

Community Pharmacy Tracker – November 2021

If you are part of a pharmacy group or multiple, please liaise with your company managers and/or head office.

Subject	Requirement	Deadline	Action and links	Tick when completed
CPSC Webinar	Information & Support	1 st November	At 8pm. The webinar aims to provide you with support and advice to help understand requirements. Sign up here.	
Ask Your Pharmacist Week	Information & Support	1 st – 8 th November	This year the theme is ‘Your local pharmacy can help’. Support by campaign materials from the NPA. Visit the website here.	
Winter Vaccines Campaign	Contractual	November	Mandatory Public Health Campaign. Campaign materials will arrive in pharmacy first week of November. More information here.	
Xmas & NY Bank Holidays	Contractual	Now	Update your DoS and NHS Profile to show Xmas & New Year opening times.	
PQS Gateway - NMS	Pharmacy Income	31 st Dec	Make sure you have completed and claimed for a minimum 20 NMS by 5 th January (December end of month submission)	
Pharmacy Collect	Advanced Service	Ongoing	Data ideally to be recorded on MYS daily. This data will populate the payment claim at the end of the month. More information here	
Flu Service 2021	Advanced Service	Ongoing	For all documents and information visit the CPSC flu webpage here	
Pharmacy Quality Scheme	Pharmacy Income	Ongoing	Many domain criteria have a minimum number of patients that need to be involved. Make sure you have planned when or started these activities: <ul style="list-style-type: none"> • Anticoag Audit – 15 patients • Antibiotic Audit – 25 patients • Weight Management – 25 patients • Flu vac – 30 patients 	
Pandemic Delivery Service	Advanced Service	March 2022	Delivery Service for self-isolating patients, the NHS Test and Trace Account ID reference number must be recorded.	
Hypertension Case Finding Service	Advanced Service	Ongoing	PSNC Webinar available to watch on demand view here. Supporting documents for service delivery including ABPM loan agreement and patient record form can be found here.	
Healthy Living Pharmacy	Contractual	Ongoing	Places available - You can train up to 3 health champions per pharmacy free of charge (HEE funded). More information here	

Regular Tasks

The following tasks need to be completed on a daily / monthly basis:

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Check NHS Shared Mailbox	Pharmacy Business	Daily (minimum)	NHSE&I and CPSC regularly send important communications to your NHS Shared Mailbox. Please ensure sufficient staff have access your Mailbox and that it is checked at least once daily.	
Pharmacy Profile Update	Contractual	Quarterly	Ensure your Directory of Services (DoS) and NHS website pharmacy profiles are up to date and verify each quarter. Remember to update your DoS profile if you have to temporarily close during normal hours.	
Local Services	Pharmacy income	By the 5 th of each month	Please claim all your locally commissioned services.	
PPE	Staff Safety	Ongoing	The Government's PPE portal is available to obtain all personal protective equipment (PPE); supplies are provided free of charge. Details on accessing and ordering can be found here See the updated PHE guidance on the use of PPE by pharmacy staff here	
COVID 19	Contractor Support	Ongoing	Ensure you keep up to date with the national & local guidance: <ul style="list-style-type: none"> • PSNC – for the latest news round-up • GOV.UK – for advice for healthcare professionals • PHE – for posters and resources • LPC – for next steps, links to national information and links to local information (including testing and vaccination) 	
Virtual Outcomes	Workforce training	Ongoing	Available free of charge to all community pharmacy staff. A new module will be released every month. Access here . Latest modules: <ul style="list-style-type: none"> • Hypertension Case Finding • Dispensing Errors • Inflammatory Bowel Disease 	
LPC Mailing List	Pharmacy Mailing List	Ongoing	Encourage locums to join the LPC mailing list to ensure they are up to date with changes. Visit LPC website for sign up.	

If you require support from CPSC please contact us:

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