

Community Pharmacy Tracker – July 2021

If you are part of a pharmacy group or multiple, please liaise with your company managers and/or head office.

Subject	Requirement	Deadline	Action and links	Tick when completed
Community Pharmacy Assurance Framework CPAF	Contractual	28 th June – 24 th July	<p>The 2021/22 CPAF screening questionnaire will be available for completion between Monday 28 June 2021 and Friday 24 July 2021 via MYS.</p> <p>The 10 question screening questionnaire asks contractors about how they are meeting their contractual obligations.</p>	
Pharmacy Collect	Advanced Service	Weekly	<p>Data needs to be recorded on MYS on the last trading day of the week. This data will populate the payment claim at the end of the month. More information here</p> <p>Service currently commissioned until 29th August 2021.</p>	
Pandemic Delivery Service – self isolating	Advanced Service	30 th Sept	<p>SERVICE EXTENDED</p> <p>The Delivery Service continues for those patients that need to self isolate. Patients will need to provide their Track & Trace ID reference number as proof of eligibility. More information here</p>	
Covid costs claiming	Pharmacy Income	15 th August	<p>Claim between 5th July and 15th August for costs incurred March 2020 – March 2021. To be paid in October 2021.</p> <p>More information here</p>	
Mandatory health campaign	Contractual	Now	<p>Covid vaccination campaign – ‘Join the Millions’</p> <p>To encourage uptake of the vaccination. A campaign pack should have arrived at pharmacy.</p> <p>This campaign is for a minimum of 2 months. More information here</p>	
Healthy Living Pharmacy	Contractual	Ongoing	<p>ALL PHARMACIES - Make sure you have your HLP Leader and Health Champion in place. Further details PSNC website.</p> <p>Places still available - You can train up to 3 health champions per pharmacy free of charge. More information here</p>	
NHS Service Finder	Signposting	Ongoing	<p>Sign up to the NHS Service Finder.</p> <p>Sign up here https://finder.directoryofservices.nhs.uk/</p>	

Regular Tasks

The following tasks need to be completed on a daily / monthly basis:

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Check NHS Shared Mailbox	Pharmacy Business	Daily (minimum)	NHSE&I and CPSC regularly send important communications to your NHS Shared Mailbox. Please ensure sufficient staff have access your Mailbox and that it is checked at least once daily.	
Pharmacy Profile Update	Contractual	Quarterly	Ensure your Directory of Services (DoS) and NHS website pharmacy profiles are up to date and verify each quarter.	
Local Services	Pharmacy income	By the 5 th of each month	Please claim all your locally commissioned services.	
PPE	Staff Safety	Ongoing	The Government's PPE portal is available to obtain all personal protective equipment (PPE); supplies are provided free of charge. Details on accessing and ordering can be found here See the updated PHE guidance on the use of PPE by pharmacy staff here	
COVID 19	Contractor Support	Ongoing	Ensure you keep up to date with the national & local guidance: <ul style="list-style-type: none"> • PSNC – for the latest news round-up • GOV.UK – for advice for healthcare professionals • PHE – for posters and resources • LPC – for next steps, links to national information and links to local information (including testing and vaccination) 	
Virtual Outcomes	Workforce training	Ongoing	Available free of charge to all community pharmacy staff. A new module will be released every month. Access here . Latest modules: <ul style="list-style-type: none"> • Safe use of Valproate in women and girls - NEW • Steroid Emergency Card • Pharmacy Collect 	
LPC Mailing List	Pharmacy Mailing List	Ongoing	Encourage locums to join the LPC mailing list to ensure they are up to date with changes. Visit LPC website for sign up.	

If you require support from CPSC please contact us:

Deborah Crockford (Chief Officer)

Alison Freemantle (Professional Services Development Manager)

Artur Pysz (Contractor Development & Support Manager)

Skye White (Office Manager)

Deborah.Crockford@cpsc.org.uk

Alison.Freemantle@cpsc.org.uk

Artur.Pysz@cpsc.org.uk

Skye.White@cpsc.org.uk

Tel: 07818 094107

Tel: 07394 563189

Tel: 07394 563188

Tel: 01252 413778

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