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MINUTES OF LPC MEETING

11th July 2024

Virtual Meeting via Microsoft Teams

Present:

LPC Members (listed in alphabetical order):

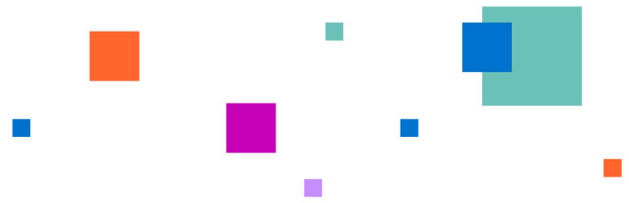
Anjee Shah	LPC Member (Independent)
Arun Sharma	LPC Member (Independent)
Daniela Lupeanu	LPC Member (CCA, Rowlands)
David Howells	LPC Member (AIMp, Kamsons Pharmacy)
Gary Warner	LPC Member (Independent)
Jennifer Ndichu	LPC Member (AIMp, Day Lewis)
Julie Fanneran	LPC Member (CCA, Boots)
Karen Alexander	LPC Member (CCA, Boots)
Peter Woodward	LPC Member (CCA Boots)
Alison Freemantle	LPC Joint Chief Officer
Artur Pysz	LPC Joint Chief Officer
Skye White	LPC Office Manager

24/07/01	<p>Chair's Welcome & Requests for AOB</p> <p>A Sharma (Vice Chair) welcomed everyone to the meeting. Warm welcome to Yinka Kuye, Community Pharmacy Clinical Lead for Frimley ICB and Hinal Patel, Community Pharmacy Clinical Lead for Hampshire and Isle of Wight.</p> <p>AOB:</p> <ul style="list-style-type: none"> NIL 	
24/07/02	<p>Declarations of Interest</p> <p>NIL</p> <p>G Warner to complete an update declarations of Interest form, S White to send the form to G Warner</p>	GW / SW

24/07/03	<p>Apologies for absence & nominations of proxy votes</p> <p>Ashley Littlewood-Miller LPC Member (CCA, Boots) Michael McWhirter LPC Member (Independent)</p>	
24/07/04	<p>Minutes of the previous meeting on 14th March 2024</p> <p>These were accepted by the committee and signed by Vice Chair, A Sharma.</p>	
24/07/05	<p>Matters arising from the Minutes and Action Update</p> <ul style="list-style-type: none"> All matters were either completed actions or covered elsewhere in the agenda. 	
24/07/06	<p>Joint Chief Officer Report/Update</p> <p>A Freemantle updated the committee on her activities during the previous two months with both written and verbal reports.</p> <p>Lowlights</p> <ul style="list-style-type: none"> Low attendee numbers at last few webinars – have they run their course. Is it still value for money? What is the focus for contractors at the moment? Maybe pause, revamp, and relaunch. Once every 6 month and as required. Less is more. A Freemantle and A Pysz to look into it with Pharmacy Complete. Disappointing that pharmacies are not claiming for the services they deliver in particular DMS and Palliative Care. It is mainly independents not claiming. Reminder emails are being sent. The recording of services could be easier. A Freemantle to look into why Solutions for Health are so far behind with Claim payments. <p>Highlights</p> <ul style="list-style-type: none"> Good to get the IOW Rota EOI out to pharmacies. Concerns: Pharmacist are being asked to do 12.5hr days. The staff mental health is more important. Asking to work until 8:30pm, 1 week every month. Pharmacists want to do it but the staff/owners have been broken. Staff impact = Red, Fees= Amber UHS Emergency Department have gone live with sending electronic referrals for Pharmacy First this month. Step in the right direction but they are still not referring for minor ailments. Had a couple of good meetings with HCC Public Health Director and with ICB Primary Care Director – getting community pharmacy on their radar and keeping it there. <p>A Pysz updated the committee on his activities during the previous two months with both written and verbal reports.</p> <p>Highlights</p>	<p>AF / AP</p> <p>AF</p>

	<ul style="list-style-type: none"> • Portsmouth Public Health Grant for £25,000 towards PCN leads has been agreed. • Advice Audit, 46% of contractors completed the audit. • Waiting for the ICB to issue a letter and guidance for optometrists to refer for blood pressure test to Pharmacy. • HIOW best performing ICB in region for Pharmacy First consultations Unfortunately the HIOW surgeries are some of the worst performers, not everyone is engaging, 85% of GP's have opted out of using GP connect. • ICB have announced that Neil Hardy has been appointed the Chief Pharmacist. 	
24/07/07	<p>Hinal Patel, Community Pharmacy Clinical Integration Lead HIOW</p> <p>Hinal Patel gave a presentation recapping the last meeting, last three months and her priorities over the next few months.</p> <p>Presentation available to committee members on request.</p>	
24/07/08	<p>Yinka Kuye, Community Pharmacy Clinical Integration Lead Frimley ICB</p> <p>Yinka Kuye, shared her strategy, representation, implementation plan and priorities over the next few months.</p> <p>Presentation available to committee members on request.</p>	
24/07/09	<p>Strategic Action Plan Update</p> <p>The Strategic Action plan was share with the HIOW committee and updated. As it is a live document, actions will be updated as they happen.</p>	
24/07/10	<p>Subcommittee Meetings</p> <p>All committee members broke into their sub-committee groups for a 10-minute discussion.</p>	

24/07/11	<p>LPC Reports</p> <p><u>CPE Update</u></p> <ul style="list-style-type: none"> • G Warner presented a detail CPE update. • Presentation available to committee members on request. <p><u>Market Entry</u></p> <ul style="list-style-type: none"> • NIL <p><u>Service Development</u></p> <ul style="list-style-type: none"> • NIL <p><u>Governance</u></p> <ul style="list-style-type: none"> • NIL <p><u>Finance / Remuneration</u></p> <ul style="list-style-type: none"> • P Woodward circulated his report to the committee. The current bank balance is £210,434.45 which is to budget. Although it is above the upper limit of retained income this will allow the current levy to remain the same into 2025/26 financial year. 	
24/07/12	<p>AOB</p> <p>Jennifer Banking - P Woodward to follow up with Lloyd's banking regarding J Ndichu status for approving BACS.</p> <p>Deputy Finance Subcommittee Chair – The committee voted unanimously for D Lupeanu to become the deputy finance subcommittee chair. P Woodward to set D Lupeanu up on the Lloyds Banking system as a BACS approver.</p> <p>Risk Register – A Freemantle to review existing register and present at the next committee meeting.</p> <p>IP Course – time required for the course is not transparent. 6 days at university and 90days contact. A Pysz to pass this feedback on.</p>	<p>PW</p> <p>PW</p> <p>AF</p> <p>AP</p>
24/07/13	<p>Meeting Close</p> <p>The meeting closed at 13:30</p>	
	<p>Future LPC Meeting dates and venues for 2024/2025:</p> <ul style="list-style-type: none"> • 19 Sep 2024 – Virtual Meeting & AGM • 14 Nov 2024 - Virtual Meeting • 16 Jan 2025 - Virtual Meeting • 13 Mar 2025 - Virtual Meeting • 15 May 2025 – Face to Face – Venue TBC • 10 July 2025 - Virtual Meeting 	



	<ul style="list-style-type: none">• 11 Sep 2025 - Virtual Meeting• 13 Nov 2025 - Virtual Meeting	
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