attendance & Notification</u> Attendance at the LPC Committee Meetings has declined over the past two meetings. An email will be sent out, two weeks prior to future meetings, by S White requesting confirmation of attendance in an effort to support members with their diaries.</p> <p><u>Contractor Development & Support Update</u> A Pysz to contact the CDSM in Wales to see how they report.</p> <p>Feedback Survey – Suggestions for a feedback survey to be created for contractors to complete after each visit and a follow up when A Pysz has completed 12 months in the role.</p> <p>All other matters were covered in the agenda.</p>	<p>SW</p> <p>AP</p> <p>AP</p>
19/05/06	<p>Officer Appointments 2019/20</p> <p>Following the invitation from the Chief Officer, nominations were invited for the Position of Chair and subsequently for the other Officer positions and subcommittee membership.</p> <p>The following appointments were made in accordance with the requirements of the Constitution and observant of the Governance Procedures:</p> <p>Chair – Ashley Littlewood-Miller Vice-Chair – Tim Baker Finance Officer – Peter Woodward Deputy Finance Officer – Arun Sharma (6 month Maternity Leave Cover for R Simmonds)</p>	
19/05/07	<p>Subcommittee Membership</p> <p>Service Development Subcommittee: Chair: - Kate Toms Gary Warner Roshni Simmonds Stephanie Mackinnon Ashley Littlewood-Miller</p> <p>Governance Subcommittee: Chair – Mark Ireland Davinder Virdee</p>	

	<p>Michael McWhirter Andrew Selvaratnam</p> <p>Finance Subcommittee Chair (Finance) – Peter Woodward Chair (Remuneration) – Arun Sharma (6 month Maternity Leave Cover) Michael McWhirter Davinder Virdee Roshni Simmonds</p> <p>Market Entry Subcommittee: Chair – Andrew Selvaratnam Arun Sharma Tim Baker Davinder Virdee Gary Warner Stephanie Mackinnon</p>	
19/05/08	<p>PCN Discussion</p> <p>Anthony Renton a GP and Registered Pharmacist presented to the committee about Primary Care Networks (PCNs) and how Community Pharmacy could work in association with them.</p> <p>The committee considered how to achieve influence and appropriate representation at all levels of the Hampshire and Isle of Wight Integrated Care System.</p> <p>Contractor information and support regarding PCNs was discussed.</p> <p>CDSM to discuss GP and local Community Pharmacy relationships with contractors. It is essential to start building relationships within PCNs.</p> <p>PCN Discussion to appear on all future committee meeting agendas.</p>	<p>AP</p> <p>SW</p>
19/05/09	<p>Subcommittee Meetings All committee members broke into their sub-committee groups for a 30-minute discussion.</p>	
19/05/10	<p>LPC Reports</p> <p>PSNC Update Community Pharmacy national contractual framework is now under negotiation.</p> <p>Market Entry</p> <ul style="list-style-type: none"> ▪ Two mergers ▪ Three Change of hours ▪ One Appeal - Basingstoke <p>Service Development</p>	

	<p>Nothing to report</p> <p><u>Governance</u> Nothing to report</p> <p><u>Finance / Remuneration</u> P Woodward presented his report to the committee. The current bank balance is £165,016.00, which is in line with the budget and around 4.5 months of expenditure.</p> <p>All committee members are reminded that they must submit their expenses by 31st May 2019.</p> <p>P Woodard presented two options to the committee to reduce expenditure and increase savings in the hope of keeping costs down and hopefully not increasing the levy next year.</p> <ul style="list-style-type: none"> • Reduce the committee from 13 to 11 members. To maintain the correct proportion of representation, this would mean reducing the CCA places to six. • Reduce the frequency of committee meetings to either 4 or 5 meetings per year. <p>The committee voted to reduce the committee size down to 11 and keep the frequency of the committee meetings at 6 per year. D Crockford to contact CCA.</p>	DC
19/05/11	<p>Chief Officer Report</p> <p>D Crockford updated the committee on her activities during the previous two months by both written and verbal reports.</p> <p>Lowlights</p> <ul style="list-style-type: none"> • Smoking Cessation – positive meeting with a provider company regarding the current tender, discovered after the meeting that they have problems elsewhere around the country. • Sexual Health Strategy – keen to work with Community Pharmacy, but issues around funding. • Unjustifiable parking fines issued to attendees at a local NHS event by the venue's parking provider. <p>Highlights</p> <ul style="list-style-type: none"> • Potential referral pilot project in Portsmouth for Cardiology patients on specific medication. • Assistance being offered by local NHS team to progress integration of Community Pharmacy with PCNs. • Unjustifiable parking fine recognized as such by the venue (see lowlights) and will be resolved. <p>We have EPS funding in the grant account which can be used to offset our costs when A Pysz is providing support to contractors with EPS and eRD.</p>	

	Portsmouth Hospital still looking at TCAM, but unable to provide so far due to IT factors.	
19/05/12	<p>Strategic Review Key Objectives</p> <p>The committee members broke up into subcommittees and recorded refreshed key objectives for each of the strategic aims on flip charts.</p> <p>Finance Subcommittee – Promote Services Subcommittee - Sustain Governance Subcommittee – Inform Market Entry Subcommittee - Enable</p> <p>M Ireland to draft up key objectives wording for Inform and sent to D Crockford</p> <p>D Crockford will take the strategic aim flip chart sheets away and build the key objectives as the work programme to deliver against the strategic aims.</p>	MI DC
19/05/13	<p>Professional Services Update</p> <p>R Buxton updated the committee on his activities during the previous two months by both written and verbal reports.</p> <ul style="list-style-type: none"> Flu wash-up meeting: R Buxton attended the meeting and gave both positive and negative feedback. There was increase from last year in Hampshire, Southampton and IOW by 2-5%. Portsmouth was 25% down on last year. There were fewer complaints and supply issues were successfully addressed. Rag Ratings – Hampshire / Lloyds Drug treatment – Rated Amber Frimley Health Blood Pressure – Rated Green ADHD – Rated Green Southampton needle exchange and consumption – Rated Red Smoking cessation Southampton – Rated Green TCAM HHFT holding statement has been sent out. Hep C Project (Dry Spot Test)- it was delayed, as they are waiting on Boots and Lloyds to agree on a contract. They have now decided to go live and introduce Boots and Lloyds as a second phase. <p>R Buxton will now hand over to A Freemantle and move to his Communications Officer Role.</p>	
19/05/14	<p>Contractor Development & Support Update</p> <p>D Crockford updated the committee on A Pysz's activities during the previous two months by both written and verbal reports.</p> <p>The committee have requested that A Pysz present Highlights, Lowlights and common themes from contractor visits at future committee meetings.</p>	AP

19/05/15	<p>CPSC Awards – Special Recognition Nomination</p> <p>Special Recognition Award was voted by the committee to be given to Michael Holden.</p> <p>All committee members re to encourage and chase nominations.</p> <p>Guest Speaker has been confirmed as Peter Baillie, Mayor of Southampton.</p>	ALL
19/05/16	<p>AOB</p> <p><u>Digital Disruption</u></p> <ul style="list-style-type: none"> • Agenda Item for July Meeting <p>M Ireland to check if the LPC, as a representative body, can offer private services.</p> <p><u>Sri Potta's Last Meeting</u> Sri Potta is leaving Boots so this meeting is his last as he will no longer be employed by a CCA company. The committee thanked Sri for his contribution to CPSC work.</p> <p><u>Farewell to Richard as the Professional Services Development Manager</u> The committee thanked R Buxton for his contribution to CPSC services work and look forward to him continuing as Communications Officer.</p>	SW MI
19/05/17	<p>Meeting Close</p> <p>The meeting closed at 4:50pm</p>	
	<p>Future LPC Meeting dates and venues for 2019:</p> <ul style="list-style-type: none"> • 10th July 2019 CPSC Awards, Chilworth Manor SO16 7PT • 18th July 2019 Langstone Quays Resort, Hayling Island PO11 0NQ • 26th September 2019 Holiday Inn, Winchester SO21 1HZ • 21st November 2019 - Chilworth Manor SO16 7PT 	