

Community Pharmacy Tracker – July 2026

If you are part of a pharmacy group or multiple, please liaise with your company managers and/or head office.

Subject	Requirement	Deadline	Action and links	Tick when completed
PQS	Pharmacy Income	Now	The 26/27 scheme started in June. Decide which domains you are going to do ahead of the aspiration claim window in July Information here	
CPAF	Contractual	1 st July	MUST DO All pharmacies will need to complete their short CPAF questionnaire on MYS by the 31 st July.	
CPPE Contraception Initiation Workshop	Information & Support	5 th July	For Pharmacists, Trainee Pharmacists and Pharmacy Technicians to support with delivering the Pharmacy Contraception Service. Sunday 5 th July 10am – 12 noon, Basingstoke. Register here	
MenB Vaccinations Service	Pharmacy Income	6 th July	Register by the 6 th July for the service to guarantee vaccine stock for the 20 th July. Pharmacies can register until the 20 th July but vaccine stock not guaranteed after the 6 th .	
Community Pharmacy England (South East) event	Information & Support	9 th July	Hear about the new contract and have your say. 7.30pm -9pm, doors open from 6.45pm a buffet and light refreshments will be available. Attendance is for pharmacy owners or their representatives. Information here	
PQS Aspiration claim window	Pharmacy Income	13 th July	The claim window will be open for this year's scheme. Claiming opens at 9am.	
MenB Vaccinations Service	Pharmacy Income	13 th July	NBS opens to the public to book appointments.	
MenB Vaccinations Service	Pharmacy Income	20 th July	Service starts.	
PQS Aspiration claim closes	Pharmacy Income	28 th July	The claim window will close for this year's scheme at 11.59pm.	
CPAF	Contractual	31 st July	MUST DO All pharmacies will need to complete their short CPAF questionnaire on MYS by the 31 st July.	
Online NHS Profile Update	Contractual	Quarterly by 30 th September	MUST DO Make sure you have updated your NHS profile with Flu and Covid vaccination services as appropriate. Remember to add any new services such as flu and covid vaccinations. Make sure you verify ALL 5 sections. Profile Manager	
Pharmacy NHS mailbox	Information & Support	Now	Make sure at least 2 staff have linked NHS emails to your pharmacy shared NHS Mailbox. How to information here.	
PharmOutcomes Access	Information & Support	Now	Check that pharmacy staff have access to PharmOutcomes during all opening times, especially when locums are on duty; set-up additional accounts if needed. Instructions can be found here. Ensure PharmOutcomes is checked regularly throughout the day and action any referrals received.	

Regular Tasks

The following tasks need to be completed on a daily / monthly basis:

Subject	Requirement	Deadline	Action and links	Tick when completed
Check NHS Shared Mailbox	Pharmacy Business	Twice a day (minimum)	NHSE&I and CPHIOW regularly send important communications to your NHS Shared Mailbox. Please ensure sufficient staff have access your Mailbox and that it is checked at least twice a day.	
Online Profile Update using NHS Profile Manager	Contractual	Quarterly	Using the NHS Profile Manager, ensure your Directory of Services (DoS) and NHS website pharmacy profiles are up to date. This needs to be verified each quarter. Remember to update your profile if you have to temporarily close the pharmacy during its normal hours.	
Local Services	Pharmacy Income	By the 5 th of each month	Please claim all your locally commissioned services.	
Virtual Outcomes	Workforce Training	Ongoing	Available free of charge to all community pharmacy staff. Access here . This month's training is: <ul style="list-style-type: none"> • Pharmacy Quality Scheme • Burns and scalds 	
LPC Mailing List	Pharmacy Mailing List	Ongoing	Encourage locums to join the LPC mailing list to ensure they are up to date with changes. Visit LPC website for sign up.	

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Disclaimer: This guidance has been produced by Community Pharmacy Hampshire & Isle of Wight after reviewing all the information available to us. Every care has been taken in completion of the tracker, but no responsibility can be accepted for any error or consequence of such an error.