

Hampshire & Isle of Wight LPC

SUPPORTING LOCAL COMMUNITY PHARMACY



Community Pharmacy
South Central

Annual Report 2023

Incorporating the Annual Accounts 2022/23





As I enter my 7th year as a committee member and my 6th year as LPC Chair, I found myself reflecting on the challenges faced by us all.

I can see and have heard from contractors that it has never been this tough in our industry, to survive financially whilst trying to offer the best possible service to our patients.

I would like to put on record my appreciation for the whole committee for their continued support of me and I would like to thank all the pharmacy contractors for their efforts, despite the many demands on their time, for their continued delivery of care for our patients

Our sector continues to evolve, all contractors continue to face into operational challenges as the healthcare landscape morphs and evolves around us.

The team at the LPC continue to work to support you, the contractors, in trying to overcome these challenges and it is important I recognise their contribution.

Again, this year I would like to call out and thank our team. Debby our Chief Officer and her entire team Alison, Artur & Skye for the phenomenal job they have done over the last 12 months.

I have heard that our regular communications continue to be well received and useful, 'This week's actions, updates, reminders, opportunities and information from CPSC' will continue to be the key way we communicate with you, as well as our regular Community Pharmacy Webinars supported

by the team from Pharmacy Complete.

As a committee we continue to look for opportunities to work more efficiently and in a cost-effective manner, therefore we continue to have our bi-monthly committee meetings virtually to reduce meeting costs, and have also reduced the size and cost of our office space. Our work on service fee negotiation continues with a highlight being a 43% increase on the UTI PGD fee on the Isle of Wight.

I was also delighted to see Hinal Patel taking up the Community Pharmacy Integration Lead role within the ICB. Hinal will be a key stakeholder for the LPC, she will attend all committee meetings and will work with Debby and her team to ensure there is effective two-way discussion for the benefit of contractors.

Finally, it is with sadness that I have to report we will lose Debby as our Chief officer at the end of December 2023. After many years commitment as a committee member, Chair and finally as Chief Officer, Debby has decided to retire, and she leaves us with our best wishes for the future and we will forever be in her debt for the work she has done to champion and lead for community pharmacy across our patch. Debby will be assisting the committee with its plans to find a suitable replacement.

Once again, I look forward to the year ahead and I am hopeful that together we can continue to make a real difference in the communities we support.

Kind regards

A handwritten signature in black ink, appearing to read 'Ashley Littlewood-Miller'. The signature is fluid and cursive, written on a white background.

Ashley Littlewood-Miller
LPC Chair



Chief Officer's report for LPC year 2022-2023

May '22

Our first meeting of the LPC year was in May. We were pleased to welcome Daniela Lupeanu as a new CCA representative on the committee on behalf of Rowlands.

Following the Constitution and Governance procedures, the LPC Officers were elected for the coming year. Ashley Littlewood-Miller, Arun Sharma and Peter Woodward were unanimously elected to continue in their roles of Chair, Vice Chair and Finance Officer, respectively, whilst Arun also took on the role of Deputy Finance Officer following the departure of Kate Toms.

Alison Freemantle, our Professional Services Development Manager, was delighted to be able to report some fantastic figures from the end of the flu season. Our pharmacies had delivered 74.1% more vaccinations than in the 20/21 season, with an increase of 26% in the over 65s group.

The committee reviewed the revised LPC Expense Policy presented by the Finance Officer, Peter Woodward. It was agreed unanimously that there would be no increase in the attendance or travel allowances in order to maintain the best value for contractors.

The meeting concluded following a facilitated training session supporting the finalisation of the key objectives for the 22/23 LPC strategy.

July '22

In July the meeting was held virtually, via Zoom, once more. It had been agreed that this was to be for the majority of LPC meetings in order to maintain the associated savings in meeting costs.

Once more we welcomed a new CCA representative to the committee, Stephanie Harris from Lloyds Pharmacy.

Several challenges around the delivery and claiming for certain services were discussed. Unplanned closures were causing concern within substance misuse services, and the claims process for the DMS, especially, meant that contractors were often not claiming for the service they had delivered and were therefore missing out on valuable income to which they were entitled. Artur Pysz had a focus on this as part of his role of Contractor Development and Support Manager.

We were very interested to hear the presentation from Neil Hardy, Associate Director for Medicines Optimisation for HloW ICS, about how it was envisaged the structure would work with consideration of community pharmacy.

The new Chief Pharmaceutical Officer, David Webb, who had taken up his post in February, made a visit to Frimley ICS which covers a part of our patch. I was invited to a meeting with him which was very positive, and I was pleased to hear his views and vision for community pharmacy.

September '22

At the September meeting we were joined by Alex Smith, a Research Fellow from the University of Southampton. Alex was observing the meeting as an aid to his understanding of community pharmacy in relation to the service research he is undertaking, and updating us on

progress and how we might be able to help.

It was also our pleasure to welcome two pharmacy representatives from Frimley ICS, Yousaf Ahmed, Chief Pharmacist, and Jennie Fynn, Medicines Safety Pharmacist, who presented to us their strategy for community pharmacy in Frimley. Being able to compare and contrast the situations in HloW and Frimley ICSs is of great benefit for our work as it highlights different opportunities, challenges and possible solutions.

Some of our lowlights from the previous two months showed that communication was not always as it should be when there were temporary closures, especially when substance misuse services were concerned. We had also seen unacceptable behaviour by a few GPs concerning messaging for the flu vaccination service, which we escalated to the ICB in order to have those messages removed and/or recalled.

On a more positive note, we had negotiated a 43% improvement in the payment for the UTI PGD service on the Isle of Wight, and the oral contraception pilot running in Portsmouth was delivering the best performance in the country.

November '22

This month it was a pleasure to welcome Michael McWhirter back to the committee, this time as an Independent representative.

The community pharmacy PCN lead role was raised as an issue for discussion. It is extremely frustrating that, although this role is deemed pivotal in facilitating the integration of community pharmacy at PCN level, there is no funding available to support our people in these positions. I have continued to make the case for this

important role and the LPC maintains the message that without a proper specification and funding, PCN leads cannot be expected to carry out any activities or attend any meetings.

In recognition of the extreme pressures under which community pharmacies are still operating, the committee agreed unanimously that a campaign of support would be run both in local newspapers and online. We also arranged for associated posters to be printed and posted to all our pharmacies. A copy of the poster was emailed to all pharmacies to enable any printing of extra posters or flyers that contractors may wish to have.

In accordance with the RSG recommendations, the committee examined and considered any possible local LPC mergers or federations with ourselves. There was no identified benefit for our contractors, but the committee agreed to propose an extension of the life of the LPC to allow for potential approaches from our neighbouring LPCs. Arrangements were to be made for a Special Meeting for contractors to vote on an endorsement of this extension, acceptance of a new Constitution and any other proposals with respect to the RSG.

January '23

The end of 2022 came with an unfortunate medical diagnosis for me but, following a month of sick leave, I was able to return in time for the first meeting of 2023. Having such a capable and experienced team behind me meant that all our activities were able to continue in support of our contractors.

We had the positive news that Hinal Patel would be taking up the ICB role of Community Pharmacy Clinical Lead (now known as CP Integration Leads) from April 1st. Once in post, it was

agreed that Hinal would have a slot at all our LPC meetings, and we looked forward to an effective collaboration.

Despite challenges such as the shortage of antibiotics and the completion of CPCS referrals, our pharmacies were able to deliver fabulous results in the Tier 1 oral contraception service pilot, and referrals from GPs to the Hypertension Case Finding Service were building well.

Our continued liaison with MPs across our area meant that I was invited to, and able to present at, a Health Forum in Denmead which had been arranged by Flick Drummond MP. Hospitals, dentists and other community services were also represented and I was most gratified by the positive support from the audience for community pharmacy.

March '23

This month started with the Special Meeting for contractors. The proposal was to accept the new and updated Constitution, along with the LPC changes according to the RSG proposals. As we had changed our name a few years ago, are of a financially viable size and match an ICS footprint, our proposed changes were minimal. We received votes from 48.6% of our contractors and the votes were 100% in favour of accepting the proposal. This meant that there would be one more meeting of the current committee, in May, and a new committee would commence from the 1st of July.

It was noted that PSNC was now rebranding to Community Pharmacy England, along with a new look. The committee reflected upon whether we wished to adopt the new branding chosen by CPE or continue with our established branding. The decision was to maintain our well-established and locally recognised branding, whilst accepting that we may

wish to revisit this at a future date.

In conclusion, my diagnosis at the end of 2022 made me acutely aware of my own mortality and led me to a firm decision that this would be my last year before retiring. Consequently, I will be supporting the committee in their arrangements for the future before I step away at the end of December. It has been an honour to be a part of Hampshire and Isle of Wight LPC/Community Pharmacy South Central, from starting as a committee member, to becoming Chair and, for my final six-plus years, Chief Officer, always endeavouring to represent, support and promote community pharmacy across the whole of Hampshire and the Isle of Wight. Thank you to all my past and present colleagues on the committee and to the excellent team of Artur, Alison and Skye who have always given of their best and been a wonderful support.

Kindest regards,

Deborah Crockford

Chief Officer

Kindest regards to all,



Debby Crockford

Chief Officer

Membership and Attendance

Members of the committee are required to attend the LPC meetings regularly as well as provide input to their Local Pharmacy Groups and other roles. It is LPC policy that members who are working on behalf of the LPC should not be out of pocket for performing those activities on behalf of pharmacy contractors. A breakdown of members' attendances and expenses is provided in the table below.

Committee Member	Elected / Appointed	Attendance / Possible	Expenses Claimed [†]
Anjee Shah	CCA Appointment	6/6	£292.10
Arun Sharma	Independent	4/6	£1530.00
Ashley Littlewood-Miller	CCA Appointment	6/6	£0
Daniela Lupeanu	CCA Appointment	6/6	£1275.00
Davinder Virdee	Independent	0/1	£0
Gary Warner	Independent	3/6	£0
Jennifer Ndichu	AIMp Representative	5/6	£1466.24
Karen Alexander	CCA Appointment	5/6	£986.80
Michael McWhirter	Independent	3/4	£575.00
Peter Woodward	CCA Appointment	6/6	£2326.80
Stephanie Harris	CCA Appointment	5/5	£925.32
Tim Baker	Independent	6/6	£834.50

[†] Total does not match Annual Accounts as travelling costs of staff and guests (where appropriate) are in the account's expenditure

The committee had a slight surplus of £3,761 for the year. This leaves the committee with capital and reserves of £228,092 which is just over of 6 months expenditure.

The levy for 2023/24 will remain the same at £31 451 to ensure the committee can deliver on their strategy for community pharmacy in Hampshire and Isle of Wight.

Below are the full accounts as produced by HJS Chartered Accountants.

The Grant Account has £141,975.45 across eleven projects. The balance in each account and when the funds were received is shown below.

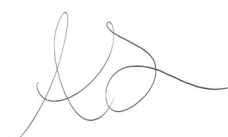
Project	Balance Remaining	Sponsorship Received
Portsmouth EPS Support	£ 16,313.90	Prior to Apr-16
HCC HLP	£ 46,694.24	May-16
COPD Project	£ 3.91	
Diabetes Project	£ 719.65	
Walk in my Shoes	£ 7,485.00	Oct-19
Healthier Together	£ 2,408.75	Jul-19
Academy Sponsorship	£ 250.00	
Funding for Bartosz Hoffman	£ 2,500.00	Mar-21
CPCS Programme Delivery	£ 26,000.00	Sep-21 & Jan-22
6x Independent prescribing places	£ 12,000.00	Jan-22
PCN Leads	£ 27,600.00	May-22
Balance	£ 141,975.45	
Net Bank Fees	£ 2,565.40	
Account Balance	£ 144,540.85	



Peter Woodward
LPC Finance Officer



Peter Woodward
LPC Finance Officer
Dated: August 2023



Ashley Littlewood-Miller
LPC Chair
Dated: August 2023

ACCOUNTANTS' REPORT TO THE COMMITTEE ON THE PREPARATION OF THE UNAUDITED STATUTORY FINANCIAL STATEMENTS OF THE HAMPSHIRE & ISLE OF WIGHT LPC FOR THE YEAR ENDED 31 MARCH 2023

In order to assist you to fulfil your duties under the Constitution, we have prepared for your approval the financial statements of The Hampshire & Isle of Wight LPC for the year ended 31 March 2023 set out on pages 2 to 8 from the company's accounting records and from information and explanations you have given us.

As a practising member firm of the Institute of Chartered Accountants in England and Wales, we are subject to its ethical and other professional requirements which are detailed at <http://www.icaew.com/en/members/regulations-standards-and-guidance/>.

This report is made solely to the Committee of The Hampshire & Isle of Wight LPC, as a body, in accordance with the terms of our engagement letter dated 2 June 2014. Our work has been undertaken solely to prepare for your approval the financial statements of The Hampshire & Isle of Wight LPC and state those matters that we have agreed to state to the Committee of The Hampshire & Isle of Wight LPC, as a body, in this report in accordance with ICAEW Technical Release 07/16 AAF as detailed at icaew.com. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than The Hampshire & Isle of Wight LPC and its Committee as a body, for our work or for this report.

It is your duty to ensure that The Hampshire & Isle of Wight LPC has kept adequate accounting records and to prepare statutory financial statements that give a true and fair view of the assets, liabilities, financial position and profit of The Hampshire & Isle of Wight LPC. You consider that The Hampshire & Isle of Wight LPC is exempt from the statutory audit requirement for the year.

We have not been instructed to carry out an audit or a review of the financial statements of The Hampshire & Isle of Wight LPC. For this reason, we have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the statutory financial statements.

HJS Chartered Accountants

The Hampshire and Isle of Wight Pharmaceutical Committee Fund Statement as at 31 March 2023

	2023 £	2022 £
Turnover	383,860	381,627
Other external expenses	-	-
Staff costs	(221,856)	(214,582)
Depreciation	(492)	(438)
Other operating expenses	(157,751)	(153,779)
	<hr/>	<hr/>
Operating profit	3,761	12,828
Other interest receivable and similar income	-	0
	<hr/>	<hr/>
Profit on ordinary activities before taxation	3,761	12,828
Tax on profit on ordinary activities	-	-
	<hr/>	<hr/>
Profit for the year	3,761 =====	12,828 =====

The profit and loss account has been prepared on the basis that all operations are continuing operations.

Hampshire & Isle of Wight Pharmaceutical Committee
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