

Community Pharmacy Tracker – April 2021

If you are part of a pharmacy group or multiple, please liaise with your company managers and/or head office.

Subject	Requirement	Deadline	Action and links	Tick when completed
Pandemic Delivery Service – CEV patients	Advanced Service	31st March	The pandemic delivery service has now ended for Clinically Extremely Vulnerable (CEV) patients. Make sure you claim for any deliveries made in March.	
Pandemic Delivery Service – self isolating	Advanced Service	30th June	The Delivery service continues for those patients that need to self isolate. Patients will need to provide their Track & Trace ID reference number as proof of eligibility. Info here	
Pharmacy Collect	Advanced Service	18th April	NEW advanced service for collection of C-19 test kits from pharmacy. Register to provide service on MYS by 18 th April for £450 set up fee. C-19 test kits are ordered FOC from wholesaler (currently Alliance). NOTE ordering ONE from wholesaler will give you 54 boxes of 7 tests to give out. For more information click here	
MYS access	Pharmacy Income	18th April	From 18 April you will not be able to access the MYS portal using your Smartcard. You must register to access MYS using NHSmail login credentials. To register for MYS access using NHSmail, you must download and complete the form on the NHSBSA website and send it to nhsbsa.mys@nhs.net.	
Pharmacy Quality Scheme (PQS) Part 2	Pharmacy Income	30th June	Remember to complete the learning required for the first 3 domains by 30 th June and make sure Business Continuity Plans have been sent to your PCN lead.	
CPCS GP referrals – pathway engagement activity payment	Advanced Service	30th June	Complete the engagement activity listed in Annex F of the NHS CPCS service specification and claim a £300 activity payment. Claims available until 30 th June 2021 through the MYS portal. Service specification and Pharmacy Toolkit are available on the NHS BSA website here	
Personal Protective Equipment Ordering	Regulatory and contractor support	Now	The Government’s PPE portal is available to obtain all personal protective equipment (PPE); supplies are provided free of charge. Details on accessing and ordering can be found here	
Healthy Living Pharmacy	Contractual	Ongoing	Make sure you have your HLP Leader and Health Champion in place. Further details are available on the PSNC website . Train up to 3 health champions per pharmacy. Additional Health Champion course places are available from Pharmacy Complete sponsored by Health Education England. More information can be found here	
NHS Service Finder	Signposting	Ongoing	Sign up to the NHS Service Finder. NHS Service Finder lists non-public phone numbers for NHS services including GP surgeries. At busy periods it may be beneficial to use. Sign up here https://finder.directoryofservices.nhs.uk/	

Regular Tasks

The following tasks need to be completed on a daily / monthly basis:

Subject	Requirement	Deadline	Action and links	Tick when completed
Check NHS Shared Mailbox	Pharmacy Business	Daily (minimum)	NHSE&I and CPSC regularly send important communications to your NHS Shared Mailbox. Please ensure sufficient staff have access your Mailbox and that it is checked at least once daily.	
Pharmacy Profile Update	Contractual	Quarterly	Ensure your Directory of Services (DoS) and NHS website pharmacy profiles are up to date and verify each quarter.	
Local Services	Pharmacy income	By the 5 th of each month	Please claim all your locally commissioned services.	
PPE	Staff Safety	Ongoing	See the updated PHE guidance on the use of PPE by pharmacy staff here	
COVID 19	Contractor Support	Ongoing	Ensure you keep up to date with the national & local guidance: <ul style="list-style-type: none"> • PSNC – for the latest news round-up • GOV.UK – for advice for healthcare professionals • PHE – for posters and resources • LPC – for next steps, links to national information and links to local information (including testing and vaccination) 	
Virtual Outcomes	Workforce training	Ongoing	Available free of charge to all community pharmacy staff. A new module will be released every month. Access here . Latest module on Discharge Medicines Service.	
LPC Mailing List	Pharmacy Mailing List	Ongoing	Encourage locums to join the LPC mailing list to ensure they are up to date with changes. Visit LPC website for sign up.	

If you require support from CPSC please contact us:

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