



Chairman:

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MINUTES OF LPC MEETING

14th July 2022

Virtual Meeting via Zoom

Present:

LPC Members (listed in alphabetical order):

Anjee Shah	LPC Member (CCA, Lloyds)
Arun Sharma	LPC Member (Independent)
Ashley Littlewood-Miller	LPC Member (CCA, Boots)
Daniela Lupeanu	LPC Member (CCA, Rowlands)
Gary Warner	LPC Member (Independent)
Jennifer Ndichu	LPC Member (AIMp, Day Lewis)
Karen Alexander	LPC Member (CCA, Boots)
Peter Woodward	LPC Member (CCA Boots)
Stephanie Harris	LPC Member (CCA, Lloyds)
Tim Baker	LPC Member (Independent)
Alison Freemantle	LPC Professional Services Development Manager
Artur Pysz	LPC Contractor Development & Support Manager
Deborah Crockford	LPC Chief Officer
Skye White	LPC Office Manager

22/07/01	<p>Chair's Welcome & Requests for AOB</p> <p>A Littlewood-Miller (Chair) welcomed everyone to the meeting.</p> <p>Welcome to Stephanie Harris from Lloyds Pharmacy as the new CCA representative on the CPSC committee.</p> <p>Items for AOB –</p> <ul style="list-style-type: none"> NIL 	
22/07/02	<p>Declarations of Interest</p> <p>Nil</p>	
22/07/03	<p>Apologies for absence & nominations of proxy votes</p> <p>Nil</p>	

22/07/04	<p>Minutes of the previous meeting on 19th May 2022</p> <p>These were accepted by the committee and signed by Chair, A Littlewood-Miller.</p>	
22/07/05	<p>Matters arising from the Minutes and Action Update</p> <ul style="list-style-type: none"> All matters were either completed actions or covered elsewhere in the agenda. 	
22/07/06	<p>Professional Services Update</p> <p>A Freemantle updated the committee on her activities during the previous two months by both written and verbal reports.</p> <p>Lowlights</p> <ul style="list-style-type: none"> NHS Pilot in Portsmouth – no results to publish as it is a pilot and has to be kept quiet. Nothing can be advertised. NHS are not sharing any data. Pharmacy closures impacting some Inclusion clients (drug treatment service). DMS referrals – had one month with over 60% completed. Still some work to be done to encourage pharmacies to see it as an essential service. A Freemantle is targeting pharmacies with the worst action and completion rates. <p>Highlights</p> <ul style="list-style-type: none"> Oral Contraceptive Pilot – A Freemantle was approached to participate in the evaluation of the pilot and to present at the South East HAS meeting. CCG Area team – Hypertension case finding service sign posted from surgeries, health hubs to pharmacies, receiving great feedback. 	
22/07/07	<p>Contractor Development & Support Update</p> <p>A Pysz updated the committee on his activities during the previous two months by both written and verbal reports.</p> <p>Lowlights</p> <ul style="list-style-type: none"> DMS uncompleted – A contractor didn't complete a referral as it was too difficult to claim as the data must be inputted manually. BSA have resources in place and are moving at a pace to get DMS automated. CHIE usage – 17 active users, 179 recorded views. Haying Island CPCS - pharmacies don't know what to do with the referrals. PCN Workshop – a number of people who registered did not turn up to the workshop. Still waiting for the data for the CPCS referrals. CPSC does not have any access to the activities since March 2022. 	

	<p>Highlights</p> <ul style="list-style-type: none"> • A number of positive one to one conversations with contractors. 	
22/07/08	<p>ICS and the future for Community Pharmacy in HIOW</p> <p>Neil Hardy, Associate Director – Medicines Optimisation South West for HIOW ICS presented to the committee how the Integrated Care System's arrangements would work.</p>	
22/07/09	<p>Chief Officer's Report</p> <p>D Crockford updated the committee on her activities during the previous two months.</p> <p>Lowlights</p> <ul style="list-style-type: none"> • Lack of a tool kit/information following RSG vote. • June webinar had to be cancelled due to not much happening at the time. We have the ability to put on another webinar later in the year. • Failures in organisation and communication from the oral contraceptive pilot. <p>Highlights</p> <ul style="list-style-type: none"> • Face to face get together as a committee. • Team building event – Well Fest • Visited with Chief Pharmaceutical Officer, England, David Webb in Frimley ICS • Meeting with Dr Derek Sandeman, Chief Medical Officer HIOW ICS and Neil Hardy. Really positive meeting, they agreed with D Crockford to make sure Pharmacy was represented within the ICS partnership. 	
22/07/10	<p>Subcommittee Meetings</p> <p>All committee members broke into their sub-committee groups for a 20-minute discussion</p>	
22/07/11	<p>LPC Reports</p> <p><u>PSNC Update</u></p> <ul style="list-style-type: none"> • RSG Vote – change the way we work; James Wood is implementing the process. • Year 4 agreement is on hold with the Government. • PSNC face to face meeting G Warner stepped down as service development subcommittee chair • Planning for year 5. • Janet Morrison has settled in very well. 	

	<p><u>Market Entry</u></p> <ul style="list-style-type: none"> ▪ Response sent for the Andover application. ▪ The relocation for Southampton was missed, T Baker apologised. ▪ There have been no replies. <p><u>Service Development</u></p> <ul style="list-style-type: none"> • NIL <p><u>Governance</u></p> <ul style="list-style-type: none"> • Governance subcommittee have requested to meet with P Woodward. <p><u>Finance / Remuneration</u></p> <ul style="list-style-type: none"> • P Woodward circulated his report to the committee. The account balance at the end of June 2022 was £192,234 and on budget. • Following the RSG vote, there may be an increase in the PSNC levy by approximately £45,000 per year. 	PM
22/07/12	<p>Independent committee member recommendations</p> <ul style="list-style-type: none"> • 1 seat vacant • D Crockford spoke to D Parker and he is not in a position to rejoin the LPC at the moment. • T Baker put a potential candidate forward who is currently on annual leave. They are a pharmacy owner. • Unanimous vote from the committee for D Crockford to contact M McWhirter to see if he would be interested in joining the committee as an independent representative. 	DC
22/07/13	<p>AOB</p> <p>NIL</p>	
22/07/14	<p>Meeting Close</p> <p>The meeting closed at 12:40pm</p>	

	<p>Future LPC Meeting dates and venues for 2022/2023:</p> <ul style="list-style-type: none"> • 15 Sep 2022 – Virtual Meeting • 10 Nov 2022– Virtual Meeting • 12 Jan 2023 – Virtual Meeting • 09 Mar 2023 – Virtual Meeting • 11 May 2023 – Face to face TBC • 13 July 2023 – Virtual Meeting • 14 Sep 2023 – Virtual Meeting • 09 Nov 2023 - Virtual Meeting 	
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Community Pharmacy
South Central