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MINUTES OF LPC MEETING

10th November 2022

Virtual Meeting via Zoom

Present:

LPC Members (listed in alphabetical order):

Anjee Shah	LPC Member (CCA, Lloyds)
Arun Sharma	LPC Member (Independent)
Ashley Littlewood-Miller	LPC Member (CCA, Boots)
Daniela Lupeanu	LPC Member (CCA, Rowlands)
Gary Warner	LPC Member (Independent)
Jennifer Ndichu	LPC Member (AIMp, Day Lewis)
Karen Alexander	LPC Member (CCA, Boots)
Michael McWhirter	LPC Member (Independent)
Peter Woodward	LPC Member (CCA Boots)
Stephanie Harris	LPC Member (CCA, Lloyds)
Tim Baker	LPC Member (Independent)
Alison Freemantle	LPC Professional Services Development Manager
Artur Pysz	LPC Contractor Development & Support Manager
Deborah Crockford	LPC Chief Officer
Skye White	LPC Office Manager

22/11/01	<p>Chair's Welcome & Requests for AOB</p> <p>A Littlewood-Miller (Chair) welcomed everyone to the meeting.</p> <p>Welcome back Michael McWhirter from Fordingbridge Chemist as the new independent representative on the CPSC committee.</p> <p>Items for AOB –</p> <ul style="list-style-type: none"> Pharmacy orders for acute medicines (A Sharma) Portsmouth Concordance Team & MDS (D Lupeanu) 	
22/11/02	<p>Princes Trust Presentation – Sarah Bowman, Head of Partnerships Health & Social Care</p> <p>Sarah Bowman was unable to join the meeting and plans to attend the January meeting instead.</p>	

22/11/03	<p>Declarations of Interest</p> <p>Nil</p>	
22/11/04	<p>Apologies for absence & nominations of proxy votes</p> <p>Gary Warner LPC Member (Independent) joined at 12pm Tim Baker LPC Member (Independent) – Proxy G Warner or A Shah. Left at 11:25am Artur Pysz LPC Contractor Development & Support Manager joined at 11am</p>	
22/11/05	<p>Minutes of the previous meeting on 15th September 2022</p> <p>These were accepted by the committee and signed by Chair, A Littlewood-Miller.</p>	
22/11/06	<p>Matters arising from the Minutes and Action Update</p> <ul style="list-style-type: none"> • All matters were either completed actions or covered elsewhere in the agenda. 	
22/11/07	<p>Break</p>	
22/11/08	<p>Professional Services Update</p> <p>A Freemantle updated the committee on her activities during the previous two months by both written and verbal reports.</p> <p>Lowlights</p> <ul style="list-style-type: none"> • The DMS completion rate still hovering around 60%. 16 pharmacies that have completed DMS have not claimed on MYS and will miss payment for their work • A number of pharmacies reported as giving/recording the wrong flu vaccine – on investigation the vast majority are recording errors Letters from NHSE did not contain any details about the patients concerned, which has made it difficult for pharmacies to identify those patients– just that they had some patients. <p>Highlights</p> <ul style="list-style-type: none"> • Flu vaccine performance is phenomenal. 154,000 vaccines given, 16,000 up on this time last year. 29 pharmacies have done over 1000. • University Hospital Southampton is about to launch the national advanced smoking cessation service. • Oral contraception pilot keeps going from strength to strength. One pharmacy has signed up to tier 2 and the other 9 pharmacies continue to offer the tier 1 service. A Freemantle being sought out by NHSE regional teams to help them improve their delivery. • Presented at the South East HAS meeting and was asked to attend the September meeting. 	

<p>22/11/09</p>	<p>Contractor Development & Support Update</p> <p>A Pysz updated the committee on his activities during the previous two months by both written and verbal reports.</p> <p>Highlights</p> <ul style="list-style-type: none"> • 25% of pharmacies A Pysz calls, the pharmacist is not aware of CPSC or there is a new pharmacist. Therefore, A Pysz calls are beneficial. • Survey sent to independent contractors, received 23 replies with a lot of positive feedback. A Pysz is planning to repeat the survey with CCA and AIMP contractors after the flu season is finished. <p>Lowlights</p> <ul style="list-style-type: none"> • Attended a meeting regarding the environmental impact that inhalers have and how they could be recycled. A Pysz hoped to have an inhaler recycling scheme introduced in HloW, but it does not look like there will be anything any time soon. • GPCPCS referrals – the number of referrals is declining and the number of referrals that have not been actioned is increasing. A Pysz is going to look into this. <p>A Sharma asked 'What is happening with the PCN leads / financially?' There should be no requirement for PCN leads to attend meetings without remuneration.</p> <p>The role is recognised as a valuable role and we need someone on the ground to facilitate integration of community pharmacy at PCN level.</p> <p>Activity cannot be demanded without associated remuneration; this has been raised with the ICB and NHSE SE. The role needs to be recognised formally with sufficient remuneration, role remit etc.</p>	
<p>22/11/10</p>	<p>Chief Officer's Report</p> <p>D Crockford updated the committee on her activities during the previous two months.</p> <p>Lowlights</p> <ul style="list-style-type: none"> • PCN leads are no longer mentioned in the PQS, so there is no funding. • Increase in PSNC levy, being introduced in two phases. By 2024/25 increase will be approximately an extra £59K per annum. <p>Highlights</p> <ul style="list-style-type: none"> • Flu service is going so well. The numbers are better than expected. • Portsmouth have started their project to explore the requirements of Social Care Services and any associated pressures on supply of MCAs. • We have been recognised as a member of the Hampshire Place Assembly. 	

	<ul style="list-style-type: none"> Meeting with the MP for Eastleigh, Paul Holmes. The meeting was very positive. PSNC are supporting with providing him content to submit for questions in Parliament. I have offered a further meeting and visit to a pharmacy in his constituency in January/February when his diary opens up again. Paul is already familiar with some of the contractors on his patch. <p>T Baker raised the concern that flu vaccines were a lowlight for some pharmacies that were not also COVID vaccination sites. Co-administration at these sites, and others, has produced a consequent reduction in flu vaccination in other pharmacies. D Crockford is raising this issue with the ICB and NHSE SE.</p>	
22/11/11	<p>Advertisement</p> <p>D Crockford shared a publicity campaign that CPCW have done and have received positive feedback from contractors. The campaign highlights the current pressures on community pharmacy.</p> <p>Various options were shared for a HloW media campaign and posters for display in pharmacies.</p> <p>An email copy of the poster to be sent to contractors to print extra posters or flyers if they wish.</p> <p>The committee voted unanimously in favour of Hampshire Press for printing and delivery of a poster to each pharmacy and Option 1 for the publicity campaign.</p> <ul style="list-style-type: none"> Hampshire press £547.60 +VAT for posters and postage Newspaper and online campaign £2,996.88 +VAT = Option 1 	AF/SW
22/11/12	<p>RSG, LPC Committee Size</p> <p>D Crockford shared information from Thames Valley LPC, regarding Frimley ICS, and Dorset LPC regarding possible mergers or federations</p> <p>Frimley ICS</p> <ul style="list-style-type: none"> Frimley ICS covers 3 different counties and 3 different LPCS with just 100 pharmacies Thames Valley LPC suggested that they expand to cover the whole of Frimley ICS, which would include 34 pharmacies currently within CPSC Community Pharmacy Surrey Sussex (CPSS) had shared a well-considered review of this proposal and concluded that the current arrangements should continue CPSC unanimously voted in favour of all the points raised by CPSS D Crockford to respond to Thames Valley LPC. <p>Dorset LPC Merger or Federation</p> <ul style="list-style-type: none"> Dorset have 144 pharmacies on their patch (below optimum number), but they do match an ICS footprint 	DC

	<ul style="list-style-type: none"> • A merger with CPSC could produce sufficient financial efficiencies to help support the increase in PSNC levy from 23/24 • A federation would not produce sufficient financial benefit for contractors • A merger would have to be negotiated and agreed by all contractors <p>The committee voted and agreed that:</p> <ol style="list-style-type: none"> 1. CPSC currently meets all the recommendations of the RSG 2. Federation with Dorset would not be in the interest of contractors for financial reasons 3. Happy to explore the option of merging with Dorset LPC, if that was Dorset LPC's wish <p>Committee Size / Elections</p> <p>Before being approached by Dorset LPC, CPSC committee had voted not to extend the life of the current committee. Taking into consideration the subsequent Dorset LPC request for information, the committee voted unanimously to extend the current life of the committee for a further 3 months. A special meeting of contractors will need to take place in Jan/Feb 2023 to endorse this extension, accept the new constitution and any actions proposed with respect to the RSG.</p>	
22/11/13	<p>Subcommittee Meetings</p> <p>All committee members broke into their sub-committee groups for a 20-minute discussion</p> <p>M McWhirter joined the Finance Subcommittee.</p>	
22/11/14	<p>LPC Reports</p> <p><u>PSNC Update</u></p> <ul style="list-style-type: none"> • Face to face two-day PSNC meeting changed to a 2-day virtual meeting. PSNC/RSG – day 1, revised offer from the government - day 2 <p><u>Market Entry</u></p> <ul style="list-style-type: none"> ▪ One application –temporary minor relocation in Gosport while a mezzanine floor is being added to the original pharmacy. <p><u>Service Development</u></p> <ul style="list-style-type: none"> • Contract renewals – ICB, conversations have started • UTI – there is no update for a service in Southampton. <p><u>Governance</u></p> <ul style="list-style-type: none"> • NIL <p><u>Finance / Remuneration</u></p> <ul style="list-style-type: none"> • P Woodward circulated his report to the committee. The account balance currently is £183,214.11. The budget is still on target. 	

22/11/15	<p>AOB Pharmacy orders for acute medicines. (A Sharma)</p> <ul style="list-style-type: none"> A Sharma shared an email he received from one of his pharmacists. Surgery refusing to accept pharmacy orders for acute medicines. They want patients to do an e-consult. <p>Portsmouth Concordance Team & MDS (D Lupeanu)</p> <ul style="list-style-type: none"> D Lupeanu raised a concern that the Portsmouth concordance team are directing scripts away from Rowlands MCA system. A Freemantle to have a word with the commissioner and they will take it up with the concordance team 	<p>AP</p> <p>AF</p>
22/11/16	<p>Meeting Close</p> <p>The meeting closed at 13:52pm</p>	

	<p>Future LPC Meeting dates and venues for 2022/2023:</p> <ul style="list-style-type: none"> 12 Jan 2023 – Virtual Meeting 09 Mar 2023 – Virtual Meeting 11 May 2023 – Virtual Meeting 13 July 2023 – Holiday Inn Southampton 14 Sep 2023 – Virtual Meeting 09 Nov 2023 - Virtual Meeting 	
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