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| PSNC Newsletter |
| Monday 1st November 2021 |

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|  | This newsletter from PSNC is sent on Mondays, Wednesdays and Fridays. It contains important information for those that work in the community pharmacy sector.In this update: Accessing earlier advance payments; reminder of prescription sorting changes; NHS profile manager coming early 2022; end to PEPS.Accessing earlier advance payments following changes to submission requirementsFrom November 2021, all pharmacy contractors can access their monthly advance payments around **20 days earlier** by submitting their FP34Cs using the [**Manage Your Service (MYS) portal**](https://psnc.us7.list-manage.com/track/click?u=86d41ab7fa4c7c2c5d7210782&id=c484506439&e=d19e9fd41c) no later than the **5th of the month** following that in which supply was made. For the October 2021 dispensing month, contractors will receive earlier advance payments on 11th November 2021 (instead of 1st December 2021), as long as FP34C submissions are made through MYS by 5th November.**Pharmacy contractors who continue to submit their end of month declaration using the paper FP34C form, or submit through MYS after the 5th of the month, will NOT receive earlier advance payments** but instead will receive advance payments in accordance with the current payment timetable, i.e. on or around the 1st of the month following submission.[**Learn more about accessing earlier advance payments**](https://psnc.us7.list-manage.com/track/click?u=86d41ab7fa4c7c2c5d7210782&id=13b1ec05af&e=d19e9fd41c)Changes to prescription sorting requirementsPharmacy contractors are reminded of changes to the end of month prescription sorting requirements, effective from October 2021, which **remove the need for pharmacy staff to sort paper FP10 forms by form type (FP10SS PN/SP/HP and FP10D) or by prescriber surname**. Before the prescription bundle is dispatched to the NHSBSA, all paper prescriptions must continue to be sorted into their relevant patient charge/exempt groups and any FP10MDA instalment dispensing forms must continue to be sorted separately.In addition, the criteria for inclusion of certain forms to red separators has been expanded to include **Bulk prescriptions and forms issued by Her Majesty's Prison Service, annotated 'HMP' in the practice address box**. These prescriptions should be placed in the red separator for **exempt** prescriptions.[**Read more on the changes to sorting and submission requirements**](https://psnc.us7.list-manage.com/track/click?u=86d41ab7fa4c7c2c5d7210782&id=20263b7b50&e=d19e9fd41c)NHS profile manager to replace DoS Updater and NHS website editor in early 2022Currently, community pharmacy contractors use two different NHS systems to ensure their pharmacy details are up to date in the NHS 111 Directory of Services (DoS) and on the NHS website: the NHS website profile editor and the DoS profile updater. These will shortly be replaced by a new tool, called **NHS profile manager**, which is due for release in early 2022.In our discussions with the NHS, PSNC has long requested that these tools be merged to prevent contractors from having to enter the same data twice. The NHS profile manager tool development is being led by NHSX and NHS Digital, with input from NHS England and NHS Improvement, and PSNC.[**Learn more, including suggested actions ahead of the change**](https://psnc.us7.list-manage.com/track/click?u=86d41ab7fa4c7c2c5d7210782&id=dcf29674ca&e=d19e9fd41c)End to the Pharmacy Earlier Payment Scheme (PEPS)PEPS pharmacy contractors should note that the final PEPS payments were paid on 1st October 2021. From 1st November, a 12-month transition arrangement has been agreed for existing PEPS pharmacy contractors to transfer over to the new earlier advance payment timetable available to **ALL** contractors from November 2021.Contractors signed up to PEPS will receive a **one-off payment on 1st November 2021** which is set at 92% of the PEPS pharmacy contractor's payment received on 1st October 2021. The one-off payment will be recovered in equal parts over 11 months – last recovery payment on 30th September 2022.[**Further information on the end of PEPS**](https://psnc.us7.list-manage.com/track/click?u=86d41ab7fa4c7c2c5d7210782&id=d813346ccc&e=d19e9fd41c) |  |
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