



Health Champion Training

Opportunity to receive a Health Education England funded distance-learning course

From April 1st 2020 being a Healthy Living Pharmacy is an essential requirement in the Community Pharmacy Contractual Framework.

Every Healthy Living Pharmacy (HLP) requires a full-time-equivalent¹ qualified Health Champion who has attained the Royal Society for Public Health's Level 2 Award in Understanding Health Improvement.

Health Education England in partnership with NHS England and Improvement recognises the difference HLPs can make to the health and wellbeing of the communities they serve and are fully funding 100 Health Champion distance-learning courses with in-pharmacy assessment, provided by the HLP specialists Pharmacy Complete.

Individuals will be sent an engaging workbook and access to an online mock assessment. Once ready for the formal assessment, the named invigilator (a registered pharmacist or pharmacy technician) requests the RSPH papers from Pharmacy Complete, and the assessment is undertaken in-pharmacy under the invigilator's constant supervision and exam conditions. Following marking by RSPH and if successful, the candidate receives a certificate; this then provides the required evidence for this part of the HLP quality criteria.

Who should become a Health Champion?

The role of Health Champion is an important one and is normally undertaken by a member of the pharmacy team who routinely interacts with patients as part of their role. The individuals becoming Health Champions are not normally the HLP Leader.

Terms and conditions for the funding

- Maximum of 1 learner per pharmacy
- Enrolment details must be received fully completed (see attached)
- Courses are limited and so we refuse the right to decline enrolment once the programme has finished or expired
- This opportunity is only for contractors in Wessex (Hampshire, Portsmouth, Southampton, IoW and Dorset)
- If the candidate fails, then the contractor must pay for a retake (£37 + VAT)
- If the assessment is invalidated because the invigilation requirements are not met, then the candidate can retake another assessment and the contractor must pay (£52 + VAT)
- The papers must be received into the Pharmacy Complete Centre, pass the quality assurance requirements and are then sent to RSPH for marking. The RSPH take 7-10 working days to process assessments. Please allow sufficient time for these results to be received in time for contractual requirements in April.

Please complete both sides of the attached form and send to Pharmacy Complete using the contact details provided.

¹ Minimum 35 hours per week



Health Champion Distance-learning Course Order and Enrolment Form

Please complete all elements of the form below clearly, in capitals and return to us as below.

Pharmacy						
Pharmacy name						
Pharmacy address and postcode						
Pharmacy tel. number						
Pharmacy email						
Prospective Health Champion						
Full name and details Legal name as it will appear on certificate	First name		Surname			
	Mr/Miss/Ms/Mrs		Date of Birth:			
	Gender:		Male/Female			
Email of student						
Ethnicity						
Disability	Disability?		Registered Disabled?		Support required?	
	Yes	No	Yes	No	Yes	No

I wish to enrol the above individual on the Pharmacy Complete Understanding Health Improvement Level 2 Award distance-learning course and will be responsible for invigilating the RSPH formal assessment in-pharmacy. Please ensure you also complete the Data Protection consent before returning.

Signature	
Pharmacist / Pharmacy Technician's name	
GPhC number	
Date	

A completed copy of both pages of this form should be sent to Pharmacy Complete who are working with HEE Wessex, NHS England and Improvement and your LPC:

- Scan and email: admin@pharmacycomplete.org
- Fax: 01962 396 499
- Post: Westgate Chambers, Staple Gardens, Winchester SO23 8SR



Data Protection consent

Please note we would like to support your team member directly and will contact them regularly by email and possibly phone to encourage their learning.

Under UK and European Data Protection legislation, data from which living individuals can be identified are classed as 'personal data'. The handling of personal data must comply with legal requirements covering such things as the way in which this information is acquired, how it is processed and the extent to which it is disclosed or transferred to others.

Pharmacy Complete needs to store data about you and your course progress.

The data you provide on this form will be used by Pharmacy Complete for administrative and statistical purposes. By submitting your personal data, you are giving your consent for it to be used for these purposes. It will be used in accordance with the relevant legislation, including the Data Protection Act 1998. If you have any questions about the use of the data collected here or other personal information, please contact Pharmacy Complete on 01962 396496.

Please complete this form and return it to Pharmacy Complete to consent to us storing your data electronically.

I hereby give my consent to the storage of personal information about me and my course progress. I understand that this information may remain available and in storage after I have finished my training.

Name of candidate	
Signature of candidate	
Date	

Name of invigilator	
Signature of invigilator	
Registration number	
Date	

Thank you and we hope you enjoy your learning.

Do contact the Pharmacy Complete Training Centre if you need any further assistance.