

Community Pharmacy Tracker – February 2022

If you are part of a pharmacy group or multiple, please liaise with your company managers and/or head office.

Subject	Requirement	Deadline	Action and links	Tick when completed
IPC Guidance	COVID Safety	Ongoing	The wearing of face masks continues to apply to patients and staff in community pharmacy to ensure that everyone is protected. Resources including posters are available for download .	
Pharmacy Advice Audit	PSNC Support	Starts 31 st January	Record the healthcare advice that is given to patients during a single day (or until the minimum number of interactions/ consultations is reached). The results provide critical insight on how patients are relying on community pharmacy. Information here	
PQS Declaration Opens	Pharmacy Income	3 rd February	The PQS declaration window will open at 3pm on Thursday 3 rd February. This will be open until 11.59pm on 2 nd March.	
PQS – Antibiotic Audit	Pharmacy Income	3 rd February	Deadline to start the antibiotic review (eight weeks till 31st March 2022).	
CPSC Webinar	Information & Support	7 th February	At 8pm. The webinar aims to provide you with support and advice to help understand requirements. There will be a focus on having conversations about weight. Sign up here	
PQS Declaration Closes	Pharmacy Income	2 nd March	The PQS declaration window will close at 11.59pm on 2 nd March.	
PQS – Anticoag Audit	Pharmacy Income	3 rd March	Deadline to start the anticoagulant audit (four weeks till 31st March 2022).	
PQS	Pharmacy Income	31 st March	Deadline to complete the remaining PQS work (although you have until 30 th June to gather the evidence). The MYS online portal to record anticoagulant audit data closes. The PHE portal to record antibiotic review data closes.	
PQS Gateway - NMS	Pharmacy Income	4 th April	Make sure you have completed and claimed for a minimum 20 NMS by 5 th April (March end of month submission)	
New Medicine Service	Contractual	April 2022	Requirement to submit quarterly NMS data currently paused. Pharmacies will need to submit data for April – June in early July 2022. More information here .	
Pharmacy Collect	Advanced Service	Ongoing	Ideally data to be recorded on MYS daily. This data will populate the payment claim at the end of the month. More information here	
Hypertension Case Finding Service	Advanced Service	Ongoing	PSNC Webinar available to watch on demand view here . Supporting documents for service delivery including ABPM loan agreement and patient record form can be found here .	
Healthy Living Pharmacy	Contractual	Ongoing	Places available - You can train up to 3 health champions per pharmacy free of charge (HEE funded). More information here	

Regular Tasks

The following tasks need to be completed on a daily / monthly basis:

Subject	Requirement	Deadline	Action and links	Tick when completed
Check NHS Shared Mailbox	Pharmacy Business	Daily (minimum)	NHSE&I and CPSC regularly send important communications to your NHS Shared Mailbox. Please ensure sufficient staff have access your Mailbox and that it is checked at least once daily.	
Pharmacy Profile Update	Contractual	Quarterly	Ensure your Directory of Services (DoS) and NHS website pharmacy profiles are up to date and verify each quarter. Remember to update your DoS profile if you have to temporarily close during normal hours.	
Local Services	Pharmacy income	By the 5 th of each month	Please claim all your locally commissioned services.	
PPE	Staff Safety	Ongoing	The Government's PPE portal is available to obtain all personal protective equipment (PPE); supplies are provided free of charge. Details on accessing and ordering can be found here See the updated PHE guidance on the use of PPE by pharmacy staff here	
COVID 19	Contractor Support	Ongoing	Ensure you keep up to date with the national & local guidance: <ul style="list-style-type: none"> • PSNC – for the latest news round-up • GOV.UK – for advice for healthcare professionals • PHE – for posters and resources • LPC – for next steps, links to national information and links to local information (including testing and vaccination) 	
Virtual Outcomes	Workforce training	Ongoing	Available free of charge to all community pharmacy staff. A new module will be released every month. Access here . Latest modules: <ul style="list-style-type: none"> • IBD • Weight Management • Vitamin D 	
LPC Mailing List	Pharmacy Mailing List	Ongoing	Encourage locums to join the LPC mailing list to ensure they are up to date with changes. Visit LPC website for sign up.	

If you require support from CPSC please contact us:

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