

Chairman:
Ashley Littlewood-Miller
Boots
190-196 High Street
Poole
BH15 1SW
T: 073 4203 1639
E: ashley.littlewood-miller@boots.co.uk

Joint Chief Officers:
Artur Pysz, MRPharmS
Sentinel House, Harvest Crst
Fleet
Hampshire GU51 2UZ
T: 01252 413778
M: 073 9456 3188
E: artur.pysz@cpsc.org.uk

Alison Freemantle, MRPharmS
Sentinel House, Harvest Crst
Fleet
Hampshire GU51 2UZ
T: 01252 413778
M: 073 9456 3189
E: alison.freemantle@cpsc.org.uk

MINUTES OF LPC MEETING

15th May 2025

Voco Hotel, Winchester

Telegraph Way, Morn Hill, Winchester SO21 1HZ

Present:

LPC Members (listed in alphabetical order):

Anjlee Shah	LPC Member (Independent)
Arun Sharma	LPC Member (Independent)
Ashley Littlewood-Miller	LPC Member (CCA, Boots)
Daniela Lupeanu	LPC Member (CCA, Rowlands)
David Howells	LPC Member (IPA, Kamsons Pharmacy)
Jennifer Ndichu	LPC Member (IPA, Day Lewis)
Julie Fanneran	LPC Member (CCA, Boots)
Karen Alexander	LPC Member (CCA, Boots)
Michael McWhirter	LPC Member (Independent)
Peter Woodward	LPC Member (CCA Boots)

Alison Freemantle	LPC Joint Chief Officer
Artur Pysz	LPC Joint Chief Officer

1.	Chair's Welcome & Requests for AOB A Littlewood-Miller (Chair) welcomed everyone to the meeting. Welcome to Caroline from Frimley ICB and to Kenny from PocDoc. AOB: • None	
2.	Presentation from Kenny from PocDoc	
3.	Declarations of Interest All completed new declaration of interest for 2025. Follow up with Gary post meeting to complete.	
4.	Apologies for absence & nominations of proxy votes	

	Gary Warner, no proxy provided.	
5.	<p>Minutes of the previous meeting on 13th March 2025</p> <p>These were accepted by the committee and signed by Chair, A Littlewood-Miller.</p>	
6.	<p>Matters arising from the Minutes and Action Update</p> <ul style="list-style-type: none"> Set up online banking for D Lupeanu – still in progress 	PW
7.	<p>Nominations for LPC Officers All positions unanimously voted by committee members Chair - Ashley Littlewood-Miller Vice Chair - Arun Sharma Finance Officer – Peter Woodward</p>	
8.	<p>Joint Chief Officer Report/Update</p> <p>A Freemantle updated the committee on her activities during the previous two months with both written and verbal reports.</p> <p>Lowlights</p> <ul style="list-style-type: none"> Disappointing response rate to the Annual Complaints Report (contractual requirement). Still approximately 60 pharmacies need to complete despite several reminders from NHS team. IOW sharps bins still an ongoing issue. Has been escalated to Councillors as getting no response from waste team. Healthwatch also briefed on lack of council contract. Low payment offer for the smoking PGDs leading to red rag rating for the service. <p>Highlights</p> <ul style="list-style-type: none"> Finally have a new national contract, now waiting for the detail behind the EC service to inform discussions with Local Authorities. Good engagement with HIOW ICB around CVD focus and POD integration, still more to do though. Continued good performance/ delivery of PCS, still leading the region. Feb estimation look to have delivered over 2,000 per month. <p>A Pysz updated the committee on his activities during the previous two months with both written and verbal reports.</p> <p>Lowlights</p> <ul style="list-style-type: none"> Service direction - patient choice, excludes 40+ symptoms and further disengagement at GP level, no governance and regulations around this kind of IT solutions. My Local Surgery. <p>Highlights</p>	



	<ul style="list-style-type: none">• Involvement in Primary Care and POD integration (Frimley PC board, HIOW Primary Care Provider Collaborative pathfinder board, HIOW Primary Care Delivery Group B)• Winter pressure funding paid £703 per pharmacy• PCN leads (Portsmouth) - development day, handover, contacts.• Good working relationship with Wessex LMC - briefed on CPCF, Podcast for GPs recorded.	
9.	<p>Caroline Martinez, Community Pharmacy Clinical Integration Lead Frimley ICB</p> <p>Caroline shared her update and priorities over the next few months.</p> <p>Presentation available to committee members on request.</p>	
10.	<p>Hinal Patel, Community Pharmacy Clinical Integration Lead HIOW ICB</p> <p>Hinal Patel gave a presentation recapping the last few months and her priorities over the next few months.</p> <p>PCS comms from GP surgery to patients on hold whilst an identified issue is fixed.</p> <p>Presentation available to committee members on request.</p>	
11.	<p>CPE and LPC Constitution Changes Discussion</p> <p>Responses drafted based on responses provided by CCA (Peter and Daniela).</p> <p>Agreement from committee on responses to Q1,2,4,5 Q3 – Remove last sentence.</p> <p>Artur to complete and submit to CPE.</p> <p>David asked whether there was guidance on the structure of the committee.</p> <p>Yes, there is a calculation to ensure fair representation. CPHIOW re-visit this calculation when a member of the committee resigns.</p>	AP
12.	<p>Freedom to Speak Up Guardian</p> <p>Artur shared this was something Debby did which some of the contractors took up. Contractors are being asked about their provision during CPAF and GPhC visits.</p> <p>Responsibility of the ICB to provide from April 2026 and there is already a person in place. However, with uncertainty at ICB currently it was felt it would be a good idea for Chief Officers to do and refresh with those that signed up previously and any new contractors.</p>	API/AF

16.	LPC Strategy AF shared the strategic action plan. No amendments requested by the committee. Agreed to share updates on the actions and review every 4 months.
17.	AOB • None
18.	Meeting Review and Close The meeting closed at 14:30

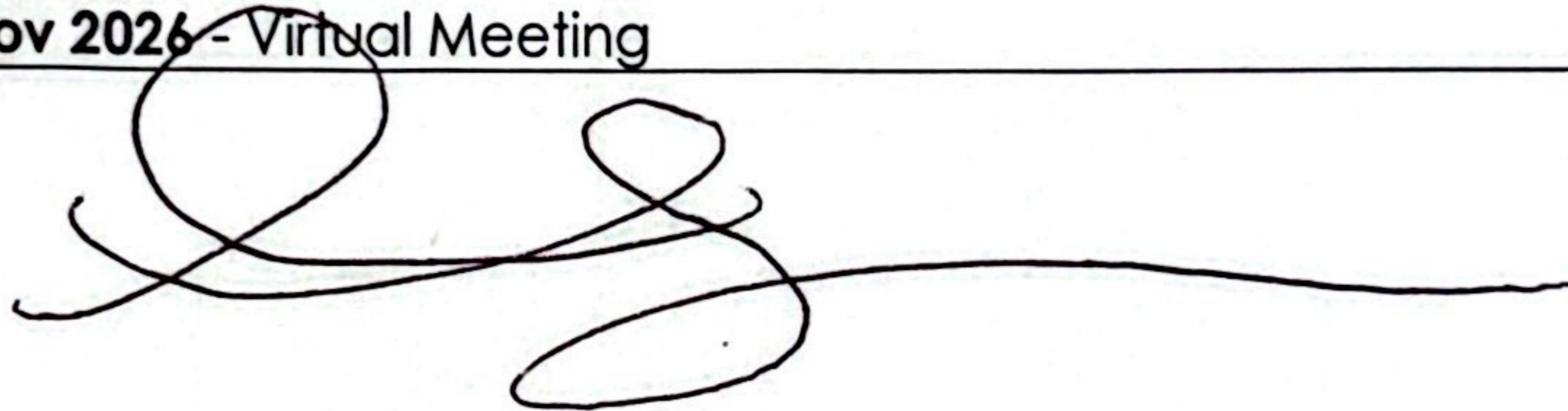
	Future LPC Meeting dates and venues for 2025/ 2026: <ul style="list-style-type: none">• 10 July 2025 - Virtual Meeting• 11 Sep 2025 - Virtual Meeting• 13 Nov 2025 - Virtual Meeting• 15 Jan 2026 - Virtual Meeting• 12 Mar 2026 - Virtual Meeting• 14 May 2026 - In person Meeting, Venue TBC• 09 Jul 2026 - Virtual Meeting• 10 Sep 2026 - Virtual Meeting• 12 Nov 2026 - Virtual Meeting
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10th July 2025

16.	<p>LPC Strategy</p> <p>AF shared the strategic action plan. No amendments requested by the committee. Agreed to share updates on the actions and review every 4 months.</p>	
17.	<p>AOB</p> <ul style="list-style-type: none"> • None 	
18.	<p>Meeting Review and Close</p> <p>The meeting closed at 14:30</p>	

	<p>Future LPC Meeting dates and venues for 2025/ 2026:</p> <ul style="list-style-type: none"> • 10 July 2025 - Virtual Meeting • 11 Sep 2025 - Virtual Meeting • 13 Nov 2025 - Virtual Meeting • 15 Jan 2026 - Virtual Meeting • 12 Mar 2026 - Virtual Meeting • 14 May 2026 – In person Meeting, Venue TBC • 09 Jul 2026 - Virtual Meeting • 10 Sep 2026 - Virtual Meeting • 12 Nov 2026 - Virtual Meeting 	
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