



**Chairman:**

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## MINUTES OF LPC MEETING

12<sup>th</sup> January 2023

Virtual Meeting via Zoom

**Present:**

LPC Members (listed in alphabetical order):

Anjee Shah	LPC Member (CCA, Lloyds)
Arun Sharma	LPC Member (Independent)
Ashley Littlewood-Miller	LPC Member (CCA, Boots)
Daniela Lupeanu	LPC Member (CCA, Rowlands)
Jennifer Ndichu	LPC Member (AIMp, Day Lewis)
Karen Alexander	LPC Member (CCA, Boots)
Peter Woodward	LPC Member (CCA Boots)
Stephanie Harris	LPC Member (CCA, Lloyds)
Tim Baker	LPC Member (Independent)
Alison Freemantle	LPC Professional Services Development Manager
Artur Pysz	LPC Contractor Development & Support Manager
Deborah Crockford	LPC Chief Officer
Skye White	LPC Office Manager

23/01/01	<p><b>Chair's Welcome &amp; Requests for AOB</b></p> <p>A Littlewood-Miller (Chair) welcomed everyone to the meeting.</p> <p>Items for AOB –</p> <ul style="list-style-type: none"> <li>NIL</li> </ul>	
23/01/02	<p><b>Prince's Trust Presentation – Sarah Bowman, Head of Partnerships Health &amp; Social Care</b></p> <p>Kirsten Scott – Youth Development Lead, South East, Health and Social Care, presented on behalf of Sarah Bowman and the Prince's Trust. Presenting an insight as to how the Prince's Trust works and how they can work with Health and Social Care companies in supporting recruitment. Kirsten Scott is going to provide CPSC with a one-page overview document that can be shared with contractors, so they are aware of what support is out there from the Prince's Trust.</p>	



	<p>Highlights</p> <ul style="list-style-type: none"> <li>• CPAF questionnaire support offered and a number of positive feedbacks received from contractors.</li> <li>• Hypertension case finding service, referrals from GPs to Pharmacy.</li> <li>• Positive meeting with CVD system leads.</li> </ul>	
<p>23/01/09</p>	<p><b>Chief Officer's Report</b></p> <p>D Crockford updated the committee on her activities during the previous two months.</p> <p>Thank you to the team for holding the fort over the last month.</p> <p>Lowlights</p> <ul style="list-style-type: none"> <li>• Amanda Pritchard's proposed visit to one of our pharmacies never materialised.</li> <li>• Personal health issue.</li> </ul> <p>Highlights</p> <ul style="list-style-type: none"> <li>• Joined ICB and Regional representatives to interview the applicants for the ICS HIOW Community Pharmacy Clinical Lead role. The role has been offered and accepted by Hinal Patel, who will start on the 1<sup>st</sup> April 2023.</li> <li>• Presented at a Health Forum in Denmead, arranged by Flick Drummond MP. Received a lot of support from the audience for community pharmacy. Hospitals, dentists and community services were also represented.</li> <li>• I have received a positive response from both the LDC and LOC for improving our collaborative working.</li> </ul> <p>D Crockford suggested that the CPSC committee meeting agendas be amended from the 1<sup>st</sup> of April to accommodate a standing slot for Hinal Patel, HIOW Community Pharmacy Clinical Lead. The committee voted unanimously in favour for her to have a slot at all committee meetings to facilitate regular updates and communication.</p>	
<p>23/01/10</p>	<p><b>Updated Constitution</b></p> <ul style="list-style-type: none"> <li>• D Crockford shared the wording from the updated constitution.</li> <li>• Discussions were held about whether the committee wanted to continue with the current positions of Finance and Deputy Finance Officer or align with the new constitution template with a Treasurer (no Deputy).</li> <li>• The committee voted unanimously to use the model constitution wording, titles and positions.</li> </ul>	
<p>23/01/11</p>	<p><b>Subcommittee Meetings</b></p> <p>All committee members broke into their sub-committee groups for a 20-minute discussion.</p>	

23/01/12	<p><b>LPC Reports</b></p> <p><b><u>PSNC Update</u></b></p> <ul style="list-style-type: none"> <li>• NIL</li> </ul> <p><b><u>Market Entry</u></b></p> <ul style="list-style-type: none"> <li>▪ A few different market entry replies that seem straight forward.</li> <li>▪ One re-application referring to the new PNA which has been released.</li> <li>▪ Another consolidation of a 100hr with a 40hr, retaining the 40-hour contract.</li> </ul> <p><b><u>Service Development</u></b></p> <ul style="list-style-type: none"> <li>• Hampshire public health have requested a meeting regarding substance misuse.</li> <li>• HIOW ICB still commissioning with individual contracts.</li> <li>• Several contracts are simply being rolled over.</li> </ul> <p><b><u>Governance</u></b></p> <ul style="list-style-type: none"> <li>• NIL</li> </ul> <p><b><u>Finance / Remuneration</u></b></p> <ul style="list-style-type: none"> <li>• P Woodward circulated his report to the committee. The account balance currently is £193,507 and expenditure is currently 7% under budget. It is expected that the final accounts will reflect a small surplus for the year. This will probably be the last year of having a surplus as the increased PSNC levy will be introduced from April 2023.</li> <li>• The Grant account balances need to be considered.</li> </ul>	PW/DC
23/01/13	<p><b>AOB</b></p> <ul style="list-style-type: none"> <li>• NIL</li> </ul>	
22/11/16	<p><b>Meeting Close</b></p> <p>The meeting closed at 12:25pm</p>	

	<p><b>Future LPC Meeting dates and venues for 2023:</b></p> <ul style="list-style-type: none"> <li>• <b>09 Mar 2023</b> – Virtual Meeting</li> <li>• <b>11 May 2023</b> – Virtual Meeting</li> <li>• <b>13 July 2023</b> – Holiday Inn Southampton</li> <li>• <b>14 Sep 2023</b> – Virtual Meeting</li> <li>• <b>09 Nov 2023</b> - Virtual Meeting</li> </ul>	
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