



Chairman:

Ashley Littlewood-Miller

Boots

190-196 High Street

Poole

BH15 1SW

T : 073 4203 1639

E: ashley.littlewood-miller@boots.co.uk

Joint Chief Officers:

Artur Pysz, MRPharmS

Sentinel House, Harvest Crst

Fleet

Hampshire GU51 2UZ

T: 01252 413778

M : 073 9456 3188

E: artur.pysz@cpsc.org.uk

Alison Freemantle, MRPharmS

Sentinel House, Harvest Crst

Fleet

Hampshire GU51 2UZ

T: 01252 413778

M : 073 9456 3189

E: alison.freemantle@cpsc.org.uk

MINUTES OF LPC MEETING

14th March 2024

Virtual Meeting

via Teams

Present:

LPC Members (listed in alphabetical order):

Anjee Shah	LPC Member (Independent)
Arun Sharma	LPC Member (Independent)
Ashley Littlewood-Miller	LPC Member (CCA, Boots)
Daniela Lupeanu	LPC Member (CCA, Rowlands)
Jennifer Ndichu	LPC Member (AIMp, Day Lewis)
Karen Alexander	LPC Member (CCA, Boots)
Michael McWhirter	LPC Member (Independent)
Peter Woodward	LPC Member (CCA Boots)
Alison Freemantle	LPC Joint Chief Officer
Artur Pysz	LPC Joint Chief Officer
Skye White	LPC Office Manager

24/03/01	<p>Chair's Welcome & Requests for AOB</p> <p>A Littlewood-Miller (Chair) welcomed everyone to the meeting.</p> <p>AOB: NIL</p>	
24/03/02	<p>Declarations of Interest</p> <p>Update declaration of interest for D Lupeanu.</p>	
24/03/03	<p>Apologies for absence & nominations of proxy votes</p> <p>David Howells LPC Member (AIMp, Kamsons Pharmacy) – proxy J Ndichu</p> <p>Gary Warner LPC Member (Independent)</p> <p>Julie Fanneran LPC Member (CCA, Boots)</p>	

24/03/04	<p>Minutes of the previous meeting on 11th January 2024</p> <p>These were accepted by the committee and signed by Chair, A Littlewood-Miller.</p>	
24/03/05	<p>Matters arising from the Minutes and Action Update</p> <ul style="list-style-type: none"> All matters were either completed actions or covered elsewhere in the agenda. 	
24/03/06	<p>Joint Chief Officer Report/Update</p> <p>A Freemantle updated the committee on her activities during the previous two months with both written and verbal reports.</p> <p>Lowlights</p> <ul style="list-style-type: none"> Pharmacies has significant problems with PharmOutcomes MFA introduction (countrywide issue not localised). Security had to be introduced but could not declare the introduction of it due to security issues. Issue with the Southampton City Council finance department, payment of locally commissioned services for new contractors SCC resolving getting payments to the pharmacies and we are working with them to put a process in place to ensure it doesn't happen again. <p>Highlights</p> <ul style="list-style-type: none"> SHIP wide PGD's for EHC from 1st April 2024 (only IOW need to update their service spec). All commissioners updating their PO templates ready for the 1st April. A Freemantle is speaking at the National Commissioners meeting for sexual health services in March. Audience: Over 100 LA sexual health commissioners. Speaking about collaboration between LPCs and Council to deliver great OC pilot results. Great recognition for the work we did in the pilot. NMS had its biggest month since started tracking in November with over 11,000 being competed. <p>A Pysz updated the committee on his activities during the previous two months with both written and verbal reports.</p> <p>Highlights</p> <ul style="list-style-type: none"> MFA issues - had great success over the past two days, unlocking over 60 accounts with PharmOutcomes. The funding was agreed to support 5 community-based pharmacists in completing the IP course via Winchester University. The funding will cover the learning course as well as DPP support. All selected pharmacists will be contacted in due course and should start their IP programme in May. It will be a hybrid model and if it works as a pilot, it will be a great opportunity for the future. 	

	<ul style="list-style-type: none"> Contractors engaged with Pharmacy First. Contractors with success stories set up meetings with GP Surgeries and there are signs it is paying off. Website rebranded. <p>Lowlights</p> <ul style="list-style-type: none"> IT Pharmacy First, still do not have the data. <p>Surgeries will start using Pharm refer from next week. Surgeries will have training from next week.</p>	
24/03/07	<p>Hinal Patel, Community Pharmacy Clinical Integration Lead HIOW</p> <p>Hinal Patel gave a presentation recapping the last meeting, last three months and her priorities over the next few months.</p> <ul style="list-style-type: none"> Organisational restructure starts on the 21st March. Expect to see the structure with no names. 45-day consultation, consultation to end 1st week of May. No job loss. Everything to be done and dusted by September 2024. Community Pharmacy Strategy: What do we have in the vision in the next 5 years Meeting with Alison and Artur bi-weekly. Pharmacy First data shared. 70% rate of completion. Data up until 12th March, only EMIS surgery data, no data from TPP surgeries yet. 	
24/03/08	<p>CPHIOW Branding – Social Media Policy</p> <p>A Pysz shared the Social Media Policy, the committee members voted unanimously to accept it.</p>	
24/03/09	<p>Pharmacy First</p> <ul style="list-style-type: none"> 1007 referrals Frimley ICB, 16.8% rejected. 2403 referrals HIOW IC, 16.2% rejected. Next: GP Surgery Webinars. How to use pharm refer. Follow up with pharmacies that have referred. Offer support to pharmacies not yet engaging Some locums are not engaging in Pharmacy First. A Freemantle to see how the LPC can support. One pager on Pharmacy First for Pharmacies to advertise to Locums to help engage in Pharmacy First. Locums Barriers – training PGD, otoscope having to be purchased. Engage and comms with Locum agencies across HIOW patch. 	<p>AF</p> <p>AF/AP</p>
24/03/10	<p>Building to March 2025</p> <ul style="list-style-type: none"> The NHS wants by 31 March 2025, at the latest, all contractors delivering Pharmacy First will also have to deliver the 	

	<p>contraception service and blood pressure check service to qualify for the monthly fixed payment (as well as meeting the relevant consultation threshold) – as confirmed by CPE.</p> <ul style="list-style-type: none"> • All pharmacies will be required to have the three services in portfolio. • Support: Focus on 140 pharmacies not providing PCS. Email CPs to engage in conversation and offer support in March 2024. Review new registration on a monthly basis. Follow up contact in May 2024. Contact orange and red pharmacies via telephone, discuss NHS plans and discuss next steps in May 2024. Follow up in September 2024. <p>A Freemantle to include what is required for contraception training on the CPHIOW website. Specific for the second part of the service. Recommended training.</p>	AF
24/03/11	<p>Subcommittee Meetings</p> <p>All committee members broke into their sub-committee groups for a 30-minute discussion.</p>	
24/03/12	<p>LPC Reports</p> <p><u>CPE Update</u></p> <ul style="list-style-type: none"> • G Warner sent an email update, this was shared with all committee members. <p><u>Market Entry</u></p> <ul style="list-style-type: none"> • 7 applications received 3 replied to and 4 need to be looked into. <p><u>Service Development</u></p> <ul style="list-style-type: none"> • Discussion of what is ongoing, minor alignment services, rolling over existing contracts. • Portsmouth concordance service – early April 2024 • Lung cancer pilot on the IOW, hope is it will be off the ground this year. <p><u>Governance</u></p> <p>NIL</p> <p><u>Finance / Remuneration</u></p> <ul style="list-style-type: none"> • P Woodward circulated his report to the committee. The current bank balance is £219,910.78 with a small surplus of £887.83 which is tracking to budget • Reminder that all committee members' expenses for tax year 2023/24 must need to be submitted by 30th April 2024. 	ALL
24/03/13	<p>2024/25 Remuneration and Budget Approval</p>	

	<ul style="list-style-type: none"> A closed meeting with only committee members in attendance was held and the 2024/25 Budget was approved. 	
24/03/14	<p>AOB</p> <ul style="list-style-type: none"> Boots on the IOW are now offsite dispensing which releases capacity. Dr's need to change their wording to patients therefore managing patient expectations with regards to when a prescription written to when the prescription is filled at the pharmacy. 	
24/03/15	<p>Meeting Close</p> <p>The meeting closed at 13.00</p>	
	<p>Future LPC Meeting dates and venues for 2024:</p> <ul style="list-style-type: none"> 09 May 2024 – Holiday Inn Winchester 11 July 2024 – Virtual Meeting 19 Sep 2024 – Virtual Meeting 14 Nov 2024 - Virtual Meeting 	