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| **Rationale of Checklist** |  |
| This checklist will be completed by the CPSC sub-committee for every new or recommissioned service specification sent to CPSC for comment/consultation. The response summary is completed after consultation and agreement by the sub-committee.The Checklist contains the CPSC sub-committee’s comments/recommendations for any requested changes to the proposed/draft service specification in order to achieve / improve further the green rating. It will be sent to the service commissioner for consideration of amendments ideally prior to go-live of the service.CPSC’s purpose is to work positively with commissioners to ensure high quality outcomes from the service, which are both professionally and commercially viable for contractor participation. |  |
| **Service and Commissioner** |  |
| Inclusion on behalf of Hampshire County CouncilNeedle exchange including Naloxone supply |  |
| **Response summary feedback from CPSC** |  |
|  |  |
| CPSC has rated this service specification as Green based on the comments made below. Our recommended actions to further improve the service are:1. Provide payment for staff training time.
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| **Time-line & Next Steps for CPSC** |  |
| CPSC will publish this service participation rating to contractors in **10 days’ time.** Publication of this recommendation will be via individual email and posting on our website.Commissioners are asked to please respond promptly with feedback / proposed changes so that they can be included within CPSC’s recommendation to its contractors. |  |
| **Commissioners response to CPSC feedback** |  |
| Please enter response here, returning promptly to alison.freemantle@cpsc.org.uk |  |
| **Point Covered** | **Action or Notes** |  |
|  | **CPSC Consultation** |  |
| CPSC Consulted?  | Yes |  |
| CPSC Consulted with sufficient time to comment? | Yes |  |
|  | **Remuneration** |  |
| Does remuneration include/cover set up costs, backfill, consumables etc..? | NoDoes not compensate staff training time. |  |
| Does the payment structure use a system that is suitable for all contractors and are the payment terms acceptable? | Yes – PharmOutcomesBackfill of staff attending the annual update event will be paid. |  |
| Where equipment is required who provides/calibrates/services this? If contractor, does remuneration sufficiently cover the cost of this? | Needle exchange equipment provided and ordered free of charge.Supply of Naloxone – drug reimbursed at DT cost.Returned Sharps bin waste collected free of charge.  |  |
| Is remuneration fair? | Adequate |  |
|  | **Is/does the Service.....** |  |
| Sustainable? | Yes |  |
| Start/ end date | July 2023 – June 20252 year contract. |  |
| Clinically sound and in line with appropriate National or local guidance? | YesReducing the rate of sharing and other high-risk injecting behaviours and reducing the spread of BBVs are local and national priorities. |  |
| Enhance patient care? | Yes |  |
| Have suitable monitoring arrangements and termination clauses? | YesTermination 3 months written notice for either party. |  |
| Enhance relationships with other HCPs? | YesWith substance misuse service providers. |  |
| Equality, diversity, and inclusion considered? | Service available to all patients who need it. |  |
| Deliverable? | Yes |  |
| Attractive enough for contractors to consider it worthwhile? | Yes |  |
| Have performance criteria that supports a quality service? | Inclusion intending to carry out an audit annually. Content to be agreed with CPSC. |  |
|  | **Service Delivery** |  |
| Are the performance measures reasonable and achievable? | YesActivity will be monitored monthly through PharmOutcomes, to help inform service and budget management. |  |
| Is the administration proportional to size or service and remuneration? | Yes |  |
| Are any reporting systems suitable to all contractors? | YesService will use Pharmoutcomes. |  |
| Is the training required for the service reasonable? Consider accessibility to CPPE for non-pharmacist/technician staff. | CPPE:Consultation Skills\*Safeguarding\*Substance Use & Misuse modules 1-4DoC for Pharmacists and registered technicians½ hr e-learning for Naloxone supply (all staff).Attendance at annual update event – backfill paid.\*These should have been completed for other services already. |  |
| Does record keeping or sharing of information requirements meet current IG regulations. | YesService uses PharmOutcomes. |  |
|  | **Miscellaneous Information** |  |
| Any other information specific to this service. | Inclusion have a draft SOP available for pharmacies to use if they wish. |  |
| Suggested RAG Rating |  |  |