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MINUTES OF LPC MEETING

21st November 2019

Chilworth Manor Hotel, Chilworth, SO16 7PT

Present:

LPC Members (listed in alphabetical order):

Andrew Selvaratnam	LPC Member (CCA, Rowlands)
Arun Sharma	LPC Member (Independent)
Ashley Littlewood-Miller	LPC Member (CCA, Boots)
Davinder Virdee	LPC Member (Independent)
Gary Warner	LPC Member (Independent)
Kate Toms	LPC Member (CCA, Lloyds)
Mark Ireland	LPC Member (CCA, Boots) (AM Only)
Michael McWhirter	LPC Member (AIMp, Day Lewis)
Peter Woodward	LPC Member (CCA Boots)
Tim Baker	LPC Member (Independent)
Alison Freemantle	LPC Professional Services Development Manager
Artur Pysz	LPC Contractor Development & Support Manager
Deborah Crockford	LPC Chief Officer
Skye White	LPC Office Manager

19/11/01	<p>Chairs Welcome & Requests for AOB</p> <p>T Baker (Vice Chair) welcomed everyone to the meeting. A warm welcome to Ryan Giffard, Regional Support Manager for Day Lewis and Rhianna Williams, Communications & Engagement Officer for CCA.</p> <p>Items for AOB –</p> <ul style="list-style-type: none"> • Meeting Timing • Banking • Sponsorship 	
19/11/02	<p>Declarations of Interest</p> <p>Nothing to report</p>	

19/11/03	<p>Apologies for absence & nominations of proxy votes</p> <p>Mark Ireland LPC Member (CCA, Boots) (Proxy P Woodward) Mark Weston LPC Member (CCA, Lloyds) Roshni Simmonds LPC Member (CCA, Rowlands)</p>	
19/11/04	<p>Minutes of the previous meeting on 26th September 2019</p> <p>These were accepted and signed by T Baker</p>	
19/11/05	<p>Matters arising from the Minutes and Action Update</p> <p>Provider Company HIA/HIP Dorset LPC have been informed that everything has been put in motion to dissolve the company and remaining monies are to be refunded to members, less company expenses.</p> <p>All other matters were covered in the agenda.</p>	
19/11/06	<p>Chief Officers Report</p> <p>D Crockford updated the committee on her activities during the previous two months by both written and verbal reports.</p> <p>Lowlights</p> <ul style="list-style-type: none"> • MP Visit to Gosport has been cancelled due to election • Money still to be received for the WIMS project management • Difficulty with transport for delivering evening events on the Isle of Wight <p>Highlights</p> <ul style="list-style-type: none"> • Both Healthier Together and WIMS events had excellent levels of attendance • D Crockford accepted an invitation to be a panel member at the Pharmacy Show and A Freemantle delivered a presentation on flu • D Crockford was invited, and delivered a presentation about the new CPCF, to the West Hampshire CCG Clinical Cabinet <p><u>Funding for Training</u></p> <ul style="list-style-type: none"> • D Crockford spoke to Health Education Wessex about Health Champion training. Hoping for more funding in the New Year. HEE are happy to fund training for more than one Health Champion per pharmacy • Potential funding for Health Champion 'Into Action' training in Spring 2020 • D Crockford is planning for engagement and training with the community pharmacy PCN leads in January 2020 • P Woodward suggested that there is an Academy focus for Health Champions in 2020 	

19/11/07	<p>Subcommittee Meetings</p> <p>All committee members broke into their sub-committee groups for a 30 minute discussion.</p>	
19/11/08	<p>LPC Reports</p> <p><u>PSNC Update</u></p> <ul style="list-style-type: none"> • CPCS launched. Various teething problems being addressed. Money is flowing through. • The PSNC agenda consists of everything within the five-year plan. • £200million in transitional payments is there to support change and ready community pharmacy for the future. • Rate of pharmacy closures is 300 a year. The £2.592 billion funding package will only support 9000 – 9500 pharmacies remaining viable businesses. • PSNC and LPC Review into current structures and value for money – the LPCs will be asked to share some of the costs with PSNC. <p><u>Market Entry</u></p> <ul style="list-style-type: none"> ▪ Netley Abbey – another application, 250 meters from the old pharmacy. ▪ 3 changing hands and no closures. <p><u>Service Development</u></p> <ul style="list-style-type: none"> • All Checklists now completed for service specs. • Provision of Palliative Care services across the patch is unclear, still trying to obtain information. • Championing PGDs in Portsmouth and Hampshire. • Hepatitis C eradication is a target for England. <p><u>Governance</u></p> <ul style="list-style-type: none"> • Nothing to report <p><u>Finance / Remuneration</u></p> <ul style="list-style-type: none"> • P Woodward presented his report to the committee. The account at mid-November is £177,634.33. This is in line with the budget. 	
19/11/09	<p>Contracting for Future Services</p> <p>Deb Evans and Mike Holden from Pharmacy Complete presented to the committee ideas of how the LPC and Pharmacy Complete could potentially work together on tendering for, and supporting delivery of, locally commissioned community pharmacy services - the Why, What and How.</p> <p>The presentation included the context, service frequency, capacity, experience, performance management and competitive bidding.</p>	

19/11/10	<p>Professional Services Update</p> <p>A Freemantle updated the committee on her activities during the previous two months by both written and verbal reports.</p>	
19/11/11	<p>Contractor Development & Support Update</p> <p>A Pysz updated the committee on his activities during the previous two months by both written and verbal reports.</p>	
19/11/12	<p>PCNs –</p> <ul style="list-style-type: none"> • A Memorandum of Understanding for PCN pharmacy leads has been shared by PSNC. • Deborah Crockford working with Frank Design to create an effective and simple way for communication between CPSC, each PCN and other stakeholders and interested parties. 	
19/11/13	<p>Provider Company –</p> <ul style="list-style-type: none"> • CPSC committee voted unanimously to proceed further with exploring the feasibility of working with Pharmacy Complete for the tendering for commissioning of community pharmacy services 	
19/11/14	<p>AOB</p> <p>Banking – T Baker and K Toms have agreed to be put on the banking systems and approve CPSC expenses. P Woodward to set them up.</p> <p>Timing & Effective Savings</p> <ul style="list-style-type: none"> • Academy locations will be reduced in 2020/2021, IOW and New Forest will be cancelled and Southampton will be added. • CPSC Committee Meetings will start at 10am from January 2020. <p>Sponsorship – A Littlewood-Miller is going to be walking the Great Wall of China in 2020 for MacMillan and EORTC. Anyone wishing to sponsor him would be greatly appreciated.</p>	PW
19/11/15	<p>Meeting Close</p> <p>The meeting closed at 3:00pm</p>	
	<p>Future LPC Meeting dates and venues for 2020:</p> <ul style="list-style-type: none"> • 16th January 2020 - Holiday Inn, Winchester SO21 1HZ • 19th March 2020 - Chilworth Manor Hotel, Chilworth, SO16 7PT • 14th May 2020 - Solent Hotel & Spa, Whiteley, Fareham, PO15 7AJ • 8th July 2020 – Awards TBC - Holiday Inn, Winchester SO21 1HZ • 16th July 2020 - Langstone Quays Resort, Portsmouth, PO11 0NQ • 17th September 2020 - Holiday Inn, Winchester, SO21 1HZ • 19th November 2020 - Chilworth Manor Hotel, Chilworth, SO16 7PT 	



Community Pharmacy
South Central