

## Community Pharmacy Tracker – June 2024

If you are part of a pharmacy group or multiple, please liaise with your company managers and/or head office.

Subject	Requirement	Deadline	Action and links	Tick when completed
<b>Pharmacy Advice Audit</b>	Information & Support	<b>3<sup>rd</sup> – 10<sup>th</sup> June</b>	The Pharmacy Advice Audit will take place between 3 <sup>rd</sup> – 10 <sup>th</sup> June. For one day pharmacies are being asked to record the number of non-funded consultations undertaken. <a href="#">Information here.</a>	
<b>Pharmacy First</b>	Pharmacy Income	<b>5<sup>th</sup> June</b>	Pharmacies have until 5 <sup>th</sup> June to claim for any completed Pharmacy First Consultations completed up to and including 29 <sup>th</sup> February.	
<b>Local Services</b>	Pharmacy Income	<b>5<sup>th</sup> June</b>	Please claim all your locally commissioned services and advanced services.	
<b>SSP Expiry</b>	Information & Support	<b>7<sup>th</sup> June</b>	The SSP for Monomil® XL 60mg tablets expires on 7 <sup>th</sup> June.	
<b>Pharmacy First</b>	Pharmacy Income	<b>June</b>	<p>The activity threshold of clinical pathway consultations is 10 per month for June and July.</p> <p>This means you need to provide a minimum of 10 consultations that pass the gateway point to be eligible for the £1,000 monthly payment. Action:</p> <ul style="list-style-type: none"> <li>• Ensure pharmacy team members are aware of the activity threshold and discuss actions that can support the team to reach the target.</li> </ul>	
<b>Covid Vaccination Registration</b>	Pharmacy Income	<b>27<sup>th</sup> June</b>	The Opt-in registration portal to provide Covid vaccinations this autumn closes on 27 <sup>th</sup> June. <a href="#">Information on the service here.</a>	
<b>DSP Toolkit</b>	Contractual	<b>30<sup>th</sup> June</b>	All Pharmacies are required to complete their Data Security & Protection Toolkit. Don't wait until 30 <sup>th</sup> June to complete. <a href="#">Information here</a>	
<b>Covid Vaccinations</b>	Pharmacy Income	<b>Until 30<sup>th</sup> June</b>	The Spring covid vaccination campaign is underway. Eligible patients should be directed to NBS to book. <a href="#">NBS</a>	
<b>CPSC Webinar</b>	Information & Support	<b>Tuesday 9<sup>th</sup> July</b>	At 8pm. The webinar aims to provide you with support and advice to help understand local and national contractual requirements. <a href="#">Sign up here</a>	
<b>Online NHS Profile Update</b>	Contractual	<b>Quarterly by 30<sup>th</sup> June</b>	Make sure you have updated your NHS profile with late May Bank Holiday opening. Remember to add any new services you may now provide. <a href="#">Profile Manager</a>	
<b>Pharmacy NHS mailbox</b>	Information & Support	<b>Now</b>	Make sure <b>at least 2 staff</b> have linked NHS emails to your pharmacy shared NHS Mailbox. <a href="#">How to information here.</a>	
<b>PharmOutcomes Access</b>	Information & Support	<b>Now</b>	<p>Check that pharmacy staff have access to PharmOutcomes during <b>all</b> opening times, especially when locums are on duty; set-up additional accounts if needed. Instructions can be found <a href="#">here.</a></p> <p>Ensure PharmOutcomes is checked regularly throughout the day and action any referrals received.</p>	

## Regular Tasks

The following tasks need to be completed on a daily / monthly basis:

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<b>Check NHS Shared Mailbox</b>	Pharmacy Business	Twice a day (minimum)	NHSE&I and CPHIOW regularly send important communications to your NHS Shared Mailbox.  Please ensure sufficient staff have access your Mailbox and that it is checked at least twice a day.	
<b>Online Profile Update using NHS Profile Manager</b>	Contractual	Quarterly	Using the NHS Profile Manager, ensure your Directory of Services (DoS) and NHS website pharmacy profiles are up to date. This needs to be verified each quarter. <b>Remember to update your profile if you have to temporarily close the pharmacy during its normal hours.</b>	
<b>Local Services</b>	Pharmacy Income	By the 5 <sup>th</sup> of each month	Please claim all your locally commissioned services.	
<b>Virtual Outcomes</b>	Workforce Training	Ongoing	Available free of charge to all community pharmacy staff. Access <a href="#">here</a> .  Latest modules: <ul style="list-style-type: none"> <li>• Pharmacy First</li> <li>• Pharmacy Contraception Service</li> <li>• Hypertension Case Finding Service</li> </ul>	
<b>LPC Mailing List</b>	Pharmacy Mailing List	Ongoing	Encourage locums to join the LPC mailing list to ensure they are up to date with changes. Visit <a href="#">LPC website</a> for sign up.	

### If you require support from CPHIOW please contact us:

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Disclaimer: This guidance has been produced by Community Pharmacy Hampshire & Isle of Wight after reviewing all the information available to us. Every care has been taken in completion of the tracker, but no responsibility can be accepted for any error or consequence of such an error.