

# Hampshire & Isle of Wight LPC

SUPPORTING LOCAL COMMUNITY PHARMACY

**Chairman:**

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## MINUTES OF LPC MEETING

19<sup>th</sup> March, 2015

The Langstone Hotel, Hayling Island

**Present:**

LPC Members (listed in alphabetical order):

Paul Bennett	LPC Chief Officer
Richard Buxton	LPC Member (CCA, Boots)
Debby Crockford	LPC Chair (CCA, Rowlands)
Clare Hoy	LPC Member (CCA, Rowlands)
Zulfikar Kermali	LPC Member (CCA, Sainsburys)
David Parker	LPC Member (Independent)
Arun Sharma	LPC Member (Independent)
Chris Townsend	LPC Member (CCA, Lloyds)
Davinder Virdee	LPC Member (Independent)
Gary Warner	LPC Member (Independent)
Peter Woodward	LPC Finance Officer (CCA, Boots)
Jo Addison	LPC Office Manager

Observer / Members Guest:

Priya Sharma                      Pharmacist, Pillbox Chemists

15/03/01	<b>Chairs Welcome</b>  Debby Crockford welcomed all to the meeting.	
15/03/02	<b>Apologies for Absence were received from:-</b>  Anjella Coote                      LPC Deputy Chair (CCA, Boots) Alan Greer                          LPC Member (AIMp Day Lewis) Rob Darracott                      LPC Member (CCA)	
15/03/03	<b>Declaration of Interest</b>  There were none.	
15/03/04	<b>Minutes of Previous Meeting.</b> These were approved and signed off by Debby Crockford.	

**Matters Arising from Previous Minutes****a) HLP**

The HLP Program is progressing. Accreditation meetings have been set up with three Rowlands branches (one in Fleet and two in Havant) and Leadership (in May/June) and HLC (July & September) training events are being organised in conjunction with CPPE.

It was noted that Debby Crockford would continue with her HLP role after her resignation as Chair of the LPC.

**b) CPW Academy**

A maintenance contract for the website is now in place with Eloise Parrack (the website designer).

Funding - Paul reported that Pharmas have shown interest and are impressed with the concept but that ABPI Guidelines are stopping them from investing in the Academy. They are happy to provide local funding for Academy meetings but a decision on funding the Academy as a whole needs to be made by more senior Directors who hold the educational budgets. Paul to follow up. Paul also reported that funding may be possible via the HEW or AHSN and that the Medicines Optimisation project could be used as a starting point to get the CPW moving. Debby reminded the LPC that the budgeted funds are already available from what was the LPG allowance and is now the Local Academy, so Academy meetings can be arranged.

PB

**c) Recruitment Update**

Recruitment of the HLP Pharmacy Manger, Service Development Manager and Communications Officer – the date for applying was extended but no formal applicants came forward for any of the three roles. Ad hoc conversations have taken place and will be pursued by Paul. Paul has also spoken to Mark Thomas at Hoth Associates regarding recruitment.

Feedback was given that the lack of response could be due to the self-employed contractor aspect of the roles. The three roles could be combined into one full time role and it was suggested that a secondment from one of the multiples might be an option. Paul will pursue this. It was also mentioned that someone from one of the Media Schools in the south such as Solent University might be a good place to recruit the Communications Officer role. Members to notify Paul if they have any contact names to share and Paul to follow up.

PB

**d) Market Entry**

David Parker agreed to circulate a written status report to the LPC. The key applications are:

Liphook – been appealed and lost

Ashurst – been appealed and lost

Aldershot – currently at appeal

IOW – Brading and St Helens – David is conflicted and Zulfikar to be supported by David to make the LPC's responses.

David raised the issue of the number of conflicts of interest that are arising

DP

	<p>and how the LPC wanted to resolve this. It was agreed that even if an application is supported by the CoE Committee that it is still deemed as a conflict of interest if Committee members have a vested interest in the application and that member of the CoE Subcommittee must distance themselves from the LPC response. Where there are conflicts of interest (or could be perceived to be conflicts of interest) the committee was supportive of engaging a third party to support the work of the CoE team.</p> <p><b>e) EPS/LPS</b></p> <p>Essential Pharmacy Scheme – pharmacies have been invited to submit proposals and consultations have taken place with Julie Booth at the Area Team. The proposals for an LPS can involve a lot of work and contractors are using consultants to help with proposal preparation. The issue of where funding is coming from appears to be confused with PSNC having one view and Julia Booth another. Gary to speak with Steve Lutener at the PSNC to seek further clarification.</p> <p><b>f) Chairs Succession</b></p> <p>Debby Crockford, as previously reported, is to resign as LPC Chair and her term of office is therefore scheduled to conclude at the time of the next LPC meeting in May 2015. Paul reiterated that Debby is happy to talk with any interested candidates about the role of chair. Expressions of interest were invited from committee members.</p>	GW
15/03/06	<p><b>Chief Officers Report</b></p> <p><u>Meds Optimisation/AHSN Workstream</u> – the committee were asked to consider how best to support the development of a broader re-ablement service across SHIP and what role the services sub-committee might play in this. The committee were in favour of a Wessex wide re-ablement service and keen to support its development. This would normally be a role for the services subcommittee.</p> <p><u>EPS/eRDS</u> – There have been some reported issues with an internet pharmacy company without a physical presence within SHIP, contacting patients with a view to registering with them. Zulfikar asked if the LPC could warn contractors about their activities. PSNC has produced guidance on how to use EPS/eRDS and this is currently linked via the LPC website. Paul to add this link to the EPS reminder emails he sends to pharmacies ahead of their local GP surgeries live dates. The LPC members were asked to let Paul know if there is any information missing from the current data on the LPC website.</p> <p><u>Re-ablement/Transfer of care</u> – Paul to invite Dr Rachel Howard, Specialist Pharmacist at the IOW NHS Trust, to present at an LPC Meeting. He will forward her presentation by email to the committee.</p> <p><u>Smoking Cessation</u> – The committee supported the need for a Wessex wide approach – a Leadership event aimed at engaging senior leaders will run in July (date to be confirmed). The LPC to notify Paul if any of them wish to attend.</p>	LPC  PB  LPC

	<p><u>Flu Commissioning Service</u> - The committee endorsed the approach recommended by Paul.</p> <p><u>Acute Kidney Injury Focus</u> – Zulfikar offered to lead this project locally on behalf of the LPC in Eastleigh. Paul has communicated with Anjella (who was not present at the meeting) as to whether she would be interested in leading for Portsmouth.</p> <p><u>Inside Government Event</u> – Paul asked the Committee to consider whether challenging the direct employment of pharmacists within GP surgeries rather than CCG's commissioning a Medicines Optimisation role from contractors was appropriate. The committee discussed the issues associated with this direction of travel and determined that it was appropriate for the LPC to be supportive of the role that Community Pharmacy can play by working in partnership with General Medical Practice.</p> <p><u>NHSE</u> – Paul has a scheduled meeting with Dominic Hardy, Director of Commissioning at NHSE (Wessex) on 31<sup>st</sup> March. The committee were requested to let Paul know of any issues they wish him to raise.</p> <p><u>Diabetic Foot Service</u> – Paul to send details of this service to the Services Development Committee for them to review.</p> <p><u>Health Improvement Portsmouth</u> – this is a dynamic purchasing model similar to Hampshire CC's In-Tend approach. A Leadership event is planned for 28<sup>th</sup> April, which Paul is to attend. Any LPC members wishing to attend should note the date in their diary. More details to follow.</p>	<p>LPC</p> <p>PB</p> <p>LPC</p>
15/03/07	<p><b>New Models of Care &amp; LPC Response</b></p> <p>Paul outlined recent developments across SHIP taken by the NHS and their partners towards creating new models of care in response to the Five Year Forward View. Organisations considering this approach were asked to submit an expression of interest. Of the 260 organisations who submitted applications, there were 5 from within SHIP of which 3 were successful (NE Hampshire &amp; Farnham CCG, IOW and Southern Hampshire). The LPC itself cannot be a provider organisation, but the committee were asked if it wished to help in the establishment of a provider company. Debby highlighted that Gateshead &amp; South Tyneside LPC had notified their contractors by letter of their intention to form a Provider Company. The LOCSU (Local Optical Committee's) approach was also outlined as another route to setting up as a company limited by guarantee. The LPC agreed unanimously to approach contractors to determine if they would be supportive of establishing a provider entity and to incur costs (est £2000) and to follow the approach described by PSNC in doing so. Paul will contact Dorset LPC to ask if they also wish to be included.</p>	<p>PB</p>
15/03/08	<p><b>Finance Officer's Report</b></p> <p>Preliminary Budget – Some minor adjustments were made to the proposed budget and it was then accepted. Peter Woodward to make amendments and send to Paul to forward to PSNC and NHSE. It was noted by the committee that operating at the current run rate for</p>	<p>PW</p>

	<p>the next 4 years would result in the LPC finances being at the bottom of our budget setting limits. Therefore the expectation of the committee is that a return upon the investment should be realised within 3 years in order to avoid reaching the minimum budget parameter.</p>	
15/03/09	<p><b>Research Ready Pharmacies</b></p> <p>Kelly Adams from the NIHR (National Institute of Healthcare Research) presented to the LPC about the work they are doing to inform pharmacies of the ways in which they or their patients can take part in research projects. There are 15 NIHRs countrywide working closely with the 15 AHSNs. This is a joint initiative between the RPS and the NIHR to empower community pharmacy to become involved. They are already running a scheme for GPs. There is a Research Ready page on the RPS website and a costings template is being prepared. Details of training sessions available will be advertised in the LPC Newsletter. Local Academy meetings could be used to provide training and this could be funded by the RPS. Paul to progress with the RPS. The lead on a project needs to be a Pharmacist or a registered Technician (registered with the GPhC). Information will be circulated about available studies and an SOP will be put together before the pharmacy is signed up. Accreditation is free and you don't need to be an RPS member.</p> <p>Kelly's presentation can be viewed on our website at:  <a href="http://hampshirelpc.org.uk/webfm_send/4098">http://hampshirelpc.org.uk/webfm_send/4098</a></p>	PB
15/03/10	<p><b>Declaration of Competence &amp; CPPE Agenda 2015</b></p> <p>Sue Carter presented to the committee what CPPE was and how it operated. She went on to explain what the concept of Declaration of Competence was, the services it covered together with how CPPE supported it. She also presented CPPE's plans for the coming year.</p> <p>Sue's presentation can be viewed on our website at:  <a href="http://hampshirelpc.org.uk/webfm_send/4099">http://hampshirelpc.org.uk/webfm_send/4099</a></p>	
15/03/11	<p><b>LPC Reports</b></p> <p><u>Market Entry</u> – already covered under 15/03/05.</p> <p><u>Services Development</u> –</p> <p><i>Diabetic Foot Service</i> – already covered under 15/03/05.</p> <p><i>Urgent Repeat Service for IOW</i> – The committee discussed the need for the CCG to produce a contract in support of the drafted SLA. Organisations would need to decide if an SOP was required and to liaise internally as necessary. The committee discussed the value of the service versus the costs currently incurred by the commissioners in provision of alternative supply. Paul to progress discussions with the CCG and help support implementation at the short notice given.</p> <p><u>PNAs</u> – Hampshire is done, Portsmouth is done but not yet published, Southampton is done and the IOW has had feedback from the LPC. Some data was incorrect and it is not due to be published until May. It was</p>	PB

	<p>noted that this is outside the statutory time limit.</p> <p><u>Governance</u> - Will be carried forward to May meeting.</p> <p><u>Remuneration</u> – nothing to report.</p> <p><u>PSNC</u> – Talks continue between PSNC and NHE. There has been discussion around the cap of 400 MURs. If contractors exceeded their 400 limit, NHE would need to indemnify contractors.</p>	
15/03/12	<p><b>Any Other Business</b></p> <p>The committee agreed that Anjella could purchase some flowers for Lynn Taylor, a long-term caterer of the South East Hampshire and Portsmouth Local Academy Groups, on her retirement as a gesture of thanks for her support of the LPC.</p> <p>Jo informed the committee of a change of venue for the May LPC Meeting to the Winchester Masonic Centre. She will re-issue the outlook calendar invite to all.</p> <p>Jo recently attended the Older Persons Trigger Tool Training session and will forward details of the training to the Local Academy Leads with contact details for Jane Gulliver at Hampshire County Council in case they wish to organise training sessions for pharmacy teams.</p>	<p>JA</p> <p>JA</p>
15/03/13	The meeting closed at 4pm.	
15/03/14	<p><b>Future LPC Meeting dates and venues</b></p> <ul style="list-style-type: none"> <li>• <b>21st May 2015</b>      Masonic Centre, Winchester, SO21 1HB</li> <li>• <b>16th July 2015</b>      Hilton Hotel Chilworth, Southampton SO16 3NG</li> <li>• <b>24th Sept 2015</b>      Holiday Inn Eastleigh SO50 9PG (pm LPC +AGM)</li> <li>• <b>12th Nov 2015</b>      AR Pharmacy Totton, SO40 8WU (Closed – joint with Dorset LPC)</li> </ul>	