

Hampshire & Isle of Wight LPC

SUPPORTING LOCAL COMMUNITY PHARMACY

Chairman:

Debby Crockford MRPharmS
Rowlands Pharmacy
Jackson Close, Grove Road,
Cosham, Hants
PO6 1UP
Tel: 077 1350 6177

e-mail: dcrockford@rowlandsparmacy.co.uk

Chief Officer:

Paul Bennett, FRPharmS,
Sentinel House, Harvest Crescent
Fleet
Hampshire GU51 2UZ
Tel: 01252 413778
Fax: 08716 613991

e-mail: paul.bennett@hampshirelpc.org.uk

MINUTES OF LPC MEETING

23rd March 2017

Hilton Hotel, Chilworth

Present:

LPC Members (listed in alphabetical order):

Arun Sharma	LPC Member (Independent)
Ashley Littlewood-Miller	LPC Member (CCA Boots)
Anjella Coote	LPC Member (CCA Boots)
David Parker	LPC Member (Independent)
Gary Warner	LPC Member (Independent)
Marilyn Stapleton	LPC Member (CCA, Lloyds) – morning session only
Michael McWhirter	LPC Member (AIMp, Day Lewis)
Peter Woodward	LPC Member (CCA Boots)
Paul Bennett	LPC Chief Officer
Richard Buxton	LPC Service Development Manager
Jo Addison	LPC Office Manager

17/03/01	Chairs Welcome & Requests for AOB Debby welcomed everyone to the meeting and confirmed that the meeting was quorate. Peter Woodward was congratulated by the Chair and committee members on being accepted onto the PSNC Leadership Academy.	
17/03/02	Declarations of Interest There were none.	
17/03/03	Apologies for absence David Parker LPC Member (Independent) Davinder Virdee LPC Member (Independent) Paul Eyles LPC Member (CCA Boots) following his recent resignation from the committee (Proxy was Ashley Littlewood-Miller) Roshni Simmonds LPC Member (CCA, Rowlands) –maternity leave	
17/03/04	Minutes of the previous meeting on 19th January, 2017 These were accepted and signed by Debby Crockford (with a slight amendment to 17/01/09 - to mention the discussion around raised income through NMS target levels.	DC

<p>17/03/05</p>	<p>Matters arising from the Minutes and Action Update</p> <p><u>Sore Throat Test and Treat Service</u> – There has been no local progress on this. Gary Warner reported that he had signed up as a provider for a private services which has had positive feedback. It was noted that this might be an opportunity for the newly formed Provider Company HIP.</p> <p><u>Gluten Free Service on IOW</u> – Paul is to met with Helen Shields, CEO of the CCG, on the Island to ascertain what community pharmacy’s role might be going forward. The white bread service ceases on 31st March 2017 – with guidance for GPs not to prescribe from 1st April. Patients with Coeliac disease will have to do an individual funding request – which has not been received well. The LMC have advised that the CCG cannot stop GPs prescribing if they so wish. The general feeling is that by doing this the CCG are “failing in their duty of care to patients”. The advice to Contractors is to support patients and to direct them to the CCG if they wish to raise a complaint.</p> <p><u>MISSION ABC/Esmena</u> – Paul and Richard Buxton have discussed what the Spec for community pharmacy might look like. Payment (which is still to be confirmed) will most likely be £10 for a brief intervention. Jayne Longstaff to visit agreed pharmacies on Hayling Island to progress this.</p> <p><u>Transformation of Care</u> – The LPC’s position on this was fed back to Clare Howard.</p> <p><u>Borden Health New Town</u> – Paul and Richard met with Dr Anthony Leung. He isn’t able to commission a Minor Ailments Scheme but offered a testbed for a pilot which could include CP triaging patients. He is working with an external agency to consider options. There is a proposal to work with the AHSN to form a structure regarding an AF potential pilot.</p> <p><u>NHSE & CPAF Issues</u> – Paul has provided support to a small number of community pharmacies that have been asked to demonstrate compliance to the CPCF by NHSE . The LPC need to hear from Julia Booth (who is to be invited to the next LPC meeting – or her replacement). Arun commented that CP is currently feeling exhausted and needed clarification as to the number of audits required. Gary checked the regulations and confirmed either one was sufficient but contractors could choose to do more if they desired.</p>	<p>PB</p>
<p>17/03/06</p>	<p>Chief Officer’s Report</p> <p>Paul has agreed with Debby a proposed new abridged version of his report which focusses only on pertinent issues requiring decisions from the committee and a separate summary document with a summary of progress against the strategic objectives.</p> <p><u>Southampton EHC & Needle Exchange</u> – Paul to progress discussions with Southampton City Council as to what any amended services will look like.</p> <p><u>HIP/HIA Progress</u> – Paul has spoken with Lloyds Bank to organise a bank account for the HIP and will progress this. The first meeting of the Association will take place on 23rd May 2017 or other agreeable date to be determined with the CO’s of the partner LPCs at which they will form a committee and appoint Directors. At this point Paul will resign as Director.</p>	<p>PB</p> <p>PB</p>

	<p><u>Branding/Website</u> – Paul updated the committee on the progress of the new website and LPC branding. As the job of transferring content from the old website has proved to be a longer task than originally thought, it was decided to delay the launch of the website until the beginning of May (after the 28th April Quality Payment deadline). He has also approached John Evans, a photographer to commission some more photographs of community pharmacy to populate the website.</p> <p><u>HLP Update</u> – Engagement and Leadership events have now been held and both have had positive feedback. The Health Champion workshops are due to take place on 29th March and 4th April, for which take up is very good.</p> <p><u>SCR</u> – Paul has asked at the LPN if CPPE can collate feedback from the recent SCR training events and present to the commissioners of the training on how the events have built practitioners confidence and increased the use of the SCR .</p> <p><u>Blood Pressure Month (May)</u> – It was highlighted that blood pressure monitoring was offered all the time in community pharmacy and that it was “business as usual” during May. Contractors should be made aware of extra activities going on.</p>	
16/03/07	<p>Professional Services Update</p> <p>Richard Buxton updated the committee on his activities during the previous two months by both written and verbal reports– there were no actions.</p>	
17/03/08	<p>LPC Self-evaluation</p> <p>It was decided to concentrate on the Amber issues flagged in the recent LPC Self Evaluation.</p> <ul style="list-style-type: none"> • Members Competence – covered under item 17/03/14. • LPC Reserves – covered under item 17/03/14 • Contractor Engagement – it was suggested that a small on-line survey using Survey Monkey should be produced later in the year together with a Newsletter with appropriate links. • Contract Development Essential Level – the LPC needs to better communicate the interactions which take place. • Commissioning Environment for Local Services – a regular Services Newsletter and regular website updates. • Patients & Representatives – more contact with reps from the AHSN Medicines Optimization group and Healthwatch. 	<p>PB</p> <p>RB</p> <p>PB</p>
17/03/09	<p>LPC Strategy 2017/18</p> <p>The Committee were happy to progress with the proposed strategy update.</p>	PB
17/03/10	<p>Finance Report & Budget 2017/18 Ratification</p> <p>Peter reminded the committee that they need to submit their expense claims by the end of May to enable the accounts to be completed. Jo to chase up the Academy Leads to do the same.</p> <p>The Grant account still has a small amount of outstanding COPD project monies. A decision needs to be made as to what to do with it. It was</p>	JA

	agreed to hold this in case any late claims were to arise.	
17/03/11	<p>STP Medicines Optimisation Programme</p> <p>Neil Hardy, from West Hampshire CCG presented to the committee on the medicines optimisation workstream . A link to a copy of his presentation is below:</p> <p>(need to add this link when Neil sends through his presentation)</p>	
17/03/13	<p>Awards Event</p> <p>Jo presented the actions from the recent Awards Event Task and Finish Group. Debby and Jo to move forward booking a venue for the event, finalise the invitation process and decide on what trophies to choose.</p>	DC/ JA
17/03/14	<p>LPC Committee Ways of Working and Officer Elections</p> <p>Following some discussion about the development of Committee members in order to discharge their duties as effective representatives of all H&IOW contractors, the committee agreed to Paul's suggestion of the committee members completing a Belbin questionnaire, getting 1-1 feedback and undertaking a skills analysis. Paul to progress. Debby to have 1-1 discussions with each Committee member once the results are back.</p> <p>The committee are to let the LPC office know which Sub-committee roles they wish to apply for asap.</p>	PB DC All
17/03/15	<p>LPC Reports</p> <p><u>PSNC Update</u> – Gary updated the committee on the latest news regarding the on-going JR court case.</p> <p><u>Market Entry</u> – Nothing to report.</p> <p><u>Service Development</u> – already covered in Richard's Services Development presentation.</p> <p><u>Governance</u> – the sub-committee still need to appoint a Chair. It was agreed that this would be resolved upon formation of the 2017/18 subcommittees</p> <p><u>Remuneration</u> – Paul, Richard and Jo all left the room while discussions took place on remuneration of LPC employees for 2017/18</p>	Gov Svs
17/03/16	<p>AOB</p> <p>The issue of CCA Reporting was raised and it was asked if this could be added to the Agenda of the next meeting.</p>	PB
17/03/17	The meeting closed at 4.30pm.	

	Dates of Next Meetings	
--	-------------------------------	--

	Future LPC Meeting dates and venues for 2017:	
--	--	--

- | | | |
|--|---|--|
| | <ul style="list-style-type: none">• 18th May 2017 – Chilworth Manor, SO16 7PT• 13th July 2017 – Holiday Winchester, SO21 1HZ• 21st September 2017 – Hilton Chilworth, SO16 3RB• 23rd November 2017 – Chilworth Manor, SO16 7PT | |
|--|---|--|