

Hampshire & Isle of Wight LPC

SUPPORTING LOCAL COMMUNITY PHARMACY

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MINUTES OF LPC MEETING

19th January 2017

Holiday Inn, Winchester

Present:

LPC Members (listed in alphabetical order):

Arun Sharma	LPC Member (Independent)
Ashley Littlewood-Miller	LPC Member (CCA Boots)
David Parker	LPC Member (Independent)
Davinder Virdee	LPC Member (Independent)
Gary Warner	LPC Member (Independent)
Marilyn Stapleton	LPC Member (CCA, Lloyds) – morning session only
Peter Woodward	LPC Member (CCA Boots)
Zulfikar Kermali	LPC Member (CCA Lloyds) – arrived 9.45am
Paul Bennett	LPC Chief Officer
Richard Buxton	LPC Service Development Manager
Jo Addison	LPC Office Manager

17/01/01	Chairs Welcome & Requests for AOB <p>Arun Sharma kindly stood in as Chair for this meeting in the absence of both Debby Crockford (Chair) and Anjella Coote (Deputy Chair) and welcomed the committee to the meeting.</p> <p>Zulfikar announced his resignation from the committee as he is leaving Lloyds and so has to relinquish his LPC position as CCA nominee. Debby Crockford to encourage a swift replacement nominee from the CCA – ideally someone who has experience of Market Entry issues.</p> <p>The committee thanked Zulfikar for all his work on the main committee and on the Market Entry Sub- committee and wished him well.</p>	DC
17/01/02	Declarations of Interest <p>There were none.</p>	
17/01/03	Apologies for absence Anjella Coote LPC Member & Vice Chair (CCA, Boots) Debby Crockford LPC Member & Chair (CCA, Rowlands) Paul Eyles LPC Member (CCA Boots) Michael McWhirter LPC Member (AIMp Day Lewis) Roshni Simmonds LPC Member (CCA, Rowlands)	

17/01/04	<p>Minutes of the previous meeting on 24th November, 2016</p> <p>These were approved and will be signed by Debby Crockford at a later date as she was absent from the meeting.</p>	DC
17/01/05	<p>Matters arising from the Minutes and Action Update</p> <p><u>Sore Throat Test and Treat Service</u> – Paul met with Amanda Moores & Ashley Littlewood-Miller regarding the spread of this service. Ashley will meet with CCG and NHS England. Ashley has a meeting with Neil Hardy at West Hants CCG next week to discuss this.</p> <p><u>STP Engagement Event</u> - The event which was held at the last LPC meeting was deemed to be a successful, joint working event. Richard Samuel, the H&IOW STP Lead, remarked that he found the event to be very useful and gave him a better insight into the world of Pharmacy. Nigel Watson from the LMC has offered to be the “voice of Pharmacy” at the STP Clinical Board but it was agreed that the LPC needed to represent itself at the meeting. Paul will follow this up. It was also agreed that the LPC Members would need to engage locally if they were invited to take part. Paul also suggested a follow up meeting with the lead for Digital Transformation in Hampshire. Jo to organise with Paul, Gary and Richard attending. The committee were informed that the Roadmap Summary is currently on the AHSN website – at only 13 pages it is an easier read. Gary Warner to contact NHS Digital re transformation and integration to help facilitate local conversations</p> <p><u>Quality Payments – Task and Finish Group</u> - the group consisting of Richard Buxton, Anjella Coote, Debby Crockford, Ashley Littlewood-Miler & Marilyn Stapleton, met on 9th December. The actions from the meeting were circulated to the committee. Davinder queried whether GP surgeries were under pressure to go EPS live. He has two pharmacies which are close to surgeries that have yet to sign up. Gary reported that approx. 87% of GPs were live and that the Quality Payment only requires that you have a live system – not that you are actively using it.</p> <p>All Quality Payment information on the website is under the Services heading and Richard will be producing a Services newsletter by the end of January for distribution to all contractors. The PharmOutcomes functionality for Quality Payments was explained by Gary Warner. There is a framework tool for use by contractors. It was agreed the best way of informing and updating contractors is through the CPW Academies. By the end of April these meetings will all be delivered.</p>	<p>PB</p> <p>PB</p> <p>JA</p> <p>GW</p> <p>CPW A Leads</p>
17/01/06	<p>Chief Officer's Report</p> <p><u>Southampton EHC and Needle Exchange Services</u> – Paul asked for any comments to him by the end of January.</p> <p>Jo to chase up a meeting with Dr Jason Horsley, the new Director of Public Health for Portsmouth & Southampton.</p> <p><u>Gluten Free Service on IOW</u> – Paul updated the committee on the progress of the IOW CCG decision to cease this service. The committee agreed that Paul should contact Helen Shields, CCG Chief Officer with a view to finding alternative ways of supporting Gluten free patients.</p> <p><u>MISSION ABC/Esmena</u> – The LPC agreed Paul should work with the AHSN</p>	<p>LPC</p> <p>JA</p> <p>PB</p> <p>PB</p>

	<p>respiratory team to develop further.</p> <p><u>Transformation of Care</u> – the LPC agreed that Anne Carter, the Project Manager, should be invited to attend the next LPC meeting in March.</p> <p><u>Borden Health New Town</u> – the LPC agreed that the proposal from Dr Anthony Leung could only be progressed if all three pharmacies in Borden were involved in the integration proposal.</p> <p><u>Hampshire Public Health</u> – It was agreed that Simon Bryant would be invited to a future LPC meeting to present HCC's updated Public Health strategy.</p> <p><u>NHSE & CPAF Issues</u> – Julia Booth to be invited to a future LPC meeting to discuss various issues which Wessex NHSE are currently experiencing.</p> <p><u>GPhC Consultation</u> – The LPC were invited, if they have not already done so, to provide Paul with feedback on the draft Consultation concerning Values and Beliefs</p>	<p>PB</p> <p>PB</p> <p>PB</p> <p>PB</p> <p>LPC</p>
16/03/07	<p>Professional Services Update</p> <p><u>Flu Service</u> – Richard reported to the committee that 90% of our pharmacies have offered the service and that performance in the 'at risk groups' was strong.</p> <p>Richard to undertake a survey of contractors at the end of the flu season to obtain feedback on the support provided and opportunities for improvement in future. The survey to extend beyond flu alone.</p>	<p>RB</p>
17/01/08	<p>PURM/NUMSAS</p> <p>Paul outlined each service to the committee. The new NUMSAS (advanced service) was labelled red on the Service Checklist, with a message to contractors to wait before deciding to sign up until the LPC have more information on how the service is likely to be supported in Wessex alongside the existing PURM service</p> <p>Paul and Richard met with Tracy Savage and Pauline Mairs on the Isle of Wight to discuss the IOW PURM service. Their data has shown that it is more advantageous for the IOW to continue using their bespoke service and this proposal will be taken to the CCG Board for consideration.</p> <p>It was agreed that once amendments to the PURM Service Spec have been approved, the LPC will amend their Service Checklist to Amber and that contractors will then be notified.</p>	<p>RB</p>
17/01/09	<p>Service Principles Discussion</p> <p><u>TCAM/SCC PH Proposal</u> – Richard outlined the service details and explained the issues around the TCAM services proposed generating no additional remuneration (as it is already part of an MUR or NMS). There was discussion around whether the service should be red or amber for contractors and the issues surrounding the amount of time needed to complete the service.</p> <p>The LPC's position is that no services should be provided without adequate remuneration and fair return. If commissioners are benefiting from savings made then CP should look to access a share of the benefit created by the</p>	

	<p>professional intervention provided. It was agreed that if a pharmacy reaches its 400 MUR limit then any additional referrals should be remunerated by the commissioner (whether that be NHSE, CCG or FT). It was, however, noted that if CP decline to provide services that this may lead to the increased use of alternative providers.</p> <p>It was agreed that Paul and Richard would take this established LPC position into a further conversation with the AHSN in order to establish a common understanding and approach to further development of the service across H&IOW.</p>	PB/ RB
17/01/10	<p>Provider Services Update</p> <p>Expressions of Interest have been collated and forwarded to John Zucker who will now write to all contractors to secure formal applications for membership. It was agreed that all monies will be collected by the LPC and kept in the Grant Bank account until such time that the HIA bank account is set up. Paul will be named temporary Director of the Provider Company and once other Directors are appointed he will stand down. Members of the Health Improvement Association can put themselves forward as Directors. The domain name and email address have both been secured and John Zucker is clarifying the legal entity around group company membership. A policy of "all in/all out" where all company subsidiaries have to join is the likely option.</p> <p>Paul will negotiate the legal fees for the final phase which will be shared amongst the LPCs until the costs can be transferred to the Association / Provider Company as appropriate.</p>	
17/01/11	<p>HLP Update</p> <p>Paul updated the committee with the latest progress. Two Engagement events will take place on the evenings of 31st January and 2nd February – both have good take up. Declarations of Commitment will be distributed to all attendees at these events. There are also 2 Leadership and 4 half-day Health Champion Workshops taking place in March and April. These events are for Hampshire based pharmacies only but it is hoped that Portsmouth, Southampton and the IOW CCG / PH could also commission a training provider organisation to progress take up in these areas. The use of NHS England funding is also a potential possibility and Paul will discuss with the LPN Chair.</p>	PB
17/01/12	<p>SCR Update</p> <p>The background to the creation of the Making the Most of SCR events was explained by Paul.</p> <p>There are 6 "SCR – Making the most of it" training sessions taking place across Wessex during February and March and the LPC were asked to encourage attendance at these.</p>	LPC
17/01/13	<p>Awards Event</p> <p>The paper supporting the proposal discussed between the Chief Officer and Chair was discussed. After discussion amongst the members it was proposed that this event now takes place in June this year. A team of the following LPC members were nominated to form the Task & Finish Group and report back to the LPC:</p> <p>Debby Crockford, Marilyn Stapleton, Davinder Virdee, Michael McWhirter & Jo Addison.</p>	DC/ MS/ DV/ MM/ JA

17/01/14	<p>Website Development</p> <p>Paul updated the committee on the proposed launch of the new CPSC website on 1st April. Jo and Paul are working closely with Frank Health on the development with training taking place week commencing 20th February. Discussion took place on how this will be unveiled to contractors – mindful of the cuts to pharmacy funding.</p>	
17/01/15	<p>Strategy Extension 2017/18</p> <p>The committee agreed to look at updating the current Strategy. Paul will prepare a draft to review at the next meeting and members were encouraged to provide observations and suggestions for amendments in the meantime.</p>	<p>PB</p> <p>All</p>
17/01/16	<p>Finance Officer's Report</p> <p>Peter Woodward presented his report to the committee and reported that despite paying the PSNC special levy, the LPC reserves remained within the guidelines.</p>	
17/01/17	<p>Budget 2017/18</p> <p>Richard Buxton was asked to leave the meeting room while discussions took place around his contract extension.</p> <p>It was decided the Paul and Peter will discuss the proposed budget and seek ratification at the March LPC meeting.</p> <p>Jo was also asked to leave the meeting room while discussions took place regarding the new Pension arrangements and auto-enrolment.</p>	
17/01/18	<p>LPC Reports</p> <p><u>PSNC Update</u> – Gary updated the committee with all the latest PSNC news and details of the Judicial Review.</p> <p><u>Market Entry</u> – David Parker informed the committee that there were only two applications currently being reviewed:</p> <ul style="list-style-type: none"> • Day Lewis in Waterlooville – refused • New distance selling pharmacy in Lee-on-Solent <p><u>Service Development</u> – Nothing to report.</p> <p><u>Governance</u> – Nothing to report.</p> <p><u>Remuneration</u> – Nothing to report.</p>	
17/01/19	<p>Future Meetings</p> <p><u>LPC Self-evaluation</u> – It was agreed that the LPC Self-Evaluation form would be completed by LPC members and returned to Jo in time for them to be consolidated before a discussion to take place at the March meeting.</p> <p><u>Strengthening HoMM Links</u> - Paul suggested that we strengthen our links with the Heads of Medicines Management by inviting them to 2 or 3 LPC meetings each year. This was agreed.</p>	<p>LPC</p> <p>PB</p>

	<p><u>Integrated Care Models</u> – already dealt with within the Chief Officer's Report.</p> <p><u>LMC Attendance</u> – Paul suggested inviting an LMC member to future LPC meetings. The LPC has also been invited to attend LMC meetings and it was agreed to defer a decision until it was clear what the LMC wanted to achieve.</p> <p><u>T&D of members and Succession Planning</u> – The LPC currently need a replacement Chair of the Governance Committee and a CCA replacement for Zulfikar.</p> <p>Discussions took place around what training and development plans are required for each committee member ensuring the correct skill set within the group. Jo to check when the next PSNC Market Entry Masterclass was taking place. It was agreed that a review of skill mix and of development needs was necessary and should be considered in full at a subsequent meeting</p> <p>Davinder initiated a discussion around the make-up of the committee following the announced departure of another CCA nominee. It was discussed whether there should be future debate around the ratio of Independent members to CCA and AIMp members. Arun observed that at today's meeting 5 CCA/AIMP members were absent.</p> <p>The Chief Officer reminded the Committee that the current Constitution was formally adopted in January 2015 and the Committees membership reflected the contractor mix across Hampshire & IOW. The Constitution is based on the PSNC model. While the Committee was free to recommend a different constitution, any amendment would require endorsement from the body of contractors (in accordance with established procedures). A committee member may propose an amendment to the Constitution at any time, but it is a topic of significance that would be required to be debated formally as an agenda item and any proposal for amendment would require a seconder and for a vote amongst members to be taken.</p> <p>The Committee were reminded that the next election of Independent representatives would take place in early 2018.</p>	<p>Gov Com</p> <p>JA PB</p>
17/01/20	<p>AOB</p> <p>There was none.</p>	
17/01/21	<p>Meeting Close</p> <p>The meeting closed at 3.50pm.</p>	
	<p>Dates of Next Meetings</p> <p>Future LPC Meeting dates and venues for 2017:</p> <ul style="list-style-type: none"> • 23rd March 2017 – Hilton Chilworth, SO16 3RB • 18th May 2017 – Chilworth Manor, SO16 7PT • 13th July 2017 – Holiday Winchester, SO21 1HZ • 21st September 2017 – Hilton Chilworth, SO16 3RB • 23rd November 2017 – Chilworth Manor, SO16 7PT 	