

Community Pharmacy Tracker – September 2022

If you are part of a pharmacy group or multiple, please liaise with your company managers and/or head office.

Subject	Requirement	Deadline	Action and links	Tick when completed
PURM Service	Locally Commissioned	31st August	The PURM Service will end on the 31 st August. You will need to signpost patients to an appropriate alternative service whilst discussions are ongoing with HIOW ICS.	
Flu Vaccination Service	Advanced Service	1st September	Service has now started. All documents can be found here .	
CPSC Webinar	Information & Support	5th September	At 8pm. The webinar aims to provide you with support and advice to help understand local contractual requirements. Sign up here .	
Covid booster vaccinations	Workforce	12th September	All frontline health & social care workers can book via the NBS for their Autumn booster	
Xmas & New Year Opening	Contractual	24th September	Christmas Eve (Saturday), New Year's Eve (Saturday) and New Year's Day (Sunday) are normal working days (Core & Supplementary hours). If you wish to open at different times on these days, you must submit the relevant form (Core Hours and/or Supplementary Hours) to NHSE SE by the 24th September. Read more here .	
GPhC temporary register closes	Information & Support	30th September	Pharmacists and pharmacy technicians on the temporary register will no longer be able to practice without joining the GPhC's main register.	
Hypertension Case Finding Service	Advanced Service	Now	PharmOutcomes is now available to record consultations and send to the GP surgery. This will also provide a link to MYS for claiming.	
Local Safeguarding Training Webinar	Information & Support	Various dates	A webinar provided by Hampshire Safeguarding Adults Board to help understand what constitutes an adult safeguarding concern, as well as what should inform decisions about raising a concern, what to report, where and when accompanied by a short e-learning. More information here .	
PharmOutcomes Access	Information & Support	Now	Check that the pharmacy has access to PharmOutcomes during all opening times, especially when locums are on duty; set-up additional accounts if needed. Instructions can be found here . Ensure PharmOutcomes is checked regularly throughout the day and action any referrals received.	

Regular Tasks

The following tasks need to be completed on a daily / monthly basis:

Subject	Requirement	Deadline	Action and links	Tick when completed
Check NHS Shared Mailbox	Pharmacy Business	Daily (minimum)	NHSE&I and CPSC regularly send important communications to your NHS Shared Mailbox. Please ensure sufficient staff have access your Mailbox and that it is checked at least once daily.	
Online Profile Update using NHS Profile Manager	Contractual	Quarterly	Using the NHS Profile Manager, ensure your Directory of Services (DoS) and NHS website pharmacy profiles are up to date. This needs to be verified each quarter. Remember to update your profile if you have to temporarily close the pharmacy during its normal hours.	
Local Services	Pharmacy Income	By the 5 th of each month	Please claim all your locally commissioned services.	
COVID 19	Contractor Support	Ongoing	Ensure you keep up to date with the national & local guidance: <ul style="list-style-type: none"> • PSNC – for the latest news round-up • GOV.UK – for advice for healthcare professionals • PHE – for posters and resources 	
Virtual Outcomes	Workforce Training	Ongoing	Available free of charge to all community pharmacy staff. A new module will be released every month. Access here . Latest modules: <ul style="list-style-type: none"> • Bites & Stings • Ear, Nose & Throat Minor Ailments • Better Health Quit Smoking 	
LPC Mailing List	Pharmacy Mailing List	Ongoing	Encourage locums to join the LPC mailing list to ensure they are up to date with changes. Visit LPC website for sign up.	

If you require support from CPSC please contact us:

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