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MINUTES OF LPC MEETING

18th March 2021

Zoom – Virtual Meeting

Present:

LPC Members (listed in alphabetical order):

Andrew Selvaratnam	LPC Member (CCA, Rowlands)
Anjee Shah	LPC Member (CCA, Lloyds)
Arun Sharma	LPC Member (Independent)
Ashley Littlewood-Miller	LPC Member (CCA, Boots)
Davinder Virdee	LPC Member (Independent)
Kate Toms	LPC Member (CCA, Lloyds)
Gary Warner	LPC Member (Independent)
Mark Ireland	LPC Member (CCA, Boots)
Michael McWhirter	LPC Member (AIMp, Day Lewis)
Peter Woodward	LPC Member (CCA Boots)
Tim Baker	LPC Member (Independent)
Alison Freemantle	LPC Professional Services Development Manager
Artur Pysz	LPC Contractor Development & Support Manager
Deborah Crockford	LPC Chief Officer
Skye White	LPC Office Manager

21/03/01	<p>Chairs Welcome & Requests for AOB</p> <p>A Littlewood-Miller (Chair) welcomed everyone to the meeting.</p> <p>Welcome to Anjee Shah from Lloyds Pharmacy in Sainsburys, Farlington as a CCA representative on the CPSC committee and welcome back Kate Toms returning from maternity leave.</p> <p>Items for AOB –</p> <ul style="list-style-type: none"> • PCN Roles 	
21/03/02	<p>Declarations of Interest</p> <p>Anjee Shah, to complete her DOI and send into S White</p>	A Shah

21/03/03	<p>Apologies for absence & nominations of proxy votes</p> <p>Michael McWhirter LPC Member (AIMp, Day Lewis) Proxy T Baker</p>	
21/03/04	<p>Minutes of the previous meeting on 14th January 2021</p> <p>These were accepted by the committee and signed by Chair, A Littlewood-Miller.</p>	
21/03/05	<p>Matters arising from the Minutes and Action Update</p> <p>All matters were either completed actions or covered elsewhere in the agenda.</p>	
21/03/06	<p>Professional Services Update</p> <p>A Freemantle updated the committee on her activities during the previous two months by both written and verbal reports.</p> <p>Highlights</p> <ul style="list-style-type: none"> • Flu Season – 80% of pharmacies saw an increase. • <p>Lowlights</p> <ul style="list-style-type: none"> • Lack of funding in contract renewals. • DMS Service – Portsmouth & Frimley Park are the only hospitals not sending referrals at the moment. <p>A Freemantle to speak to the council regarding supervised consumption for A Sharma's Shirley branch.</p> <p>PCN lead for Coastal is leaving in May, A Pysz and A Freemantle to follow up</p>	<p>AF</p> <p>AF / AP</p>
21/03/07	<p>Contractor Development & Support Update</p> <p>A Pysz updated the committee on his activities during the previous two months by both written and verbal reports.</p> <p>Highlights</p> <ul style="list-style-type: none"> • Set up Zoom meeting with nine area/field managers from CCA companies. • Supporting PCN's to complete domain 5. <p>Lowlights</p> <ul style="list-style-type: none"> • CHIE roll out delayed for pharmacies. • 55 of our Independents are still not using VirtualOutcomes. 	
21/03/08	<p>Chief Officers Report</p> <p>D Crockford updated the committee on her activities during the previous two months.</p>	

	<p>Highlights</p> <ul style="list-style-type: none"> • Radio advertisement up and running and the associated petition. • Health Education England – funding Health Champion training through Pharmacy Complete. • Frimley ICS organizing launch of GP CPCS. <p>Lowlights</p> <ul style="list-style-type: none"> • Nothing new at recent PSNC/LPC meeting. • The STP has reportedly had a negative attitude towards the selection of pharmacy sites for COVID -19 vaccination. • Inappropriate pressure still on pharmacies to provide MCAs and some pharmacies still making inappropriate requests for 7 day prescriptions. <p>Academy Meetings: D Crockford to implement a section to highlight the LPC. To include what is involved in being a member of the LPC etc.</p>	DC
21/03/09	<p>Diversity & Equality Training follow up</p> <p>Did you find the equality, diversity and inclusion session on the 14th January 2021 run by Pharmacy Complete of value?</p> <ul style="list-style-type: none"> • Answer 100% Yes <p>What topic relating to equality, diversity and inclusion would you like to have further training on?</p> <ul style="list-style-type: none"> • Unconscious bias • No training required as training is received through employer • Micro inequalities <p>Do you have any suggestions as to what the LPC should prioritise and put into practice?</p> <ul style="list-style-type: none"> • Integrate the policy to committee member representation • Consider whether the current independent elections process fairly contributes to the EDI policy. • Increased awareness and consideration can make a lot of difference - just something as simple as asking verbally whether a decision has any DEI implications brings issues into consideration quickly and improves decision making as part of business as usual. <p>D Crockford's recommendation based on the feedback is the Marshalls training 'Let's talk about Race in the workplace' on demand e-learning £25 per person.</p> <p>K Toms suggested that everyone on the committee complete the training.</p> <p>The CPSC Committee members voted unanimously for everyone on the committee and CPSC employees to complete the e-learning recommended by D Crockford. D Crockford to set the training up for the 2021/2022 financial year.</p>	DC

	T Baker as vice chair to touch base with D Virdee to see how D Virdee wants to proceed with his EDI complaint.	TB
21/03/10	<p>PSNC/LPC Meeting update.</p> <p>D Crockford and A Littlewood-Miller attended the virtual meeting on the 17th March 2021.</p> <ul style="list-style-type: none"> • Simon Dukes opened the meeting. • PSNC have collected extensive data about costs of staying open during the pandemic. • Treasury made a funding offer back in the Summer but it was rejected as insufficient. • Pharmacy Advice Audit results are impressive. • Over 1.1 million informal consultations weekly. • 1 in 10 have been sent by a GP but not as per CPCS = unpaid activity. • The advances are a loan and are not subject to corporation tax. • Alastair Buxton is looking into self-referrals being included in CPCS. • Suggestion that Primary Care Networks should be funding PCN leads. • PSNC Website: new agency being chosen to develop the new website. • LPC Finance Guide: have produced standardised templates. 	
21/03/11	<p>Subcommittee Meetings</p> <p>All committee members broke into their sub-committee groups for a 20-minute discussion.</p>	
21/03/12	<p>LPC Reports</p> <p><u>PSNC Update</u></p> <ul style="list-style-type: none"> • 2.6 million recorded vaccinations through Community Pharmacy England. • Pandemic delivery service: increase in essential service fee. • Government is happy with the increase in flu service and the greatest increase came from Community Pharmacy. • Discharge Medicine Service (DMS) launched - 117 services merged into 1 national service. There will be a paper on DMS. Reporting will be nationally but is not in place as yet. Reporting to be faster and will be brought into the LPC dashboard. • CPCS IT: NHS England agreed to pay for another six months. <p><u>Market Entry</u></p> <ul style="list-style-type: none"> ▪ There is one online application to be based in Fareham, no comment to be made on behalf of CPSC. ▪ One merger. <p><u>Service Development</u></p> <ul style="list-style-type: none"> • LFT Pilot Pharmacy: Any feedback to be sent to A Freemantle. 	



	<p>Future LPC Meeting dates and venues for 2021:</p> <ul style="list-style-type: none">• 13th May 2021– Virtual Meeting• 15th July 2021– Virtual Meeting• 16th September 2021– Virtual Meeting – incorporating AGM• 18th November 2021– Virtual Meeting	
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