

Community Pharmacy Tracker – June 2026

If you are part of a pharmacy group or multiple, please liaise with your company managers and/or head office.

Subject	Requirement	Deadline	Action and links	Tick when completed
New Contract Webinar	Information & Support	1st June	The webinar will provide more detail on the funding settlement and an opportunity to ask initial questions. Register Here	
Pharmacy First	Pharmacy Income	June	The activity threshold of clinical pathway consultations is 30 per month . This means you need to provide a minimum of 30 consultations that pass the gateway point to be eligible for the £1,000 monthly payment (or 20+ for £500). Check the NHSBSA website to see what your Pharmacy First cap is for this month.	
Covid Vaccination Service	Information & Support	Now	The spring COVID-19 vaccination programme is underway until June. Eligible patients can book via NBS. Some pharmacies offer a walk in service. Spring campaign ends on 30th June.	
Data Security Protection Toolkit	Contractual	30th June	MUST DO The Data Security Protection Toolkit (DSPT) must be completed by all pharmacies. Don't leave it to the last minute. Information here	
PQS	Pharmacy Income	June	The 26/27 scheme starts in June. Decide which domains you are going to do ahead of the aspiration claim window in July Information here	
Online NHS Profile Update	Contractual	Quarterly by 30th June	MUST DO Make sure you have updated your NHS profile with Flu and Covid vaccination services as appropriate. Remember to add any new services such as flu and covid vaccinations. Make sure you verify ALL 5 sections. Profile Manager	
PQS Aspiration claim window	Pharmacy Income	July	The claim window will be open for this year's scheme. Exact dates to be confirmed.	
CPAF	Contractual	July	MUST DO All pharmacies will need to complete their short CPAF questionnaire. Details to follow.	
CPPE Contraception Initiation Workshop	Information & Support	5th July	For Pharmacists and Pharmacy Technicians to support with delivering the Pharmacy Contraception Service. Sunday 5 th July 10am – 12 noon, Basingstoke. Register here	
Community Pharmacy England (South East) event	Information & Support	9th July	Hear about the new contract and have your say. 7.30pm -9pm, doors open from 6.45pm a buffet and light refreshments will be available. Attendance is for pharmacy owners or their representatives. Information here	
Pharmacy NHS mailbox	Information & Support	Now	Make sure at least 2 staff have linked NHS emails to your pharmacy shared NHS Mailbox. How to information here.	
PharmOutcomes Access	Information & Support	Now	Check that pharmacy staff have access to PharmOutcomes during all opening times, especially when locums are on duty; set-up additional accounts if needed. Instructions can be found here . Ensure PharmOutcomes is checked regularly throughout the day and action any referrals received.	

Regular Tasks

The following tasks need to be completed on a daily / monthly basis:

Subject	Requirement	Deadline	Action and links	Tick when completed
Check NHS Shared Mailbox	Pharmacy Business	Twice a day (minimum)	NHSE&I and CPHIOW regularly send important communications to your NHS Shared Mailbox. Please ensure sufficient staff have access your Mailbox and that it is checked at least twice a day.	
Online Profile Update using NHS Profile Manager	Contractual	Quarterly	Using the NHS Profile Manager, ensure your Directory of Services (DoS) and NHS website pharmacy profiles are up to date. This needs to be verified each quarter. Remember to update your profile if you have to temporarily close the pharmacy during its normal hours.	
Local Services	Pharmacy Income	By the 5 th of each month	Please claim all your locally commissioned services.	
Virtual Outcomes	Workforce Training	Ongoing	Available free of charge to all community pharmacy staff. Access here . This month's training is: <ul style="list-style-type: none"> • Corns, Calluses, Infected toenails and Verrucae 	
LPC Mailing List	Pharmacy Mailing List	Ongoing	Encourage locums to join the LPC mailing list to ensure they are up to date with changes. Visit LPC website for sign up.	

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Disclaimer: This guidance has been produced by Community Pharmacy Hampshire & Isle of Wight after reviewing all the information available to us. Every care has been taken in completion of the tracker, but no responsibility can be accepted for any error or consequence of such an error.