

Chairman: Ashley Littlewood-Miller Boots 190-196 High Street Poole **BH15 1SW** Tel: 073 4203 1639 e-mail: ashley.littlewood-miller@boots.co.uk Chief Officer:

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MINUTES OF LPC MEETING 11th May 2023 Virtual Meeting via Zoom

Present:

LPC Members (listed in alphabetical order):

	Arun Sharma	LPC Member (Independent)	
	Ashley Littlewood-Miller	LPC Member (CCA, Boots)	
	Daniela Lupeanu	LPC Member (CCA, Rowlands)	
	Jennifer Ndichu	LPC Member (AIMp, Day Lewis)	
	Karen Alexander	LPC Member (CCA, Boots)	
	Michael McWhirter	LPC Member (Independent)	
	Peter Woodward	LPC Member (CCA Boots)	
	Stephanie Harris	LPC Member (CCA, Lloyds)	
	Tim Baker	LPC Member (Independent)	
	Alison Freemantle	LPC Professional Services Development Manager	
	Artur Pysz	LPC Contractor Development & Support Manage	er
	Deborah Crockford	LPC Chief Officer	
	Skye White	LPC Office Manager	
23/05/01	Chair's Welcome & Reque	sts for AOB	
	welcome to Hinal Patel, C	welcomed everyone to the meeting. Warm ommunity Pharmacy Clinical Lead who will C meetings. Anjlee Shah is joining the meeting	
	Items for AOB –		
	Clyde & Co		
23/05/02	Declarations of Interest		
	Nil		
23/05/03	Apologies for absence & r	nominations of proxy votes	
	Gary Warner	LPC Member (Independent)	

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CPSC Community Pharmacy South Central

23/05/04	Minutes of the previous meeting on 9 th March 2023	
	These were accepted by the committee and signed by Chair, A Littlewood-Miller.	
23/05/05	Matters arising from the Minutes and Action Update	
	• All matters were either completed actions or covered elsewhere in the agenda.	
23/05/06	Professional Services Update	
	A Freemantle updated the committee on her activities during the previous two months by both written and verbal reports.	
	 Highlights Oral Contraceptive Pilot – Tier 2, 60 of the 99 consultations done to date are from the HIOW patch. Pharmacies doing pop ups for over 75s and helping with patients in hospital who need to be vaccinated and who may have fallen 	
	through the cracks for covid vaccination boosters.	
	 Lowlights Pharmacy oral contraception service, lack of funding. Hampshire drug misuse service, difficult to get through to Lloyds for outstanding and missed payments. DMS claiming, Oct – Dec 2022 vs those completed on PharmOutcomes. NHS England pushing things out before supporting material is ready or sent out. 	
	 Oral Contraception Service PSNC not promoting it. It has been very successful on the HIOW patch. The committee considered whether we should do nothing or continue with what we have done as an LPC. All members were in favour of continuing with what the LPC has done so far, taking a balanced approach and providing relevant information to contractors. We are making contractors aware of the National Negotiator's opinion and letting the contractors make their own informed decision. 	
23/05/07	Contractor Development & Support Update	
	A Pysz updated the committee on his activities during the previous two months by both written and verbal reports.	
	 Highlights Found 3000 referrals for minor ailments from CPCS that had not been followed up. 	

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	 New welcome contractor pack – to be delivered by email including welcome note from the CPSC Chief Officer. There was a suggestion to include PCN details. Feedback was that it was really good, timing perfect, very useful. Decision made to refresh the comms and send out to everyone and then send it to new contractors as they arise. Make it available on request via the newsletter and website. All committee members unanimously voted for the pack to be used. Lowlights NIL 	
23/05/08	Chief Officer's Report	
	D Crockford updated the committee on her activities during the previous two months.	
	 Highlights Hinal Patel, Community Pharmacy Clinical Integration lead has started. 	
	 Delivery plan for recovering access to primary care has been published. Continued positive progress with Primary Care collaboration 	
	group.	
	 Lowlights Last meeting for this particular committee. New committee starts on the 1st July. Stephanie Harris's last meeting. Portsmouth Health and Wellbeing Board had issued a new PNA without any prior LPC consultation. Concerns already identified. Relating to the announcement of a Common Conditions/Pharmacy First service, no detail as to how the service will work or details of the funding. Again, a service being announced before the detail has been shared. Hinal Patel is circulating it with a note that it is subject to consultation. 	
23/05/09	Hinal Patel, Community Pharmacy Clinical Integration Lead HIOW	
	Hinal Patel gave a presentation on her background, shared her strategy, representation, implementation plan and priorities over the new few months.	
23/05/10	Subcommittee Meetings	
	All committee members broke into their sub-committee groups for a 30- minute discussion	
23/05/11	LPC Reports	

CPS	Community Pharmacy South Central	
	PSNC Update NIL	
	 Market Entry Tim Baker's last meeting. Tim has offered for anyone to contact him in the future to talk through anything regarding market entry. Nothing outstanding. 	
	 Service Development Two Inclusion contracts for Hampshire pharmacies ICB contracts which were CCG ones, A Freemantle is working with Hinal Patel on them. 	
	Governance • NIL	
	 Finance / Remuneration P Woodward circulated his report to the committee. The year end bank balance was £219,022.95 with a surplus of £7,167.70 against budgeted expenses. Remuneration committee will need to meet at the July LPC meeting regarding recruitment for the Chief Officer's position, once the Chief Officer has given her formal notice of retirement, as candidates may have a 3–6-month notice period. 	
23/05/12	 AOB NIL Hinal Patel and Anjlee Shah left the meeting. 	
23/05/13	Confidential Report	
23/05/14	Meeting Close	
	The meeting closed at 13:30	

Future LPC Meeting dates and venues for 2023 /2024:	
13 July 2023 – Holiday Inn Southampton	
• 14 Sep 2023 – Virtual Meeting	
• 09 Nov 2023 – Face to face	
• 11 Jan 2024 – Virtual Meeting	
14 Mar 2024 - Virtual Meeting	
O9 May 2024 – Virtual Meeting	
• 11 July 2024 - Face to face	
19 Sep 2024 – Virtual Meeting	
14 Nov 202 - Virtual Meeting	