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## MINUTES OF LPC MEETING

10<sup>th</sup> July 2025

### Virtual Meeting via Microsoft Teams

**Present:**

LPC Members (listed in alphabetical order):

|                          |                                    |
|--------------------------|------------------------------------|
| Anjee Shah               | LPC Member (Independent)           |
| Arun Sharma              | LPC Member (Independent)           |
| Ashley Littlewood-Miller | LPC Member (CCA, Boots)            |
| Daniela Lupeanu          | LPC Member (CCA, Rowlands)         |
| David Howells            | LPC Member (IPA, Kamsons Pharmacy) |
| Julie Fanneran           | LPC Member (CCA, Boots)            |
| Karen Alexander          | LPC Member (CCA, Boots)            |
| Michael McWhirter        | LPC Member (Independent)           |
| Gary Warner              | LPC Member (Independent)           |
| Peter Woodward           | LPC Member (CCA Boots)             |
| Alison Freemantle        | LPC Joint Chief Officer            |
| Artur Pysz               | LPC Joint Chief Officer            |

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| 1. | <b>Chair's Welcome &amp; Requests for AOB</b><br><br>A Littlewood-Miller (Chair) welcomed everyone to the meeting. Welcome to Caroline from Frimley ICB, Rob Severn from CCA, Ranjit who will join the LPC from August and Nishaan from Medscheck Pharmacy.<br><br>AOB:<br><ul style="list-style-type: none"> <li>None</li> </ul> |  |
| 2. | <b>Apologies for absence &amp; nominations of proxy votes</b><br><br>Jennifer Ndichu – proxy vote Karen Alexander   |  |
| 3. | <b>Minutes of the previous meeting on 15<sup>th</sup> May 2025</b><br><br>These were accepted by the committee and signed by Chair, A Littlewood-Miller.  |  |
| 4. | <b>Matters arising from the Minutes and Action Update</b>   |  |

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|    | <ul style="list-style-type: none"> <li>None</li> </ul>  |    |
| 5. | <p><b>Hinal Patel, Community Pharmacy Clinical Integration Lead HIOW ICB</b></p> <p>Hinal Patel gave a presentation recapping the last few months and her priorities over the next few months.</p> <p>PCS comms from GP surgery to patients due to be rescheduled. Concern raised about number of services being done but not added to IT platform in timely manner.</p> <p>ICB has secured some funding for IP/ DPP admin, however they are unable to recruit. AF to pick up putting an MOU in place and LPC using the money.</p> <p>Anti virals LCS being worked on – EOI expected to be ready in August.</p> <p>Presentation available to committee members on request.</p>  | AF |
| 6. | <p><b>Rob Severn, CCA Representative</b></p> <p>Rob attended and shared details and demonstrated a new BI tool the CCA have developed.</p> <p>Committee agreed to revisit once BI tool finished and available.</p> <p>Expected cost approx. £350 pa for 1 log in. Hoping to launch Sept 2025.</p> <p>Brochure available to committee members on request.</p>  |    |
| 7. | <p><b>Caroline Pote, Community Pharmacy Integration Project Manager, Frimley ICB</b></p> <p>Presentation available to committee members on request.</p>   |    |
| 8. | <p><b>Joint Chief Officer Report/Update</b></p> <p>A Freemantle updated the committee on her activities during the previous two months with both written and verbal reports.</p> <p>Lowlights</p> <ul style="list-style-type: none"> <li>Frimley Vaccination Strategy Group still very much focused on GP surgeries as the only delivery route.</li> <li>We still have pharmacies not completing mandatory requirements despite multiple comms and phone calls – very frustrating.</li> </ul> <p>Highlights</p> <ul style="list-style-type: none"> <li>Making inroads with HIOW ICB Clinical Leads, I have been invited to attend and speak at GP and PCN webinars in the Autumn.</li> <li>Recruiting Ranjit to the new Engagement Assistant role.</li> </ul> |    |

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|     | <ul style="list-style-type: none"> <li>Isle of Wight Sharps Service, expression of interest has gone out to the pharmacies and the council are finalizing PharmOutcomes for invoicing.</li> </ul> <p>A Pysz updated the committee on his activities during the previous two months with both written and verbal reports.</p> <p>Lowlights</p> <ul style="list-style-type: none"> <li>No progress with promised PF extensions and new PGDs</li> <li>Primary Care Provider Collaborative Pathfinder Board – overwhelming number of GP reps in proposed composition and potential risk for future commissioning (depending on the mature board model)</li> </ul> <p>Highlights</p> <ul style="list-style-type: none"> <li>Recruitment for Skye's replacement has been completed.</li> <li>DPP funding secured for 60 placements.</li> <li>HIOW NHS Trust Partnership Meeting invitation.</li> <li>P3 Operational Group invitation to attend.</li> <li>Freedom to Speak Up Guardian training completed and offer sent out to pharmacies.</li> </ul> |  |
| 9.  | <p><b>Subcommittee Meetings</b></p> <p>All committee members broke into their sub-committee groups for a 20-minute discussion.</p>  |  |
| 10. | <p><b>AOB</b></p> <ul style="list-style-type: none"> <li>None</li> </ul>  |  |
| 11. | <p><b>Meeting Review and Close</b></p> <p>The meeting closed at 13.00</p>   |  |

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|  | <p><b>Future LPC Meeting dates and venues for 2025/ 2026:</b></p> <ul style="list-style-type: none"> <li><b>11 Sep 2025</b> - Virtual Meeting + AGM</li> <li><b>13 Nov 2025</b> - Virtual Meeting</li> <li><b>15 Jan 2026</b> - Virtual Meeting</li> <li><b>12 Mar 2026</b> - Virtual Meeting</li> <li><b>14 May 2026</b> – In person Meeting, Venue TBC</li> <li><b>09 Jul 2026</b> - Virtual Meeting</li> <li><b>10 Sep 2026</b> - Virtual Meeting</li> <li><b>12 Nov 2026</b> - Virtual Meeting</li> </ul> |  |
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