Community Pharmacy Tracker – October 2024

If you are part of a pharmacy group or multiple, please liaise with your company managers and/or head office.

Subject	Requirement	Deadline	Action and links	Tick when completed
Pharmacy First	Pharmacy Income	**October**	The activity threshold of clinical pathway consultations is **20 per month for October**. This means you need to provide a minimum of 20 consultations that pass the gateway point to be eligible for the £1,000 monthly payment. Action: • Ensure pharmacy team members are aware of gateway criteria and discuss actions that can support the team to reach the target.	
Stoptober	Information & Support	**October**	Annual health campaign to promote quitting smoking. **Resources available here.**	
NHS Flu Vaccination Service	Pharmacy Income	**3rd October**	Pharmacies can start to vaccinate **all eligible cohorts** from 3rd October. Use resources available to promote uptake. **Resources here**	
Covid Vaccination Service	Pharmacy Income	**3rd October**	The Autumn campaign starts. Frontline Healthcare workers are included, staff can also book in for a covid vaccination. **Book here**	
Local Services	Pharmacy Income	**5th October**	Please claim all your locally commissioned services and advanced services.	
SCAS 111 Referral Focus Weekend	Pharmacy Income	**5th – 6th October**	111 (Hampshire) supported by Pharmacists will be running an exercise to increase Community Pharmacy referrals. **More information here**	
Pharmacy Technician Funding	Information & Support	**13th October**	The window to apply for 2 year funding closes on 13th October. **A recording of the South East webinar and More information here**	
CPSC Webinar	Information & Support	**Tuesday 19th November**	At 8pm. The webinar aims to provide you with support and advice to help understand local and national contractual requirements. **Sign up here**	
Online NHS Profile Update	Contractual	**Quarterly by 31st December**	Make sure you have updated your NHS profile with Flu and Covid vaccination services as appropriate. Remember to add any new services you may now provide. **Make sure you verify ALL 5 sections.** **Profile Manager**	
Pharmacy NHS mailbox	Information & Support	**Now**	Make sure **at least 2 staff** have linked NHS emails to your pharmacy shared NHS Mailbox. **How to information here.**	
PharmOutcomes Access	Information & Support	**Now**	Check that pharmacy staff have access to PharmOutcomes during **all** opening times, especially when locums are on duty; set-up additional accounts if needed. Instructions can be found **here.** Ensure PharmOutcomes is checked regularly throughout the day and action any referrals received.	

Regular Tasks

The following tasks need to be completed on a daily / monthly basis:

Subject	Requirement	Deadline	Action and links	Tick when completed
Check NHS Shared Mailbox	Pharmacy Business	Twice a day (minimum)	NHSE&I and CPHIOW regularly send important communications to your NHS Shared Mailbox. Please ensure sufficient staff have access your Mailbox and that it is checked at least twice a day.	
Online Profile Update using NHS Profile Manager	Contractual	Quarterly	Using the NHS Profile Manager, ensure your Directory of Services (DoS) and NHS website pharmacy profiles are up to date. This needs to be verified each quarter. **Remember to update your profile if you have to temporarily close the pharmacy during its normal hours.**	
Local Services	Pharmacy Income	By the 5th of each month	Please claim all your locally commissioned services.	
Virtual Outcomes	Workforce Training	Ongoing	Available free of charge to all community pharmacy staff. Access **here**. Latest modules: • Flu vaccination • Equality Act and MCAs • Common Skin Conditions: Psoriasis	
LPC Mailing List	Pharmacy Mailing List	Ongoing	Encourage locums to join the LPC mailing list to ensure they are up to date with changes. Visit **LPC website** for sign up.	

If you require support from CPHIOW please contact us:

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