

Out of Stock Communications

This checklist has been designed to encourage consistency, good practice and preparation before community pharmacies contact a GP practice over stock shortage situations.

- I have determined how much medication the patient has in hand
- I have contacted the wholesaler and more stock is expected
 - Date _____
 - No date available
- I have contacted two other local pharmacies and they:
 - Do have stock but need the item on a separate prescription
 - Don't have stock
- I suggest that this alternative* is prescribed: _____

* Make sure you don't advise a change to something else that you don't have in stock!

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