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| --- | --- | --- | --- | --- |
| **Rationale of Checklist** | | | |  |
| This checklist will be completed by the CPSC sub-committee for every new or recommissioned service specification sent to CPSC for comment/consultation. The response summary is completed after consultation and agreement by the sub-committee.  The Checklist contains the CPSC sub-committee’s comments/recommendations for any requested changes to the proposed/draft service specification in order to achieve / improve further the green rating. It will be sent to the service commissioner for consideration of amendments ideally prior to go-live of the service.  CPSC’s purpose is to work positively with commissioners to ensure high quality outcomes from the service, which are both professionally and commercially viable for contractor participation. | | | |  |
| **Service and Commissioner** | | | |  |
| Portsmouth City CCG  Palliative care stock holding Service | | | |  |
| **Response summary feedback from CPSC** | | | |  |
|  | | | |  |
| CPSC has rated this service specification as Green based on the comments made below. Our recommended actions to further improve the service are:   1. Only able to be provided by 3 pharmacies | | | |  |
| **Time-line & Next Steps for CPSC** | | | |  |
| CPSC will publish this service participation rating to contractors in **10 days’ time.**  Publication of this recommendation will be via individual email and posting on our website.  Commissioners are asked to please respond promptly with feedback / proposed changes so that they can be included within CPSC’s recommendation to its contractors. | | | |  |
| **Commissioners response to CPSC feedback** | | | |  |
| Please enter response here, returning promptly to [alison.freemantle@cpsc.org.uk](mailto:alison.freemantle@cpsc.org.uk) | | | |  |
| **Point Covered** | | | **Action or Notes** |  |
|  | | **CPSC Consultation** | |  |
| CPSC Consulted? | | | Yes |  |
| CPSC Consulted with sufficient time to comment? | | | Yes |  |
|  | | **Remuneration** | |  |
| Does remuneration include/cover set up costs, backfill, consumables etc..? | | | Continuation of existing contract, so no set up costs |  |
| Does the payment structure use a system that is suitable for all contractors and are the payment terms acceptable? | | | Yes PharmOutcomes    Payment quarterly. |  |
| Where equipment is required who provides/calibrates/services this? If contractor, does remuneration sufficiently cover the cost of this? | | | No additional equipment required providing enough space to store in CD cupboard.  Additional CD cupboard may be required. No additional funding for this if needed. |  |
| Is remuneration fair? | | | Average  Paid 6 quarterly.  OOD claims can also be made quarterly. |  |
|  | **Is/does the Service.....** | | |  |
| Sustainable? | | | Yes |  |
| Start/ end date | | | End date March 2022 |  |
| Clinically sound and in line with appropriate National or local guidance? | | | Yes |  |
| Enhance patient care? | | | Yes, providing easy access to urgent medicines for patients at a very difficult time for them. |  |
| Have suitable monitoring arrangements and termination clauses? | | | No termination clauses in spec. |  |
| Enhance relationships with other HCPs? | | | Yes, for those pharmacies involved.  The palliative care drugs list and pharmacies involved will be circulated to all primary care prescribers, including the out of hours services, District Nurses, Palliative Care Nurses, Community Pharmacies, Hospital Pharmacists and Palliative Care Consultants. |  |
| Deliverable? | | | Yes |  |
| Attractive enough for contractors to consider it worthwhile? | | | Yes |  |
| Have performance criteria that supports a quality service? | | | Annual audit, details of which not specified |  |
|  | **Service Delivery** | | |  |
| Are the performance measures reasonable and achievable? | | | No additional stock counts or required. |  |
| Is the administration proportional to size or service and remuneration? | | | Yes |  |
| Are any reporting systems suitable to all contractors? | | | No reporting systems being used |  |
| Is the training required for the service reasonable? Consider accessibility to CPPE for non-pharmacist/technician staff. | | | No additional training requirements |  |
| Does record keeping or sharing of information requirements meet current IG regulations. | | | No sharing of patient details required for this service.  Invoicing for OOD stock via PharmOutcomes |  |
|  | **Miscellaneous Information** | | |  |
| Any other information specific to this service. | | | Changes from previous service spec  Retainer payment has been made ‘automatic’ from CCG to pharmacy and is being paid quarterly rather than 6 monthly.  Invoicing/ claiming to be done via PharmOutcomes. |  |
| Suggested RAG Rating | | |  |  |