

Community Pharmacy Tracker – August 2020

If you are part of a pharmacy group or multiple, please liaise with your company managers/head office

Subject	Requirement	Deadline	Action and links	Tick when completed
Flu Training	Service Delivery	Act now	Complete Declaration of Competence (CPPE) every 2 years Complete HEE immunisation module here	
Flu Service	Service Delivery	Act now	Get ready for the upcoming flu season with the resources on the PSNC website . Read the recent announcement regarding expansion of the service here .	
Christmas 2020 Saturday Dec 26 th 2020	Pharmacy Business	26 th September 2020	December 26 th falls on a Saturday and therefore the Bank Holiday is Monday December 28 th NOT Saturday 26 th . If you wish to amend any supplementary hours on December 26 th you must give at least 3 months' notice to NHSE&I. Further details in this PSNC briefing .	
DSP Toolkit	Contractual	30 th September 2020	Updated: The current submission deadline has been amended from 31st March 2020 to 30th September 2020. Find out more on the PSNC website .	
PQS 20-21 Part 1 Live	Pharmacy Income	29 th January 2021	Available to complete now Full details of part 1 can be found on the PSNC website Payment will be made the month after the claim submitted Supporting information: <ul style="list-style-type: none"> • 10-minute digital guide • Evidence Checklist • FAQ 	
Healthy Living Pharmacy	Contractual	Date TBC	Make sure you have your HLP Leader and Health Champion in place in time for the planned changes to the Terms of Service. Further details are available on the PSNC website .	

Regular Tasks

The following tasks need to be completed on a daily / monthly basis:

Subject	Requirement	Deadline	Action and links	Tick when completed
Check Shared Mailbox	Pharmacy Business	Daily	NHSE&I regularly send important communications to your NHS Shared Mailbox. Please ensure sufficient staff have access your Mailbox and that it is checked at least once daily.	
Local Services	Pharmacy income	By the 5 th of each month	Please claim all your locally commissioned services.	
Updated Mask Guidance	Staff Safety	Ongoing	See the updated PHE guidance on the use of facemasks by pharmacy staff here .	

COVID 19	Contractor Support	Ongoing	Ensure you keep up to date with the national & local guidance: <ul style="list-style-type: none"> • PSNC – for the latest news round-up • GOV.UK – for advice for healthcare professionals • PHE – for posters and resources • LPC– for next steps, links to national information and links to local information (as it becomes available) • Look out for the most up to date information and guidance via your Pharmacy NHS Mailbox. 	
Virtual Outcomes	Workforce training	Ongoing	A new module will be released every month. Access here .	
LPC Mailing List	Pharmacy Mailing List	Ongoing	Encourage locums to join the LPC mailing list to ensure they are up to date with changes. Visit LPC website for sign up.	

If you require support from CPSC please contact us:

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